

Council Meeting Agenda & Reports

17 January 2022

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
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City of
Norwood
Payneham
& St Peters

13 January 2022

To all Members of the Council

NOTICE OF MEETING

I wish to advise that pursuant to Sections 83 and 87 of the *Local Government Act 1999*, the next Ordinary Meeting of the Norwood Payneham & St Peters Council, will be held in the Council Chambers, Norwood Town Hall, 175 The Parade, Norwood, on:

Monday 17 January 2022 commencing at 7.00pm.

Please advise Marina Fischetti on 8366 4533 or email mfischetti@npsp.sa.gov.au, if you are unable to attend this meeting or will be late.

Yours faithfully



Lisa Mara
ACTING CHIEF EXECUTIVE OFFICER

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

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City of
**Norwood
Payneham
& St Peters**

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VENUE Council Chambers, Norwood Town Hall

HOUR

PRESENT

Council Members

Staff

APOLOGIES Cr Christel Mex

ABSENT

1. **KAURNA ACKNOWLEDGEMENT**

2. **OPENING PRAYER**

3. **CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON 6 DECEMBER 2021**

4. **MAYOR'S COMMUNICATION**

5. **DELEGATES COMMUNICATION**

6. **QUESTIONS WITHOUT NOTICE**

7. **QUESTIONS WITH NOTICE**
Nil

8. **DEPUTATIONS**
Nil

9. **PETITIONS**
Nil

9.1 PETITION – JOHN STREET, ASHBROOK AVENUE AND SURROUNDING AREAS, PAYNEHAM - TRAFFIC MANAGEMENT

REPORT AUTHOR: Acting Chief Executive Officer
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: qA85645
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to table a petition which has been received regarding traffic management issues associated with John Street, Ashbrook Avenue and surrounding areas in Payneham.

BACKGROUND

The petitioners are requesting that the Council consider the following matters in relation to John Street, Ashbrook Avenue and surrounding areas in Payneham:

- *reduce the speed limit from 50kph to 40kph and regular monitoring of the streets;*
- *a tonnage limit for vehicles that can use the local streets;*
- *installation of traffic management measures to deter rat running on one way streets; and*
- *Installation of a chicane on John Street to reduce speed in the approach to the roundabout.*

A copy of the petition is contained in **Attachment A**.

The petition has been signed by a total of 66 people, including the convenor of the petition.

In accordance with the Council's *Privacy Policy*, the personal information of the petitioners, (ie the street addresses) have been redacted from the petition. The names of the signatories and the suburb which have been included on the petition have not been redacted from the petition.

Notwithstanding the above, a number of signatories did not include their suburb as part of their address when completing the petition. Of the 66 signatories, (with the exception of one (1) signatory who indicated they lived in the suburb of Glenside), 65 reside in the local area (ie, Ashbrook Avenue, Arthur Street, Coorara Avenue, John Street, Leonard Street, Marian Road).

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

Outcome 1: Social Equity

Objective 1.2: A people friendly, integrated and sustainable transport network.

Strategy:

1.2.4 Provide appropriate traffic management to enhance residential amenity.

DISCUSSION

The petitioners are requesting that the Council considers options to address the issues associated with the speed of traffic in John Street, Ashbrook Avenue and surrounding areas in Payneham.

The Council's *Local Area Traffic Management Policy* sets out the following process in respect to petitions which are received regarding traffic management issues:

Petitions

Petitions regarding traffic management issues which are received by the Council, will be referred to the Committee for consideration.

The Committee shall acknowledge the petition and note that Council staff will then investigate the issues which are raised through the petition. The process which will be used by Council staff in addressing the matter shall be the same as that which is set out in the Traffic Management Investigations Section of this Policy.

RECOMMENDATION

That the petition which has been received regarding the traffic management issues associated with John Street, Ashbrook Avenue and surrounding areas, Payneham be referred to the Council's Traffic Management & Road Safety Committee, in accordance with the Council's *Local Area Traffic Management Policy*.

Attachments – Item 9.1

Attachment A

Petition - John Street, Ashbrook Avenue and Surrounding Areas,
Payneham Traffic Management

Compiled by Phillip Graham

Petition from residents in the Payneham area, John St and Ashbrook Ave and surrounding areas

We acknowledge the work done on the John St /Ashbrook Ave round about and the outcomes from the trial and subsequent rubber humps instillation to improve driver behaviour. This is a good start to traffic management in the Payneham area.

There is much more to be done to curtail the increasing drive through of heavy traffic at peak times and during the day as the recent traffic data has identified.

We, the undersigned residents request the drive through of heavy traffic and the driver behaviour be further managed in our suburb for these reasons:

- Risk to our family, pets and our vehicles as cars and heavy trucks use our streets as a thorough fare with no consideration for residents. We are concerned for the welfare of the residents safety.
- Speeding cars, unregulated, knock off parked car mirrors and damage vehicles by scratching the side as the motorists are driving too close.
- Noise and air pollution are a major consideration especially at roundabouts and intersections with irritable motorists tooting and speeding so that they don't have to rank behind parked cars.
- Damage to council property as cars travelling too fast running into signage and over the roundabouts at unsafe speeds.
- Large trucks and buses failing to negotiate the round about and speeding in narrow streets with resultant loss of mirrors and damage to parked cars.

Apart from the roundabout rubber humps, no other traffic management has been initiated.

We ask that there is:



- A speed limit of 40 kms /hour and it is regularly monitored in all the streets of our suburb.
- With increasing heavy traffic, other means to slow traffic may be to have a 3 tonne limit on vehicles that can use the suburban streets
- Traffic deterrent for cut through with one way streets
- Chicane half way down John St to slow the speed way where cars can reach 50-60kms when they reach the roundabout.

Date	Name	Address	Email	Signature
23/10	GARY GRIMSHEAD			
23/10	Gale Grimshead			
23/10	Kate Allcock			
23/10	Aranv Singh			
23/10	Palki			
23/10	Michelle T			
23/10	Wendy Lore			
23/10	Bruce + Carol			
23/10	LYNOSAY EICHA			
23/10	Li Glen			
	PETER BANER			
23/10/21	Steph Tran fq			
27/10/21	Tim McIntyre			
27/10/21	James Neelken			
27/10/21	Bill Micken			
27/10/21	MIN PAN			
27/10/21	Moling Li			
27/10/21	GARRY MARTIN			
27/10/21	ANTHEA MARTIN			
27/10/21	Sherry Trzonsons			
27/10/21	Phillip Graham			
27/10/21	Janne Green			
27/10/21	D. De Sanctis			
27/10/21	J Hall			
27/10/21	M Matschess			
30/10/21	Carol Watson			
30/10/21	John Wyling			
30/10/21	VARGHESE JOHN			
30/10/21	Esther Vargher			

Date	Name	Address	Email	Signature
30/10/21	Linda Dally			
30/10/21	Carolina Mayo			
30/10/21	Angela Maso			
30/10/21	Chloe Haynes			
30/10/21	Shamina Farmin			
8/11/21	Hannah Reid			
8/11/21	Andy Reid			
8/11/21	Cassie Burrows			
8/11/21	James Burrows			
9/11/21	Joylene Ste			
9/11/21	TRUDY WATSON			
14/11/21	Lana Dubrowsky			
07/12/21	AMRIT GILL			
7/12/21	Daniel Hosking			
7/12/21	Ollie Simons			
07/12/21	Juan Gallo			
07/12/21	Ferganda Siddiqi			
7/12/21	Sergei Savenko			
7/12/21	Kirandeep			
7/12/21	Jayraj Ashok			
7/12/21	Ashu Ashok			
7/12/21	Carmody K			
7/12/21	Caractien P			
7/12/21	Adri			
7/12/21	ROBERT MARTINEZ			
7/12/21	David M			
7-12	GIORGIO D.			
7/12	J BARNAR			
7/12	Mel Meos			
7/12	JILLIS GRAHAM			
7/12	Pauline Gougeon			
13/12	Danielle de Sauf			
13/12	DONNA KING			
16/12	Rana Muhamad			
16/12	Carmel Bosa			
16/12	Helen Crawl			
16/12	Jenna Fenge			

mod.
net
2

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Handwritten scribbles at the bottom left of the page.

9.2 PETITION – REQUEST TO INSTALL A SWING AT MANNING RESERVE, NORWOOD

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4549
FILE REFERENCE: qA84894
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to table a petition which has been received requesting the installation of a swing at Manning Reserve, Norwood.

BACKGROUND

The petitioners are requesting that the Council install a swing set at Manning Reserve, Norwood.

A copy of the petition is contained in **Attachment A**.

The petition was provided as an electronic online petition which has been “signed” by 103 people (including one anonymous person).

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, a petition to the Council must:

- be legibly written, typed or printed;
- clearly set out the request or submission of the petitioners;
- include the name, address and signature of each person who signed or endorsed the petition; and
- be addressed to the Council and delivered to the Principal Office of the Council.

On this basis, the on-line petition is not a valid petition.

The Council’s website clearly sets out the process associated with petitions and includes a template which citizens can use when wanting to present a petition to the Council.

This is not the first time an on-line petition has been presented to the Council and, as highlighted in the petition, a number of people who have “signed” the petition have indicated that they are from interstate, including Brisbane, Hobart, Perth, Sydney, etc.

The presentation of a petition in this manner (ie on-line) means that any person can “sign” the petition which does not give a true indication of how many local citizens are truly supporting the convenor of the petition.

Notwithstanding this, the convenor of the petition forwarded an email to the Council on 11 December 2021, requesting the installation of a swing set at this local reserve.

A copy of the email dated 11 December 2021, is contained within **Attachment B**.

On 30 December 2021, the convenor of the petition forwarded an updated copy of the petition which contains an additional 25 signatories.

A copy of the updated petition is contained in **Attachment C**.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

Outcome 2: Cultural Vitality

Objective 2.5: Dynamic community life in public spaces and precincts.

Strategy:

2.5.2 Create and provide interesting and vibrant public spaces to encourage interaction and gatherings.

DISCUSSION

Manning Reserve, a small local reserve, approximately 8 metres wide, is located in Fisher Street, Norwood. A slide, spring rocker and spinning pole are located within the reserve. The expected life of the existing play equipment is approximately five (5) to ten (10) years.

A photograph of the reserve and an aerial photograph indicating the location of the reserve is contained within **Attachment D**.

As highlighted in Attachment D, the extent of playground equipment which can be installed is limited due to the size of the reserve and the “impact area” requirements for play equipment which are set out in the Australian Standard: AS 4685.1:2021 *Playground equipment and surfacing – Part 1: General Safety Requirements and Test Methods*.

Whilst a swing set can be installed within the reserve, due to the impact area requirements which must be met, and taking into account that the impact area for each piece of equipment must not encroach into another impact area, the installation of a swing set would require the removal of either the slide or the spring rocker and spinning pole.

In other words, relocation of the existing play equipment within the reserve to accommodate the installation of a swing set is not possible due to the impact area requirements as set out in the Australian Standard.

The Council’s *Playground Strategy Report* (2006) states the following in respect to Manning Reserve:

Level 4 Playground (Local) Good quality but generally a small playground that may only cater for one age group. Will include standard rather than unique equipment and surrounds and cater for the surrounding local area.

In the future, investigate acquiring land for a small park in the area and relocating the playground to this park.

Whilst there may be an opportunity to relocate this playground in the future, in reality it is unlikely that this will be a possibility for some time given the lack of available open space in this section of Norwood.

On this basis, and taking into account the request, it is recommended that the Council endorses in principle the installation of a swing set at Manning Reserve, and conducts consultation with the local community to determine the views of the community in respect to the play equipment which should be retained to accommodate the swing set (ie the slide or the spring rocker and spinning pole).

The costs associated with the installation of the swing set, new rubber pad for the swing set and associated works, including the reconfiguration and removal of the other equipment, are approximately \$15,000.

It would therefore be beneficial to undertake community consultation, which will also enable the Council to determine the level of support for this request from the local community, prior to allocating funds for this purpose.

Whilst not expressly stated as part of the petition, the convenor of the petition has suggested in the email dated 11 December 2021, (Attachment B), the installation of a shade structure over the play equipment would also be supported by a number of the petitioners.

At its meeting held on 4 October 2011, the Council considered a report regarding the *Whole-of-Life Implementation Plan Framework*, for the renewal of the Council's playgrounds and resolved the following in respect to shade structures:

That shade structures, to playgrounds which are categorised as Level 3 and Level 4 in the Council's Playground Strategy (2006), which do not currently have a shade structure installed, be considered for installation at the time these playgrounds are renewed, subject to a review of the level of existing natural shade at these playgrounds.

The costs associated with the installation of a new shade structure are approximately \$25,000 to \$30,000 (including GST). When combined with ongoing maintenance requirements, this is a significant cost for a small playground.

However, there is sufficient room within the reserve for strategic planting of trees to provide natural shade for the play equipment. This is preferable to a new shade structure as it is more cost-effective and increases the green cover in the area.

It is however recommended, that the planting of trees be undertaken once the decision has been made regarding the proposed installation of the swing set and removal of other play equipment, to ensure that the new trees are not planted within the impact area of the play equipment.

RECOMMENDATION

1. That the Council endorses in principle the installation of a swing set at Manning Reserve for the purpose of conducting consultation with the local community regarding the options to accommodate the installation of the swing set, prior to final consideration of this matter.
2. That the convenor of the petition be advised of the Council's decision regarding this matter.

Attachments – Item 9.2

Attachment A

Petition – Request to Install a Swing at Manning Reserve, Norwood

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au



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& St Peters**

SWINGS ARE THE BEST!



Artist impression of proposed swing set in Manning Reserve

Supporting document

SWING SET, MANNING RESERVE

Petition:

<https://www.change.org/p/city-of-norwood-payneham-st-peters-swing-set-for-manning-reserve>.

Wording of Petition:

Swings are the best!

Manning Reserve is a beautifully landscaped park including a small playground between Fisher and Gray Streets in Norwood.

The reserve is well maintained by the Council, but is underutilised as the current equipment in the playground is only suitable for a narrow age bracket – too difficult for very young children, and too simple for older kids.

We think the addition of a swing set into the playground would increase usage of the park with children being able to use the park from 6 months of age. Increasing access and enjoyment of the park by local and visiting children alike.

We are going to write to council seeking consideration of a swing set for the reserve. If you think a swing set would be great - please sign this petition before 1 December and your name will be added to the letter to Council.

*Jeremy, Sara and little Arthur
Fisher Street, Norwood*

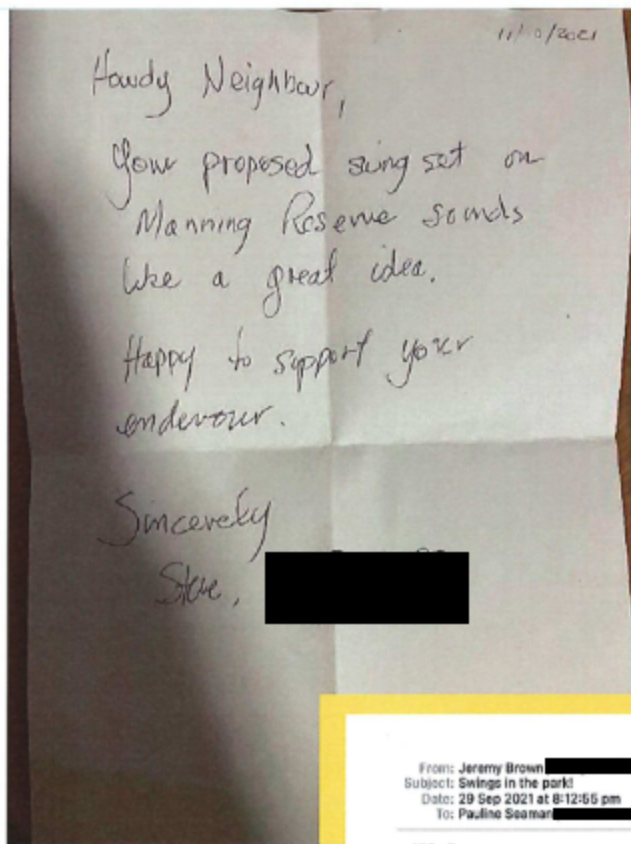
Signatures

	Name	City	Postcode	Signed On
1	Anna Eldridge	Adelaide	5001	28/10/2021
2	Annie Smart	Adelaide	5001	31/10/2021
3	Antonia Chan	Adelaide	5001	1/11/2021
4	Audrey Pinna	Adelaide	5001	12/11/2021
5	Bahareh Abdollahi	Adelaide	5001	31/10/2021
6	Ben Heaslip	Adelaide	5001	8/11/2021
7	Ben Matthews	Adelaide	5001	7/11/2021
8	Brad Hector	Adelaide	5001	28/11/2021
9	Brooke Gallyer	Adelaide	5001	18/11/2021
10	Cam AKHURST	Adelaide	5001	3/11/2021
11	Christopher Chen	Adelaide	5001	5/11/2021
12	Dale Oo	Adelaide	5001	28/10/2021
13	Dan Crannitch	Adelaide	5001	7/11/2021
14	Ella Connel	Adelaide	5001	3/11/2021
15	Ella Gowland	Adelaide	5001	20/11/2021
16	Freya Stoneworth	Adelaide	5001	17/11/2021
17	Georgia Matthews	Adelaide	5001	31/10/2021
18	Graham Henderson	Adelaide	5001	7/11/2021
19	Heather Brown	Adelaide	5001	28/10/2021
20	Ian Cullip	Adelaide	5001	3/11/2021
21	Imogen Souter	Adelaide	5001	1/11/2021
22	Irina Ossadtchouk	Adelaide	5001	31/10/2021
23	Jenna Yates	Adelaide	5001	31/10/2021
24	Jess Crane	Adelaide	5001	5/11/2021
25	Jessica Lewis	Adelaide	5001	5/11/2021
26	Julia Anaf	Adelaide	5001	12/11/2021
27	Kate Eatts	Adelaide	5001	1/11/2021
28	Laura Cullip	Adelaide	5001	3/11/2021
29	Laura Herft	Adelaide	5001	7/11/2021
30	Lauren Bawden	Adelaide	5001	1/12/2021
31	lilli sharp	Adelaide	5001	16/11/2021
32	Linda Bladin	Adelaide	5001	28/10/2021
33	Lizzy Mitchell	Adelaide	5001	7/11/2021
34	Louise Edwards	Adelaide	5001	7/11/2021
35	Madeleine Yue	Adelaide	5001	5/11/2021
36	Mathew Scotland	Adelaide	5001	27/10/2021
37	Meredith Norton	Adelaide	5001	16/11/2021
38	Michael Bloyce	Adelaide	5001	30/10/2021
39	Michael Ziersch	Adelaide	5001	28/11/2021
40	Nadine W	Adelaide	5001	29/10/2021
41	papa joe	Adelaide	5001	31/10/2021
42	Peter Duffield	Adelaide	5001	16/11/2021
43	Ryan Roberts	Adelaide	5001	24/11/2021
44	Simone Meade	Adelaide	5001	24/11/2021
45	Sophie Jessop	Adelaide	5001	31/10/2021

	Name	City	Postcode	Signed On
46	Sotiri Demtiriou	Adelaide	5001	14/11/2021
47	Tamara Ely	Adelaide	5001	1/11/2021
48	Tom Pugh	Adelaide	5001	7/11/2021
49	Tom Roberts	Adelaide	5001	5/11/2021
50	Vanessa Sarre	Adelaide	5001	22/11/2021
51	Veronica Jessop	Adelaide	5001	19/11/2021
52	Yuguo LI	Adelaide	5001	21/11/2021
53	Brendon Skinner	Ridleyton	5008	7/11/2021
54	Deborah Madigan	Burnside	5066	24/11/2021
55	Jenny Chik	Wattle Park	5066	10/11/2021
56	Agustina Gancia	Norwood	5067	14/11/2021
57	Anna Napper	Norwood	5067	13/11/2021
58	Annabel McAfee	Adelaide	5067	4/11/2021
59	Catherine Sarre	Norwood	5067	19/11/2021
60	Charlotte Price	Adelaide	5067	8/11/2021
61	Colin Murray	Norwood	5067	28/10/2021
62	David Robertson	Norwood	5067	22/11/2021
63	Erinne Chung Gon	Kent Town	5067	3/11/2021
64	Jack Horsnell	NORWOOD	5067	1/11/2021
65	Jayne Lovell	Kent town	5067	3/11/2021
66	Jeremy Brown	Norwood	5067	24/10/2021
67	Lottie Servin	Norwood	5067	1/11/2021
68	Matthew O'Connor	NORWOOD	5067	1/11/2021
69	Maurice Costello	Norwood SA	5067	2/11/2021
70	Reggie Pittaway	Norwood	5067	11/11/2021
71	Ross Kennett	Norwood	5067	2/11/2021
72	Sara Bray	Norwood	5067	27/10/2021
73	Sophie Cilento	Norwood	5067	31/10/2021
74	Stephanie Seglenieks	Norwood	5067	25/11/2021
75	Stephanie Simmons	Adelaide	5067	9/11/2021
76	Steven Bernstein	Adelaide	5067	31/10/2021
77	Stuart Mitchell	Norwood	5067	19/11/2021
78	Terry Moore	Norwood	5067	31/10/2021
79	Tim Moore	Norwood	5067	7/11/2021
80	Izzy Czechowicz	Adelaide	5069	10/11/2021
81	Lexie Parsons	MAYlands	5069	7/11/2021
82	Stephen Laan		5163	28/10/2021
83	Terry Lorimer	Perth	6001	28/10/2021
84	Lucy Harrison	Hobart	7000	31/10/2021
85	Khambia Clarkson	Marshalltown	50158	31/10/2021
86	mohi pm			12/11/2021
87	Adam Cuff	Sydney	2001	31/10/2021
88	Murray Demarco		2036	31/10/2021
89	Robin Kumar	Mardi	2259	28/10/2021
90	Danny Milkman	Newcastle	2300	29/10/2021

	Name	City	Postcode	Signed On
91	Iftakhar Rasheed	Melbourne	3001	31/10/2021
92	Jessica Brown	Melbourne	3001	28/10/2021
93	Margaret Pywell	Donvale	3111	12/11/2021
94	Andrew McGlashan		3134	12/11/2021
95	Douglas Bennett		3141	12/11/2021
96	Hamish Brown		3156	28/10/2021
97	Rohan Rohan	Noble Park	3174	31/10/2021
98	Max Mitchell		3806	12/11/2021
99	Clin Bae	Brisbane	4000	12/11/2021
100	dick jane	Brisbane	4000	12/11/2021
101	Gyorgyi Szabo		4030	31/10/2021
102	Debra Sheppard	Slacks Creek	4127	12/11/2021
103	Julie Jackson	Burleigh	4220	31/10/2021

Neighbour Support Letters



From: Jeremy Brown [redacted]
 Subject: Swings in the park!
 Date: 29 Sep 2021 at 8:12:55 pm
 To: Pauline Seaman [redacted]

Hi Pauline,

Thank you so much for your feedback. Very useful information - we agree the four person seesaw can't be put there.

We'll keep you updated once we've heard back from others.

Regards

Jeremy Brown
 [redacted]

On 29 Sep 2021, at 11:32 am, Pauline Seaman [redacted] wrote:

Hi Jeremy, Sara and Arthur!

Howard and I are at [redacted] (with the elderly, noisy but cuddly black Labrador - Nellie)!

We love hearing children in the park and have no objection to your proposal of asking the council to add a swing set.

From experience, accessing our back yard can be difficult with trade vehicles so the only issue might be re-location of the 'swings/bouncy thing' to the far right corner as shown in the drawing - getting vehicles in/out sometimes needs that space free to manoeuvre. Also, the council truck backs up (or parks across our gateway 🚗) to garden, bin, etc and uses that space for access.

Happy to chat if you would like and look forward to seeing you in the park!

Pauline
 [redacted]

Sent from my iPad

Attachment B

Petition – Request to Install a Swing at Manning Reserve, Norwood


City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au



City of
**Norwood
Payneham
& St Peters**



From: Jeremy Brown [REDACTED] 
Subject: Petition: Manning Reserve Swing Set
Date: 11 December 2021 at 5:27 pm
To: rbria@electedmembers.npsp.sa.gov.au
Cc: Sue Whittington swhittington@electedmembers.npsp.sa.gov.au, fpatterson@electedmembers.npsp.sa.gov.au, jminney@electedmembers.npsp.sa.gov.au, gknoblauch@electedmembers.npsp.sa.gov.au, cdottore@electedmembers.npsp.sa.gov.au, kduke@electedmembers.npsp.sa.gov.au, kmoorhouse@electedmembers.npsp.sa.gov.au, emoore@electedmembers.npsp.sa.gov.au, jcallisto@electedmembers.npsp.sa.gov.au, cmex@electedmembers.npsp.sa.gov.au, mstock@electedmembers.npsp.sa.gov.au, cgranzio@electedmembers.npsp.sa.gov.au, ssims@electedmembers.npsp.sa.gov.au
Bcc: Sara Bray [REDACTED]



Supporting
Docum...Set.pdf

Dear Mayor Briar

Petition: Manning Reserve Swing Set

I write to formally request the City of Norwood, Payneham and St Peters consider installing a swing set in the Manning Reserve playground, Norwood.

For the six weeks between 24 October 2021 to 1 December 2021 a [change.org](https://www.change.org) petition has been live to quantify the level of support in the community for a swing set.

The two properties adjoining the playground (28 and 32 Fisher Street) are supportive of the inclusion of a swing set and their letters of support are included in the attachment. Based on feedback from number 28 Fisher Street, the proposal was altered before launching the petition.

There is significant community support for the project, with the petition attracting 103 signatures as of 2 December. Names of the signatories are attached. The majority of signatories self-identify as coming from the surrounding area or the general suburb of 'Adelaide' (which we suspect is used to protect privacy).

We thank Councillors Sue Whittington and Fay Patterson for taking an interest in this project and we are pleased with the response received from the community.

Any assistance you can provide to make the swing set a reality would be greatly appreciated. Unsurprisingly, the prospect of a swing set is the talk of parents in the playground.

If the council staff need any additional information prior to consideration, please do not hesitate to contact me.

Warm regards

Jeremy Brown, Sara and little Arthur



p.s. whilst running this petition, we received feedback that a shade structure would also be good. This is an idea which hasn't been canvased with those who signed the petition—but likely has merit. Last week we saw a parent huddled into the only shade in the playground, against a fence. Meanwhile, his child was attempting to use the playground, but all the equipment was too hot. Accordingly, we consider this may be worthy of further investigation in the future.

Attachment C

Petition – Request to Install a Swing at Manning Reserve, Norwood

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au



City of
**Norwood
Payneham
& St Peters**

Lisa Mara

From: Jeremy Brown [REDACTED]
Sent: Thursday, 30 December 2021 12:18 PM
To: Lisa Mara
Subject: Swing petition
Attachments: Swing Petition - 30 Dec 2021.xlsx; ATT00001.htm

Hi Lisa

Here is an updated list of signatories.

OFFICIAL

Name	City	State	Postal Code	Country	Signed On
Khambhia Clarkson	Marshalltown		50158	Australia	31/10/2021
Lucy Harrison	Hobart		7000	Australia	31/10/2021
Terry Lorimer	Perth		6001	Australia	28/10/2021
Nicolette Gates	Mount Barker		5251	Australia	27/12/2021
Stephen Laan			5163	Australia	28/10/2021
Lexie Parsons	MAYlands		5069	Australia	7/11/2021
Izzy Czechowicz	Adelaide		5069	Australia	10/11/2021
Maurice Costello	Norwood SA		5067	Australia	2/11/2021
Sara Bray	Norwood		5067	Australia	27/10/2021
Colin Murray	Norwood		5067	Australia	28/10/2021
Sophie Cilento	Norwood		5067	Australia	31/10/2021
Terry Moore	Norwood		5067	Australia	31/10/2021
Lottie Servin	Norwood		5067	Australia	1/11/2021
Matthew O'Connor	NORWOOD		5067	Australia	1/11/2021
Jack Horsnell	NORWOOD		5067	Australia	1/11/2021
Ross Kennett	Norwood		5067	Australia	2/11/2021
Tim Moore	Norwood		5067	Australia	7/11/2021
Reggie Pittaway	Norwood		5067	Australia	11/11/2021
Anna Napper	Norwood		5067	Australia	13/11/2021
Agustina Gancia	Norwood		5067	Australia	14/11/2021
Stuart Mitchell	Norwood		5067	Australia	19/11/2021
Catherine Sarre	Norwood		5067	Australia	19/11/2021
David Robertson	Norwood		5067	Australia	22/11/2021
Stephanie Seglenieks	Norwood		5067	Australia	25/11/2021
Emily Troon	Norwood		5067	Australia	7/12/2021
Michael Garrett	Norwood		5067	Australia	12/12/2021
Emma Rischbieth	Norwood		5067	Australia	15/12/2021
Robert Jefferies	Norwood		5067	Australia	27/12/2021
Jeremy Brown	Norwood		5067	Australia	24/10/2021
Erinne Chung Gon	Kent Town		5067	Australia	3/11/2021
Jayne Lovell	Kent town		5067	Australia	3/11/2021
Steven Bernstein	Adelaide		5067	Australia	31/10/2021
Annabel McAfee	Adelaide		5067	Australia	4/11/2021
Charlotte Price	Adelaide		5067	Australia	8/11/2021
Stephanie Simmons	Adelaide		5067	Australia	9/11/2021
David Chattaway	Adelaide		5067	Australia	14/12/2021
Helen Chandler	Adelaide		5067	Australia	16/12/2021
Sarah Secker	Adelaide		5067	Australia	17/12/2021
Jenny Chik	Wattle Park		5066	Australia	10/11/2021
Deborah Madigan	Burnside		5066	Australia	24/11/2021
Brendon Skinner	Ridleyton		5008	Australia	7/11/2021
Mathew Scotland	Adelaide		5001	Australia	27/10/2021
Anna Eldridge	Adelaide		5001	Australia	28/10/2021
Dale Oo	Adelaide		5001	Australia	28/10/2021
Heather Brown	Adelaide		5001	Australia	28/10/2021
Linda Bladin	Adelaide		5001	Australia	28/10/2021
Nadine W	Adelaide		5001	Australia	29/10/2021
Michael Bloyce	Adelaide		5001	Australia	30/10/2021
Georgia Matthews	Adelaide		5001	Australia	31/10/2021
Annie Smart	Adelaide		5001	Australia	31/10/2021
Sophie Jessop	Adelaide		5001	Australia	31/10/2021

OFFICIAL

Jenna Yates	Adelaide	5001	Australia	31/10/2021
papa joe	Adelaide	5001	Australia	31/10/2021
Bahareh Abdollahi	Adelaide	5001	Australia	31/10/2021
Irina Ossadtchouk	Adelaide	5001	Australia	31/10/2021
Tamara Ely	Adelaide	5001	Australia	1/11/2021
Kate Eatts	Adelaide	5001	Australia	1/11/2021
Imogen Souter	Adelaide	5001	Australia	1/11/2021
Antonia Chan	Adelaide	5001	Australia	1/11/2021
Laura Cullip	Adelaide	5001	Australia	3/11/2021
Ella Connel	Adelaide	5001	Australia	3/11/2021
Cam AKHURST	Adelaide	5001	Australia	3/11/2021
Ian Cullip	Adelaide	5001	Australia	3/11/2021
Jess Crane	Adelaide	5001	Australia	5/11/2021
Christopher Chen	Adelaide	5001	Australia	5/11/2021
Madeleine Yue	Adelaide	5001	Australia	5/11/2021
Tom Roberts	Adelaide	5001	Australia	5/11/2021
Jessica Lewis	Adelaide	5001	Australia	5/11/2021
Dan Crannitch	Adelaide	5001	Australia	7/11/2021
Laura Herft	Adelaide	5001	Australia	7/11/2021
Lizzy Mitchell	Adelaide	5001	Australia	7/11/2021
Tom Pugh	Adelaide	5001	Australia	7/11/2021
Ben Matthews	Adelaide	5001	Australia	7/11/2021
Louise Edwards	Adelaide	5001	Australia	7/11/2021
Graham Henderson	Adelaide	5001	Australia	7/11/2021
Ben Heaslip	Adelaide	5001	Australia	8/11/2021
Julia Anaf	Adelaide	5001	Australia	12/11/2021
Audrey Pinna	Adelaide	5001	Australia	12/11/2021
Sotiri Demtiriou	Adelaide	5001	Australia	14/11/2021
Peter Duffield	Adelaide	5001	Australia	16/11/2021
lili sharp	Adelaide	5001	Australia	16/11/2021
Meredith Norton	Adelaide	5001	Australia	16/11/2021
Freya Stoneworth	Adelaide	5001	Australia	17/11/2021
Brooke Gallyer	Adelaide	5001	Australia	18/11/2021
Veronica Jessop	Adelaide	5001	Australia	19/11/2021
Ella Gowland	Adelaide	5001	Australia	20/11/2021
Yuguo Li	Adelaide	5001	Australia	21/11/2021
Vanessa Sarre	Adelaide	5001	Australia	22/11/2021
Simone Meade	Adelaide	5001	Australia	24/11/2021
Ryan Roberts	Adelaide	5001	Australia	24/11/2021
Brad Hector	Adelaide	5001	Australia	28/11/2021
Michael Ziersch	Adelaide	5001	Australia	28/11/2021
Lauren Bawden	Adelaide	5001	Australia	1/12/2021
Barbara Bieg	Adelaide	5001	Australia	7/12/2021
Elaine Rischbieth	Adelaide	5001	Australia	11/12/2021
Christina Belperio	Adelaide	5001	Australia	11/12/2021
Will Secker	Adelaide	5001	Australia	17/12/2021
Natacha Bursill	Adelaide	5001	Australia	20/12/2021
Bianca Radovanovic	Adelaide	5001	Australia	21/12/2021
Kirsty Radovanovic	Adelaide	5001	Australia	21/12/2021
Madalin Yeo-Ellis	Adelaide	5001	Australia	27/12/2021
Jonathon Williams	Adelaide	5001	Australia	27/12/2021
Hunter Crisp	Adelaide	5001	Australia	27/12/2021

OFFICIAL

Michael Baker-Stimson	Adelaide	5001	Australia	27/12/2021
Michelle Crisp	Adelaide	5001	Australia	28/12/2021
Toni Wittwer	Adelaide	5001	Australia	28/12/2021
Reno Marrasso	Adelaide	5001	Australia	28/12/2021
Sean Jolley	Adelaide	5000	Australia	27/12/2021
Luke H	Adelaide	5000	Australia	29/12/2021
Julie Jackson	Burleigh	4220	Australia	31/10/2021
Debra Sheppard	Slacks Creek	4127	Australia	12/11/2021
Gyorgyi Szabo		4030	Australia	31/10/2021
Clin Bae	Brisbane	4000	Australia	12/11/2021
dick jane	Brisbane	4000	Australia	12/11/2021
Max Mitchell		3806	Australia	12/11/2021
Rohan Rohan	Noble Park	3174	Australia	31/10/2021
Hamish Brown		3156	Australia	28/10/2021
Douglas Bennett		3141	Australia	12/11/2021
Andrew McGlashan		3134	Australia	12/11/2021
Margaret Pywell	Donvale	3111	Australia	12/11/2021
Jessica Brown	Melbourne	3001	Australia	28/10/2021
Iftakhar Rasheed	Melbourne	3001	Australia	31/10/2021
Danny Milkman	Newcastle	2300	Australia	29/10/2021
Robin Kumar	Mardi	2259	Australia	28/10/2021
Murray Demarco		2036	Australia	31/10/2021
Adam Cuff	Sydney	2001	Australia	31/10/2021
mohi pm			Australia	12/11/2021

Attachment D

Petition – Request to Install a Swing at Manning Reserve, Norwood

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

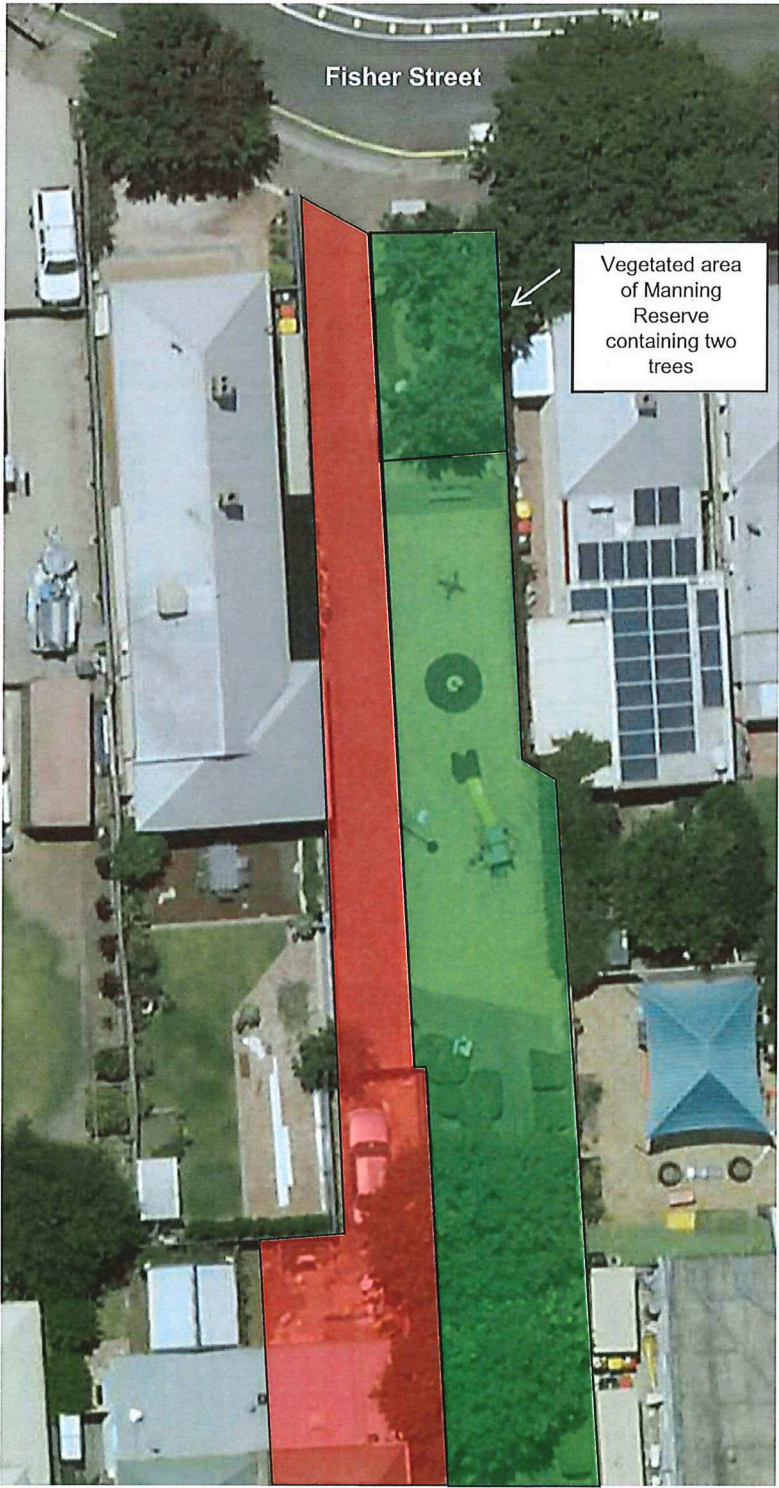
Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au




City of
**Norwood
Payneham
& St Peters**

Manning Reserve





 Manning Reserve

 Private property
(South Australian
Housing Trust)

Vegetated area
of Manning
Reserve
containing two
trees

10. WRITTEN NOTICES OF MOTION

10.1 BUSINESS SUPPORT RESPONSE TO COVID-19 SUBMITTED BY MAYOR ROBERT BRIA

NOTICE OF MOTION: Business Support Response to COVID-19
SUBMITTED BY: Mayor Robert Bria
FILE REFERENCE: qA1039
ATTACHMENTS: A

Pursuant to Regulation 12(1) of the Local Government (Procedures at Meetings) Regulations 2013, the following Notice of Motion has been submitted by Mayor Robert Bria.

NOTICE OF MOTION

1. *That a Discretionary Rebate of the Differential Rate (20%) be provided to all non-residential property owners impacted by the density restrictions introduced by the State Government following the borders opening on 23 November 2021 (i.e. gyms, cinemas, hospitality venues) for the Third Quarter and Final Quarter of 2021-2022.*
2. *That the fee for Outdoor Dining Licenses for the period 1 December 2021 to 30 June 2022, be waived.*
3. *That all fines and interest charged on the late payment of the 2021-2022 Third and Fourth Quarter Council Rate payments for all non-residential property owners, be waived.*
4. *That The Parade Separate Rate for all property owners and businesses impacted by the density restrictions introduced by the State Government following the borders opening on 23 November 2021 (i.e. gyms, cinemas, hospitality venues) be waived for the period commencing 1 December 2021 to 30 June 2022.*
5. *That the cost of the Financial Support Package as outlined above be included as a budget adjustment in the Mid-Year Budget Review.*

REASONS IN SUPPORT OF MOTION

Background

During the early months of the COVID-19 pandemic in 2020, the Council approved a comprehensive Financial Assistance Package, which included a number of measures designed to assist the local business community. At the time, the Council took the leadership position that it had a role to play to provide some financial relief to local businesses, in particular hospitality, personal services and entertainment businesses, which were severely impacted by the pandemic, the consequent restrictions and the impact of the restrictions. The Council's package was in addition to the extensive support which was provided by the Federal and State Governments, which offered Job Keeper payments, cash grants, tax concessions, deferment of Land Tax payments and waiving specific fees and charges.

By late December 2021, the combination of the decision by the State Government to open South Australia's borders (on 23 November 2021) and the emergence of the Omicron variant, has led to a sharp rise in the number of COVID-19 cases and subsequently a new suite of restrictions on businesses. In fact, the impacts and consequences of this decision has been devastating on local businesses and their employees.

Once again, hospitality, tourism and personal services (e.g. gyms) are continuing to experience the most significant impact with severely reduced capacity limits and patrons simply "staying away". This includes a 25% (one person per four square metres) indoor and a 50% (one person per two square metres) outdoor capacity rule for cafes, hotels and restaurants and a one person per seven square metres rule for gymnasiums. There has been significant media coverage of mass cancellations of bookings over the Christmas and New Year period and beyond. Given the current number of COVID-19 positive cases in South Australia, it is unlikely that these capacity restrictions will be eased any time soon.

In late December 2021 and early January 2022, I visited a number of hospitality and retail venues in different parts of the City, to talk to traders about the impact of the restrictions and the impact on their businesses. While there were a handful of business (e.g. 'hole in the wall cafes') who said the restrictions were only having a minimal impact (as at late December 2021), the overwhelming majority said that the current restrictions had created uncertainty, made it difficult to plan ahead (even for the week ahead), led to reduced hours for staff and was impacting on cash flows.

Whilst business owners acknowledged that the Council cannot provide the level of support that the Federal and State Governments can, they said that any assistance from the Council would be appreciated. As such, this Notice of Motion seeks to ask Council to consider adopting another Financial Assistance Package, to support the business community, bearing in mind that the State Government has announced a support package and the Honourable Josh Teague MP, Minister for Local Government, has recently written to all Mayors, asking that their respective Councils consider ways in which they can support local traders.

A copy of the letter dated 29 December 2021, from the Honourable Josh Teague MP, Minister for Local Government is contained in **Attachment A**.

Finally, it should be noted that there are 1,859 people who work in the food and beverage industry in our City and another 859 people who live in our City but travel to other Local Government Areas to work in the food and beverage industry⁽¹⁾. In addition, the Council's *Business and Economic Development Strategy (2021-2026)* makes provision for the Council to "assist businesses recover and rebuild from the COVID-19 Pandemic in the first year of the strategy."

These are indeed difficult and challenging times and whilst the current strategy to deal with the pandemic may have seemed reasonable in November 2021, the consequent impacts of the Omicron variant were unknown and it would appear that the concept of the business community being advantaged through the "opening of the borders", the exact opposite is happening. Whilst the Council has a limited capacity to assist from a financial perspective, adoption of this Motion could signify to our citizens that the Council will do what it can and what is within its remit to assist.

I am confident that the Financial Assistance Package as set out in the Motion, if approved by the Council, will be well received.

STAFF COMMENT
PREPARED BY GENERAL MANAGER, CORPORATE SERVICES

The Financial Support Package as proposed in this Notice of Motion includes elements of the Financial Support Package which was provided in 2020 and as part of the 2020-2021 Budget.

The estimated cost of the Financial Support Package proposed, excluding the waiving of the fines and interest on late payment of the Third and Fourth Quarter rate payments is \$138,000, which is made up of the following:

- 20% Discretionary Rebate \$ 51,000
- Outdoor Dining Permit Rebate \$ 64,000
- Rebate of The Parade Rate \$ 23,000

It should be noted that the Third Quarter notices have been forwarded to the printers for distribution, therefore if endorsed, credits for the Third Quarter will be processed against the affected assessments.

⁽¹⁾REMPPLAN Consulting – 2020 data

Attachments – Item 10.1

Attachment A

Notice of Motion Business Support Response to Covid-19

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au



City of
**Norwood
Payneham
& St Peters**

The Hon Josh Teague MP

21MLG0800



Government
of South Australia

Minister for Planning
and Local Government

GPO Exchange
10 Franklin Street
Adelaide SA 5000

GPO Box 464
Adelaide SA 5001
DX 336

Tel 08 8207 1723
Fax 08 8207 1736

Mayor Robert Bria
Corporation of the City of Norwood Payneham and St Peters

By email: townhall@npsp.sa.gov.au

Dear Mayor Bria

First, my best wishes for the holiday season and for the New Year ahead.

I write in the prevailing circumstances of recent density and social distancing requirements in response to COVID-19, and particularly those measures applied after midnight on 27 December 2021.

Over the past two years the South Australian local government sector has worked hard to support our communities and businesses through the public health emergency caused by COVID-19, and the impacts it has had on the way in which we live and do business.

This support has been instrumental in assisting South Australia to recover from this emergency, and to ready our State to return to 'business as usual'.

As you are aware, many challenges still confront us as we manage COVID-19 and the emergence of variants of the virus. Many businesses across the State will feel the effects of the ongoing measures necessary to protect public health.

I ask you, along with all councils, to consider how you may continue to support local businesses at this time, particularly the hospitality, fitness and retail sectors that are most affected by the current public health measures.

There may be an opportunity for your Council to streamline permits for the use of parks and open space, public roads, and footpaths for outdoor dining, to allow businesses most impacted by the current density restrictions to find different ways of operating. I understand that some councils have chosen to waive outdoor dining fees and I thank those Councils.

As we near the celebrations for New Year's Eve, I also ask your Council to consider how it may support this occasion, which is so crucial for hospitality businesses, as well as any upcoming events in the coming weeks. I encourage your Council to facilitate appropriate road closures, access to parks and other public spaces, and any other measures that will allow South Australians to mingle and celebrate safely outdoors while supporting local businesses.

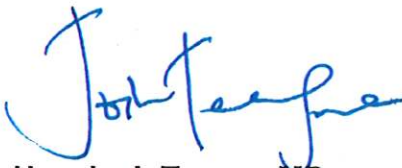
I am confident that your Council's local knowledge and understanding of the needs of the businesses in your area will assist you to find the best ways to support them at this time.

I also understand that many councils have provided rate relief, rent relief and other financial support to businesses and residents that may have been hit hard by the COVID-19 public health emergency. I request that you continue to consider and respond to this need, both in the immediate future and as your Council considers the development of its 2022-23 annual business plan and budget over coming months.

Thank you for your Council's ongoing support of businesses and communities throughout this difficult time and if I can be of assistance please don't hesitate to contact me.

I look forward to continuing to work closely with South Australia's local government sector in 2022.

Yours sincerely



Hon Josh Teague MP
Minister for Planning and Local Government

29 / 12 / 2021

cc - CEO
cc - Clinton Jury, Local Government Association

10.2 SPEEDING ENFORCEMENT – SUBMITTED BY CR SCOTT SIMS

NOTICE OF MOTION: Speeding Enforcement
SUBMITTED BY: Cr Scott Sims
FILE REFERENCE: qA1039
ATTACHMENTS: Nil

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Scott Sims.

NOTICE OF MOTION

That Council write to Vincent Tarca, MP, Minister for Road Safety, the Honourable Corey Wingard MP, Minister for Transport and the Honourable Steven Marshall MP, Premier and Member for Dunstan, to request that more resources be provided so that SAPOL can deploy speed cameras and enforce speed limits in Council-owned streets, where regular speeding has been identified by the Council, noting that:

1. residents are reporting an increase in traffic volume, rat-running, speeding and hoon behaviour along residential streets;
2. more motorists are taking short-cuts through the local street network to avoid the delays and congestion on the State Government arterial road network;
3. the Council undertakes various traffic management strategies, including implementing 40km/h speed limit areas, but it can only do so much without the Road Rules being enforced; and
4. that evidence-based data is required to identify the streets that require enforcement.

REASONS IN SUPPORT OF MOTION

Speeding through residential streets reduces community well-being by impacting on the safety, amenity, vibrancy and liveability of our neighbourhoods.

There has been an increase of residents requesting that Council reduce traffic speed in their street. However, this is a complex behavioural issue and should not be the sole responsibility of the Council, particularly when it is a result of a poor-performing arterial road network.

The Hoon Behaviour Legislation can only be administered by SAPOL, however SAPOL focuses on the arterial and rural road network and does not have the capacity to monitor local streets sufficiently.

Speed cameras are proven to encourage safe driver behaviour and should not be limited to major roads. Speed cameras should be rolled out across the entire street network, where data collection identifies that speed negatively impacts on safety and community well-being.

This motion seeks the State Government to allocate more resources so that SAPOL can enforce speeding in local streets, improve driver behaviour and improve community well-being.

STAFF COMMENT

PREPARED BY MANAGER, TRAFFIC & INTEGRATED TRANSPORT

An analysis of traffic data undertaken by Council staff has identified that there are a number of streets in the City where traffic speed is regularly above the legal speed limit.

The Council responds to this where possible by installing minor traffic management interventions such as signs and pavement marking at localised sites, while concurrently prioritising precinct-wide strategic projects which, from time to time, include the provision of larger scale traffic management interventions.

Current strategic projects include:

- design and consultation of traffic management devices in Marden and Royston Park;
- traffic study in Glynde, Payneham and Firlie;
- 40km/h speed limit in residential streets of Norwood & Kent Town and parts of The Parade;
- 40km/h speed limits in residential streets of Marden, Royston Park, Joslin, St Peters, College Park and Hackney; and
- traffic calming devices in Langman Grove, Felixstow.

These are long-term and high-cost projects, yet they do not address poor driver behaviour. Research has proven that the presence of speed cameras improves road safety by acting as a general deterrent to speeding and enforcing speed limits, and therefore, Council staff regularly request that SAPOL monitor streets where high speed is identified. Recent liaison with SAPOL identified that Osmond Terrace, Norwood is targeted monthly, and other Council-owned streets in the City are targeted when possible, but SAPOL resources are limited.

Fixed speed cameras are installed at traffic signals and mobile cameras used elsewhere. The locations for mobile cameras are determined by SAPOL using intelligence and other factors to calculate a road safety risk rating, and approximately 25 mobile speed cameras are deployed each day on State and Local roads throughout metropolitan Adelaide.

SAPOL use a scoring system to ascertain locations for mobile cameras and also respond to the Council's request when possible.

The scoring system is based on four (4), weighted criteria as listed below (in order of their weighting):

1. casualty (fatality or injury) crash locations;
2. reports by the public identifying locations of concern;
3. expiations exceeding the speed limit by 30km/h or more; and
4. all other offences relating to road safety.

A formal letter can be prepared by Council staff, (as per the Notice of Motion), that discusses the need for more regular speed enforcement on Council-owned roads. Council staff can also provide a list of roads and traffic data that aligns with the SAPOL scoring system to expedite the process.

This approach would align with the draft *South Australian Road Safety Strategy to 2031*, which states that Road User Behaviour is one of the 'Strategic Focus Areas' of the Strategy, and with the Local Government Association of South Australia's 2019 *Road Safety Action Plan* that advocates for increased traffic enforcement by SAPOL.

11. STAFF REPORTS

Section 1 – Strategy & Policy

Reports

11.1 MARRYATVILLE PRECINCT MASTER PLAN

REPORT AUTHOR: Manager, Economic Development & Strategic Projects
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4509
FILE REFERENCE: qA86881
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to present to the Council a proposal from the City of Burnside to collaborate with them to develop a Masterplan for the Marryatville Precinct.

BACKGROUND

In July 2021, the Chief Executive Officer received a letter from Mr Chris Cowley, Chief Executive Officer, City of Burnside, seeking the City of Norwood Payneham & St Peters' interest and support in partnering in the development of a masterplan for the Marryatville Precinct. A copy of the letter dated 22 July 2021, from Mr Chris Cowley, is contained in **Attachment A**.

The concept of developing a masterplan for the Marryatville Precinct was considered by the City of Burnside at its meeting held on 22 June 2021, as part of the *Regal Theatre Precinct Master Plan*. At that meeting the City of Burnside resolved amongst other things, to undertake formal discussions with the City of Norwood Payneham & St Peters regarding the opportunity to develop a joint masterplan for the Marryatville Precinct.

Since receiving the letter, discussions between staff from both Councils have taken place, mainly to understand the scope and intent of the project. It is noted that despite these discussions occurring, the City of Norwood Payneham & St Peters does not have any funding allocated for the development of a masterplan for the Marryatville Precinct or more broadly Kensington Road, nor does it have this project listed in its *Long Term Financial Plan 2021-2031*. Notwithstanding this, an opportunity has now presented itself which should be considered by the Council.

As way of background, the City of Burnside is currently developing the *Regal Theatre Master Plan* and as part of that process is considering adopting a more strategic and integrated approach to the master planning of the wider precinct surrounding the Regal Theatre.

The intent of the *Marryatville Precinct Master Plan* is to provide a vision and design framework for the future development and activation of the area to complement the *Regal Theatre Precinct Master Plan*, based on a vibrant mix of land uses. Whilst the City of Burnside has identified that there are opportunities and advantages in integrating the development of the two (2) masterplans (ie Regal Theatre and Marryatville Precinct Master Plans), one is not dependent on the other and the recommendations of the *Regal Theatre Master Plan* can be adopted in the *Marryatville Precinct Master Plan*, if it were to be developed at a later stage.

The exact boundary for the *Marryatville Precinct Master Plan* is yet to be determined and will be dependent on whether or not the City of Norwood Payneham & St Peters resolves to participate in the project. As a guide, the City of Burnside has proposed that the General Neighbourhood Zone and the Suburban Activity Centre Zone boundaries be used as the basis for the Masterplan, which include the existing shopping strip (predominantly within the City of Norwood Payneham & St Peters), the Regal Theatre and Constable Hyde Memorial Garden on Kensington Road. The proposed extent of the proposed Masterplan together with the location of the two (2) Council boundaries is illustrated in **Figure 1**.

In respect to the City of Norwood Payneham & St Peters more specifically, it is proposed that the Masterplan will encompass a portion of Kensington Road, a small grouping of shops, the Marryatville Hotel and a small number of residential properties. Included in this section is the Caltex petrol station, Jarvis Subaru and The Physio Clinic.

The portion within the City of Norwood Payneham & St Peters proposed to be included as part of the *Marryatville Precinct Master Plan* contains a small number of Local Heritage Places and one (1) State Heritage Place. The State Heritage Place is located at 202 Kensington Road and is the 'Former Marryatville Police Station & Dwelling'. Whilst these heritage listed places are unlikely to undergo any change, any changes to

the streetscape and the urban fabric within proximity to them will need to be respectful in terms of scale and design.

It is noted that the boundaries depicted in **Figure 1** are the boundaries proposed by the City of Burnside and have not been modified by staff from the City of Norwood Payneham & St Peters, at this stage. In the event that the Council endorses the collaboration between the two (2) Councils, staff will review the boundaries in detail and make any modifications, if required.

FIGURE 1: PROPOSED LOCATION SCOPE FOR THE MARRYATVILLE PRECINCT MASTER PLAN



As Kensington Road is under the care and control of the Department for Infrastructure and Transport (DIT), any changes proposed for Kensington Road will need to be endorsed by DIT.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Objectives and Strategies contained in *CityPlan 2030* are outlined below:

Outcome 1: Social Equity

- **Objective 1.1 – Convenient and accessible services, information and facilities.**
 - Strategy 1.1.3 – Design and provide safe, high quality facilities and spaces for all people.
- **Objective 1.2 – A people-friendly, integrated and sustainable transport network.**
 - Strategy 1.2.2 – Provide safe and accessible movement for all people.
 - Strategy 1.2.4 – Provide appropriate traffic management to enhance residential amenity.

Outcome 2: Cultural Vitality

- **Objective 2.4 – Pleasant, well designed, and sustainable urban environments.**
 - Strategy 2.4.2 – Encourage sustainable and quality urban design outcomes.
- **Objective 2.5 – Dynamic community life in public spaces and precincts.**
 - Strategy 2.5.1 – Facilitate a mix of land uses and activities in appropriate locations in balance with amenity and character.
 - Strategy 2.5.2 – Create and provide interesting and vibrant public spaces to encourage interaction and gatherings.

Outcome 3: Economic Prosperity

- **Objective 3.2 – Cosmopolitan business precincts contributing to the prosperity of the City.**
 - Strategy 3.2.1 – Retain, enhance and promote the unique character of all our City's business precincts

- **Objective 3.5 – A local economy supporting and supported by its community.**
 - Strategy 3.5.1 – Support opportunities for people to collaborate and interact in business precincts.
 - Strategy 3.5.2 – Retain accessible local shopping and services.

Outcome 4: Environmental Sustainability

- **Objective 4.2 – Sustainable streets and open spaces.**
 - Strategy 4.2.1 – Improve the amenity and safety of streets for all users including reducing the impact of urban heat island effect.
 - Strategy 4.2.5 – Integrate green infrastructure into streetscapes and public spaces.

FINANCIAL AND BUDGET IMPLICATIONS

The City of Burnside has estimated that the development of the *Marryatville Precinct Master Plan* will cost between \$70,000 and \$120,000, depending on the spatial scope and level of detail included in the Masterplan and the extent of community consultation and engagement undertaken. It is the view of City of Norwood Payneham & St Peters staff that the cost will more than likely range between \$70,000 and \$80,000, based on the cost of previous projects undertaken.

If the Council resolves to proceed with developing the *Marryatville Precinct Master Plan* in partnership with the City of Burnside, all costs will be shared on a 50/50 basis between the two (2) Councils.

The Council does not currently have a budget allocated for this project as part of its *2021-2022 Annual Business Plan*. If the Council were to resolve to collaborate with the City of Burnside to develop the *Marryatville Precinct Master Plan*, a budget submission would be presented to the Council for its consideration as part of the *2022-2023 Budget and Annual Business Plan*.

EXTERNAL ECONOMIC IMPLICATIONS

Upgrading the streetscape and improving the pedestrian, traffic and parking conditions along Kensington Road will help to increase the vibrancy and popularity of the precinct, therefore attracting more people to come visit and spend within the Marryatville Precinct. Also by improving the attractiveness of the precinct it will encourage more investment, which will ultimately benefit the local economy.

SOCIAL ISSUES

The recent changes to the planning policies (through the *Planning, Design & Infrastructure Code*) that encourage increased residential density and mixed-use development have highlighted the need to revitalise activity centres such as the Marryatville Precinct. Whilst at a much smaller scale than The Parade, there is potential to create a sustainable and vibrant mixed-use precinct which offers greater diversity of housing, shopping, recreation and entertainment. This would provide a more pleasant physical environment and improve traffic and people movement, ultimately attracting more people to the precinct and enhancing the social fabric of Marryatville and the community more generally.

CULTURAL ISSUES

One of the objectives of the *Marryatville Precinct Master Plan* will be to give the area a 'sense of place'. Many sections of the Marryatville Precinct's public domain are no longer contemporary and upgrading the streetscape will provide a more contemporary and inviting space that will contribute to the vibrancy and popularity of the precinct as a destination for shopping, entertainment and cultural experiences.

ENVIRONMENTAL ISSUES

Environmental sustainability will be a key driver of the *Marryatville Precinct Master Plan*, should it proceed, with emphasis to be placed on investigating opportunities for improved greening and landscaping as well as safer pedestrian environments and mixed-use developments that are environmentally friendly.

RESOURCE ISSUES

The development of the *Marryatville Precinct Master Plan* will be resourced by staff from the Economic Development & Strategic Projects Unit, in conjunction with Council staff from the City of Burnside.

RISK MANAGEMENT

There are no significant risks associated with this project.

COVID-19 IMPLICATIONS

There are no COVID-19 Pandemic concerns impacting upon the delivery of this project. However, as a result of the COVID-19 Pandemic there is a growing trend towards accessing local services, facilities and entertainment, which makes it even more critical that the Council's activity precincts are designed to better meet the needs of the community.

CONSULTATION

- **Elected Members**
If the Council endorses the request to participate in the development of the *Marryatville Precinct Master Plan* in collaboration with the City of Burnside, Elected Members will receive regular briefings on the progress of the Masterplan.
- **Community**
The City of Burnside has undertaken community consultation on the *Regal Theatre Precinct Master Plan*. Any relevant comments received through that process will be used to inform the *Marryatville Precinct Master Plan*. Should the Council resolve to participate in the project, community consultation and engagement with the community, in particular the residents, businesses, property owners, high schools and other organisations located in the surrounding area, will form an integral part of the development of the *Marryatville Precinct Master Plan*.
- **Staff**
Project Manager, Urban Design & Special Projects
Project Manager, City Projects
Acting Manager, City Assets.
- **Other Agencies**
Kensington Road is an arterial road under the care and control of the Department for Infrastructure and Transport (DIT), therefore engagement with the Department for Infrastructure and Transport, as well as other key service and infrastructure providers will be crucial in the delivery of the Masterplan.

DISCUSSION

The intent of the *Marryatville Precinct Master Plan* is to provide a vision and design framework for the future development and activation of the precinct, as well as set out opportunities for improved greening, landscaping, streetscape work, traffic management, and people movement to support the diverse social, business and cultural heritage of the area.

It is the view of the City of Burnside that the *Marryatville Precinct Master Plan* will help to give the precinct a 'sense of place' and complement the *Regal Theatre Master Plan*, which is currently being developed. Given the iconic nature of the Regal Theatre, it is their view that an integrated approach to the two (2) Masterplans has the potential to transform the Marryatville Precinct into the cultural heart of the City of Burnside.

The City of Burnside would also like to see the *Marryatville Precinct Master Plan* provide guidance on future development as opportunities present themselves. While this is an option and could form part of the scope, City of Norwood Payneham & St Peters staff do not recommend that it be incorporated into the Project Brief. Any recommendations in relation to future development should simply be in relation to its integration with the public realm.

As outlined in the Background Section of this report, the proposed portion of the *Marryatville Precinct Master Plan* that will fall within the City of Norwood Payneham & St Peters traverses both the 'General Neighbourhood Zone' and 'Suburban Activity Centre' planning zones specified in the new *Planning, Design & Infrastructure Code*. These new zones have the ability to drive change to the urban form of the Marryatville Precinct, including mixed-use multi-storey developments, improved greening, landscaping, pedestrian movement patterns and traffic management enhancements. The master planning of a new design and layout for the public realm located within the Marryatville Precinct will help to attract business investment into the area and encourage greater visitation and spending.

Whilst the City of Burnside was initially eager to progress the *Marryatville Precinct Master Plan*, so that it could align with the delivery of the *Regal Theatre Precinct Master Plan*, it has since acknowledged that the City of Norwood Payneham & St Peters does have other priorities which it is either currently progressing or has highlighted in its *Long Term Financial Plan 2021-2031* for the future. On this basis the City of Burnside has advised that its timeframe is flexible if it means that the two (2) Councils will collaborate to deliver the *Marryatville Precinct Master Plan*.

Table 1 below outlines the proposed methodology and timetable provided to the Council in the letter dated 22 July 2021 addressed to the Chief Executive Officer. Whilst indicative dates were included, the City of Burnside has acknowledged that the indicative timeframe is outdated and that if the collaboration between the two (2) Councils is endorsed, there is flexibility in its timetable and that the timeframes can be negotiated. Similarly to the proposed boundaries, the methodology and timetable will need to be clearly reviewed and agreed upon by both Councils prior to the project commencing.

TABLE 1: CITY OF BURNSIDE INDICATIVE TIMEFRAMES FOR MARRYATVILLE PRECINCT MASTER PLAN

Marryatville Precinct Master Plan	
1. Formally approach the City of Norwood Payneham & St Peters to request participation in developing a Marryatville Precinct Master Plan.	June 2021
Hold Point:	
Proceeding to the following steps is dependent on the City of Norwood Payneham & St Peters formally agreeing to participate in developing a Marryatville Precinct Master Plan. The following timeframes would also be subject to negotiation with NPSP. An alternative approach to developing a Marryatville Precinct Master Plan can be presented to Council should NPSP decline to participate.	
2. Councils Reports: endorse development of Marryatville Precinct Master Plan, including budget / funding options.	August 2021
3. Stage 1 community consultation: seek ideas and suggestion for draft Marryatville Precinct Master Plan. Includes consultation with DIT and key stakeholder groups.	August 2021 to mid September 2021
4. Prepare draft master plan, including consideration of the draft Regal Theatre Precinct Master Plan.	December 2021 to January 2022
5. Present draft master plan to Council for consideration and to seek endorsement to proceed to consultation.	February 2022
6. Pending Council resolution, Stage 2 community consultation: seek feedback on draft master plan (including DIT and key groups).	March 2022 to April 2022
7. Present final master plan to Councils for endorsement.	June 2022
Commencement of Council Caretaker Period	
	September 2022

OPTIONS

The Council has three (3) options available to it:

Option 1 – Endorse the request to collaborate with the City of Burnside to deliver the *Marryatville Precinct Master Plan*. Under this option Council staff would prepare a budget submission for the Council's endorsement as part of the 2022-2023 annual budget process. Council staff would also commence discussions with City of Burnside staff to refine the scope and determine a project timeframe for the delivery of this project.

Option 2 - Decline the invitation from the City of Burnside to collaborate on the *Marryatville Precinct Master Plan*, allowing the City of Burnside to progress with determining if it will simply proceed with delivering the *Regal Theatre Precinct Master Plan* or continue with a *Marryatville Precinct Master Plan* that excludes any portion that falls with the City of Norwood Payneham & St Peters.

Option 3 – Refine the scope of the project and present the revised scope to the City of Burnside for its consideration.

The purpose of the *Marryatville Precinct Master Plan* is to develop a high-level strategic document that describes the vision, objectives and opportunities for the ongoing evolution of the Marryatville Precinct and in particular its public realm.

Given the number of projects currently identified in the Council's *Long Term Financial Plan 2021-2031*, it is extremely unlikely that the Council would have considered undertaking a masterplan for the Marryatville Precinct over the next 10 years if the opportunity had not been presented to the Council.

However, given that this opportunity has now been presented to the Council and a collaborative approach will deliver a more holistic and positive outcome, it is recommended that the Council accept the proposal presented by the City of Burnside - recognising that funding to implement the recommendations of the Masterplan will be limited and that the Council will need to apply and receive significant amounts of grant funding to enable the Council to deliver the recommendations in the shorter term.

On this basis Option 1 is the recommended option.

CONCLUSION

If endorsed by the Council, staff from the City of Norwood Payneham & St Peters will collaborate with the staff from the City of Burnside to develop a Project Brief that delivers a positive outcome for the Marryatville Precinct and the community, which is reflective of the Precinct's role and classification and the expectations of both Councils. All decision making and input will be shared between the two (2) Councils.

COMMENTS

Whilst Council boundaries do exist for governance purposes, the community does not see these boundaries, which highlights the importance of undertaking an integrated approach to strategic planning. Notwithstanding that this project has been initiated by the City of Burnside, and is far more a priority for the City of Burnside than it is for the City of Norwood Payneham & St Peters at this point in time, undertaking a more strategic approach to the master planning of the public realm within activity precincts will deliver far greater benefits to the communities in both council areas than what two (2) standalone masterplans would ever achieve.

RECOMMENDATION

1. That the Council endorses the request to collaborate with the City of Burnside to deliver the *Marryatville Precinct Master Plan*.
2. That the Chief Executive Officer be authorised to write to the Chief Executive Officer of the City of Burnside advising that the City of Norwood Payneham & St Peters agrees to partner with the City of Burnside to deliver the *Marryatville Precinct Master Plan*.
3. That the Council notes that staff will prepare a budget submission for the *Marryatville Precinct Master Plan* for the Council's consideration as part of the 2022-2023 Budget and *Annual Business Plan*.

Attachments – Item 11.1

Attachment A

Marryatville Precinct Master Plan

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au



City of
**Norwood
Payneham
& St Peters**

22 July 2021

Mr Mario Barone
Chief Executive Officer
City of Norwood Payneham & St Peters
PO Box 204
KENT TOWN SA 5071

Dear Mario,

MARRYATVILLE PRECINCT MASTER PLAN

At its meeting held on 22 June 2021, the City of Burnside considered the development of a Marryatville Precinct Master Plan in conjunction with developing the Regal Theatre Master Plan.

Following consideration of the matter, Council resolved the following:

That Council:

1. *Note the results of the first round of Community Consultation on the Regal Theatre Master Plan.*
2. *Endorse the following objectives to guide the next phase in the development of the Regal Theatre Master Plan in line with the guidance in the Timetable at paragraph 41 of the Report:*
 - 2.1 *Preserve and enhance the heritage value of the Regal Theatre building;*
 - 2.2 *Accommodate movies, live entertainment, and complementary activities to increase the use and patronage of the Theatre and surrounding outdoor precinct;*
 - 2.3 *Provide sufficient car parking, easily accessible connections and disability access;*
 - 2.4 *Increase useable open space, tree planting and landscaping and improve environmental sustainability of the area; and*
3. *Endorse the undertaking of formal discussions with the City of Norwood, Payneham and St Peters regarding the development of a Marryatville Precinct Master Plan and provide a progress report re this to Council in August 2021.*
4. *Recognise the centenary of the Theatre in 2025.*

Council is currently developing a Regal Theatre Master Plan and as part of this process is considering an integrated approach to master planning of the wider precinct surrounding the Regal Theatre, Constable Hyde Memorial Garden, parts of the Kensington Road corridor and the nearby shopping centre (in the City of Norwood, Payneham & St Peters Council area), in addition to the OTR development. The exact boundaries of the precinct would be determined during the development stages of the master plan and would be subject to engagement and commitment from the City of NP&SP.

As you are aware, Kensington Road is an arterial road under the care, control and management of the Department of Infrastructure and Transport (DIT). Input from the department will be required. Given Kensington Road and parts of the likely precinct area is the boundary of our respective Local Government Areas, the Council is seeking the City of Norwood Payneham & St Peter's support and interest in partnering in the development of a Marryatville Precinct Master Plan this financial year.

Completion of the final Master Plan will likely be June 2022. Estimated timeframes are provided below and provided within the Council report.

Marryatville Master Plan	
1. Formally approach the City of Norwood Payneham & St Peters to request participation in developing a Marryatville precinct master plan.	Jun-21
Hold Point: Proceeding to the following steps is dependent on the City of Norwood Payneham & St Peters formally agreeing to participate in developing a Marryatville precinct master plan. The following timeframes would also be subject to negotiation with NPSP. An alternative approach to developing a Marryatville precinct master plan can be presented to Council should NPSP decline to participate.	
2. Councils Reports: endorse development of Marryatville precinct master plan, including budget / funding options.	Aug-21
3. Stage 1 community consultation: seek ideas and suggestion for draft Marryatville precinct master plan. Includes consultation with DIT and key stakeholder groups.	Aug-21 to mid Sep-21
4. Prepare draft master plan, including consideration of the draft Regal Theatre precinct master plan.	Dec-21 to Jan-21
5. Present draft master plan to Council for consideration and to seek endorsement to proceed to consultation	Feb-22
6. Pending Council resolution, Stage 2 community consultation: seek feedback on draft master plan (including DIT and key groups).	Mar 22 to Apr-22
7. Present final master plan to Councils for endorsement.	Jun-22

The City of Burnside would be pleased to lead a discussion with you and your respective staff regarding this initiative.

If you have any questions regarding this matter or wish to discuss further, please do not hesitate to contact Barry Cant, Director Environment and Place on 8366 4223 or via email bcant@burnside.sa.gov.au.

Yours Sincerely,



Chris Cowley
CHIEF EXECUTIVE OFFICER

Section 2 – Corporate & Finance
Reports

11.2 MONTHLY FINANCIAL REPORT – NOVEMBER 2021

REPORT AUTHOR: Financial Services Manager
GENERAL MANAGER: General Manager, Corporate Services
CONTACT NUMBER: 8366 4585
FILE REFERENCE: qA78171
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to provide the Council with information regarding its financial performance for the year ended November 2021.

BACKGROUND

Section 59 of the *Local Government Act 1999* (the Act), requires the Council to keep its resource allocation, expenditure and activities and the efficiency and effectiveness of its service delivery, under review. To assist the Council in complying with these legislative requirements and the principles of good corporate financial governance, the Council is provided with monthly financial reports detailing its financial performance compared to its Budget.

RELEVANT STRATEGIC DIRECTIONS AND POLICIES

Nil

FINANCIAL AND BUDGET IMPLICATIONS

Financial sustainability is as an ongoing high priority for the Council. The Council adopted a Budget which forecasts an Operating Surplus of \$471,000 for the 2021-2022 Financial Year. The First Budget update reduced the Operating Surplus by \$341,000 to \$130,000 for the 2021-2022 Financial Year.

For the period ended November 2021, the Council's Operating Surplus is \$414,000 against a budgeted Operating Deficit of \$392,000 resulting in a favourable variance of \$807,000.

EXTERNAL ECONOMIC IMPLICATIONS

Not applicable

SOCIAL ISSUES

Not applicable

CULTURAL ISSUES

Not applicable

ENVIRONMENTAL ISSUES

Not applicable

RESOURCE ISSUES

Not applicable

RISK MANAGEMENT

Not applicable

CONSULTATION

- **Elected Members**
Not Applicable
- **Community**
Not applicable.
- **Staff**
Responsible Officers and General Managers.
- **Other Agencies**
Not applicable.

DISCUSSION

For the period ended November 2021, the Council's Operating Surplus is \$414,000 against a budgeted Operating Deficit of \$392,000 resulting in a favourable variance of \$807,000.

The primary drivers for this result are:

- Employee expenses are \$520,000 favourable to the adopted budget which is the result of the following:
 - vacancies at the commencement of the financial year which were anticipated in the Adopted Budget to be filled (\$340,000). The recruitment of the a number of these positions has been finalised and therefore it is expected that this variance will reduce and stabilise;
 - variances resulting from resignations during the first quarter of the financial year, where the position was not backfilled during the recruitment process (\$50,000); and
 - cancellation of events at the Norwood Concert Hall as a result of COVID-19 restrictions resulted in the reduction of casual staff hours (\$31,000).

It should be noted that the COVID-19 Pandemic has had a significant impact on the number and quality of the candidates in the market for permanent and temporary staff, across all positions and as such it is anticipated that the timeframes to replace staff may in some cases be longer than normal

- Statutory Charges are \$59,000 favourable to budget, primarily due to high than anticipated revenue being received from development applications (\$34,000) combined with a higher than anticipated number of property information searches associated with property sales being undertaken (\$13,600) than allowed for in the budget.
- User Charges are \$56,000 unfavourable to the Adopted budget, which is due primarily as a result of the cancelation and deferral of events at the Norwood Concert Hall as a result of COVID-19 restrictions.
- Other income is \$65,000 favourable to budget, primarily due to the one-off receipt of a special distribution from the Local Government Financing Authority (\$33,500) combined with income received as part of insurance claims lodged by the Council (\$13,500), the income associated with insurance claims is offset by an increase in repair costs.
- The timing of actual expenditure on Operating Projects compared to budget expectations has resulted in a \$130,000 favourable variance.

The residual budget variances are due to the accumulation of a number of small timing variances across all areas of the Budget with no individually significant variances.

The Monthly Financial report is contained in **Attachment A**.

OPTIONS

Nil

CONCLUSION

Nil

COMMENTS

Nil

RECOMMENDATION

That the November 2021 Monthly Financial Report be received and noted.

Attachments – Item 11.2

Attachment A

Monthly Financial Report - November 2021

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au

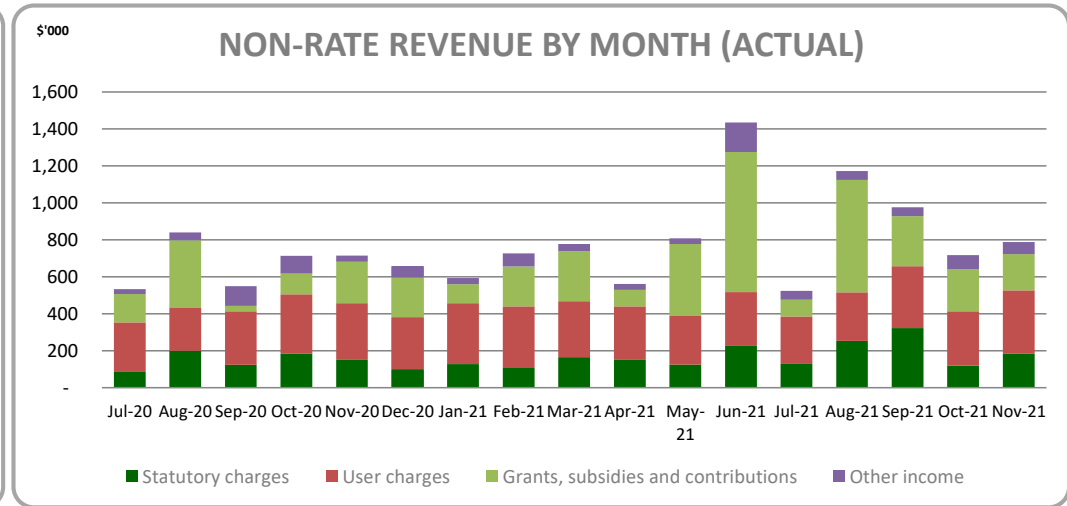
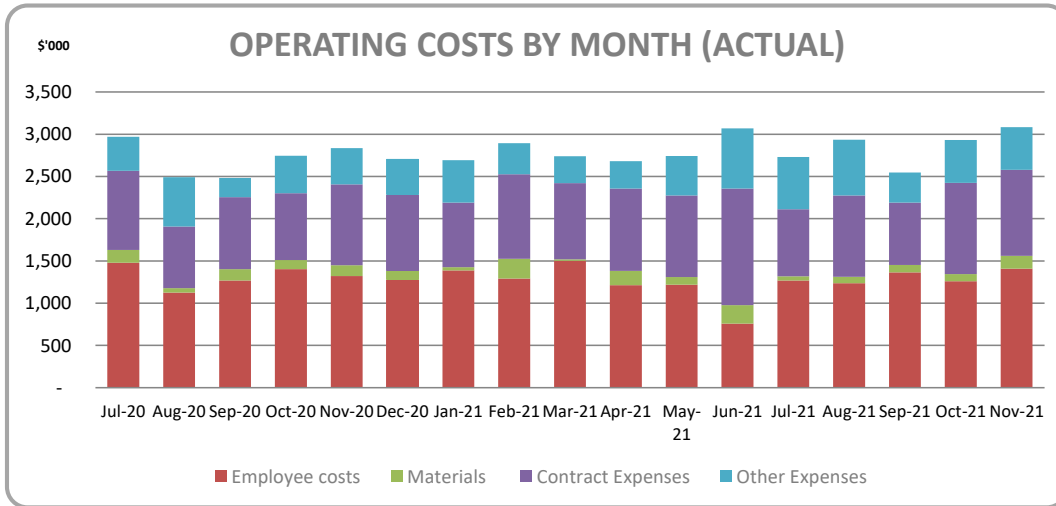


City of
**Norwood
Payneham
& St Peters**

CITY OF NORWOOD PAYNEHAM & ST PETERS

Financial Performance for the period ended 30 November 2021					
LYTD Actual		YTD Actual	YTD Revised	Var	Var %
\$'000		\$'000	Budget \$'000	\$'000	
	Revenue				
15,090	Rates Revenue	15,723	15,685	38	0%
745	Statutory Charges	1,012	953	59	6%
1,419	User Charges	1,486	1,543	(58)	(4%)
884	Grants, Subsidies and Contributions	1,392	1,363	29	2%
10	Investment Income	8	46	(38)	(83%)
354	Other	278	214	65	30%
19	Reimbursements	4	-	4	-
18,521	Total Revenue	19,903	19,804	99	1%
	Expenses				
6,594	Employee Expenses	6,540	7,060	520	7%
4,125	Contracted Services	4,189	4,103	(87)	(2%)
234	Energy	186	225	39	17%
309	Insurance	336	305	(31)	(10%)
140	Legal expense	402	410	8	2%
116	Materials	152	173	22	12%
342	Parts, Accessories and Consumables	296	338	42	13%
30	Water	45	62	16	27%
1,749	Sundry	1,853	1,952	99	5%
2,434	Depreciation, Amortisation and Impairment	5,263	5,263	-	-
255	Finance Costs	227	304	78	25%
16,327	Total Expenses	19,488	20,196	707	4%
2,194	Operating Surplus/(Deficit)	414	(392)	807	(206%)

Summary of Net Cost of Divisions for the period				
Division	YTD Actual	YTD Budget	Var	Var %
	\$'000	\$'000	\$'000	
Chief Executive Office	(1,561)	(1,656)	95	6%
Corporate Services	(7,495)	(7,738)	243	3%
Governance and Community Affairs	(476)	(499)	22	4%
Urban Planning and Environment	(838)	(957)	119	12%
Urban Services	(4,938)	(5,228)	289	6%
Operating Surplus/(Deficit) (before Rate Revenue)	(15,308)	(16,077)	768	5%
Rate Revenue	15,723	15,685	38	0%
Operating Surplus/(Deficit)	414	(392)	807	(206%)
Adopted Operating Surplus			471	
- Variances in Recurrent Operating Budget				
- Legal Cost related to The Parade & George		(270)		
- Christmas Pageant and Christmas Floats Display		48		
- Unfilled Arts Officer Position		30	(192)	
- Variances in Operating Budget				
- 2022 Tour Down Under		105		
- Carried Forward Operating Projects		(327)		
- Other Items		13		
- Funding for Street Tree Planting		60	(149)	
First Budget Update Operating Surplus			130	



CITY OF NORWOOD PAYNEHAM & ST PETERS

Project Summary for period ended 30 November 2021

	YTD Actual	YTD Budget	Remaining Annual Budget
	\$'000	\$'000	\$'000
Operating Projects			
Income			
Social Equity	(362)	362	-
Environmental Sustainability	(4)	-	56
Cultural Vitality	-	-	-
Economic Prosperity	-	-	-
Corporate Management	-	-	-
Total Income	(367)	362	56
Expenses			
Social Equity	151	591	440
Environmental Sustainability	48	237	189
Cultural Vitality	12	74	62
Economic Prosperity	30	102	72
Corporate Management	34	130	96
Total Expenses	275	1,134	859

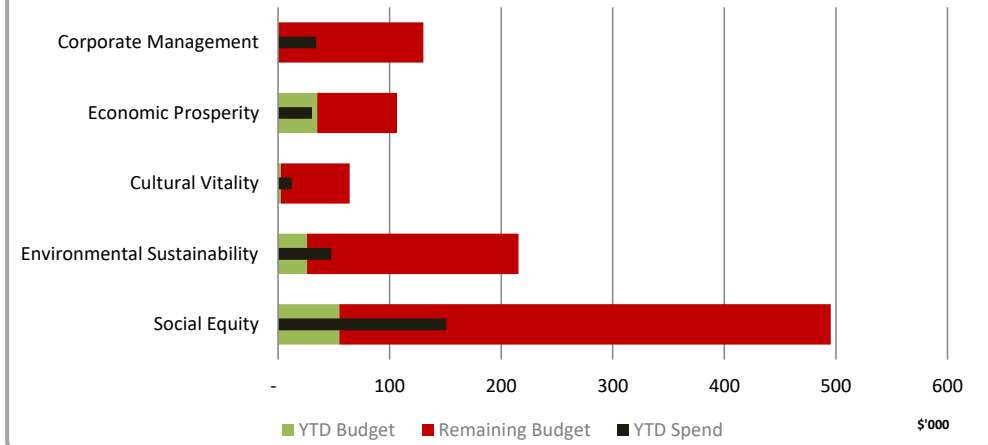
Net Cost of Operating Projects	(642)	(772)	(804)
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Capital Projects			
Income			
Social Equity	(3)	(3)	(6,889)
Environmental Sustainability	-	-	(5,184)
Cultural Vitality	-	-	(7)
Economic Prosperity	-	-	-
Corporate Management	-	-	(29)
Total Income	(3)	(3)	(12,109)
Expenses			
Social Equity	2,192	3,732	14,560
Environmental Sustainability	1,765	2,344	6,468
Cultural Vitality	3	7	119
Economic Prosperity	13	-	-
Corporate Management	8	29	166
Total Expenses	3,981	6,112	21,313

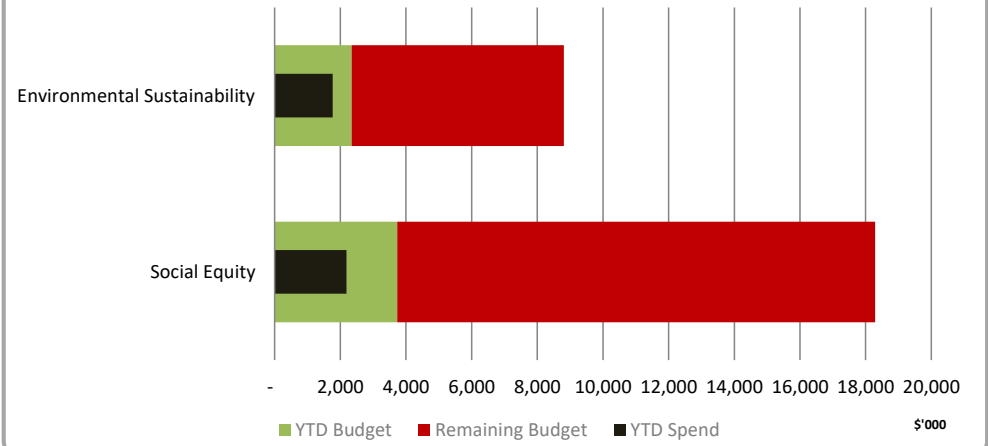
Net Cost of Capital Projects	(3,984)	(6,114)	(33,422)
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Key areas to highlight:

SERVICE INITIATIVES (inc. Carry Forwards)



NEW ASSETS & RENEWALS (inc. Carry Forwards)

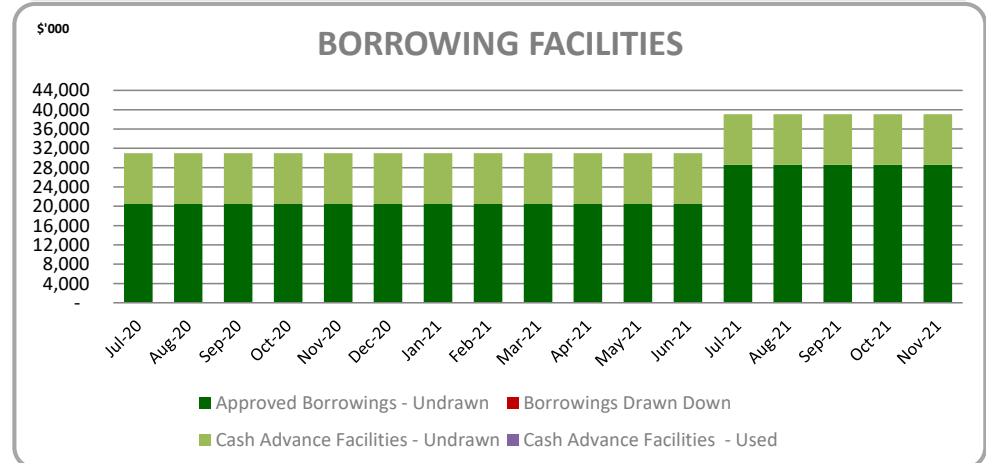
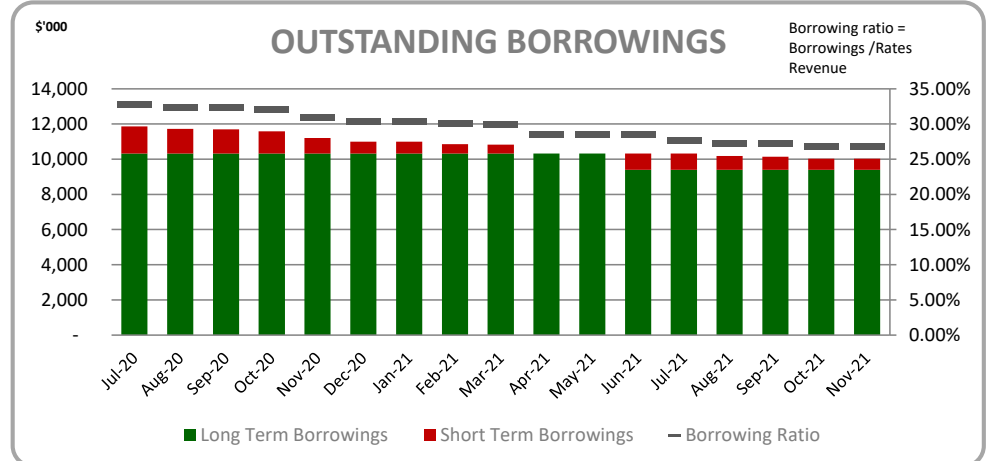
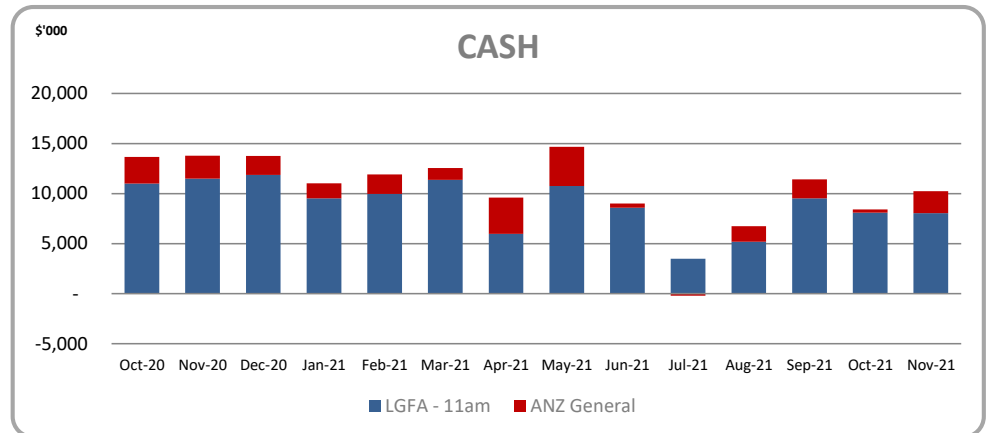


CITY OF NORWOOD PAYNEHAM & ST PETERS

Statement of Financial position as at 30 November 2021

	Nov-21	Oct-21	Movement	June 2021
	Actual	Actual		
	\$'000	\$'000	\$'000	\$'000
ASSETS				
Current Assets				
Bank and Cash	10,235	8,430	1,805	7,071
Accounts receivables	21,980	26,739	(4,759)	4,152
Less : Provision for Bad Debts	(349)	(349)	-	(349)
Total Current Assets	31,867	34,821	(2,954)	10,874
Non-current Assets				
Financial Assets	-	-	-	-
Investments in Joint Ventures	2,496	2,496	-	2,207
Infrastructure, Property, Plant and Equipment	495,247	496,066	(819)	510,414
Total Non-current Assets	497,743	498,562	(819)	512,621
Total Assets	529,610	533,383	(3,773)	523,495
LIABILITIES				
Current Liabilities				
Trade and Other Payables	27,872	29,776	(1,905)	8,006
Borrowings	(411)	(319)	(92)	972
Provisions	1,783	1,779	4	3,326
Total Current Liabilities	29,244	31,236	(1,992)	12,304
Non-current Liabilities				
Borrowings	10,323	10,323	-	9,392
Provisions	2,912	2,912	-	1,328
Investments in Joint Ventures	1,348	1,348	-	1,164
Total Non-current Liabilities	14,584	14,584	-	11,884
Total Liabilities	43,828	45,820	(1,992)	24,188
NET ASSETS	485,782	487,563	(1,780)	499,306
EQUITY				
Accumulated Surplus	58,621	60,401	(1,780)	60,099
Asset Revaluation Reserves	427,162	427,162	-	439,208
TOTAL EQUITY	485,782	487,563	(1,780)	499,306

Key areas to highlight YTD :



11.3 2022-2023 ANNUAL BUSINESS PLAN AND BUDGET OBJECTIVES & PARAMETERS

REPORT AUTHOR: General Manager, Corporate Services
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4585
FILE REFERENCE: qA83737/A302447
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to seek endorsement of the objectives and parameters which will apply in the development of the draft 2022-2023 Annual Business Plan and Annual Budget.

BACKGROUND

Legislative Requirements

Pursuant to Section 123 of the *Local Government Act 1999* (the Act), each financial year the Council is required to prepare an Annual Business Plan and Annual Budget. The Annual Business Plan and Annual Budget are to be adopted by the Council after 31 May for the ensuing financial year and except in a case involving extraordinary administrative difficulty, before 31 August for the financial year.

Pursuant to Section 123(2) of the Act and in Regulation 6 of the *Local Government (Financial Management) Regulations 2011* (the Regulations), each Annual Business Plan of a Council must—

- (a) *include a summary of the Council's long-term objectives (as set out in its strategic management plans); and*
- (b) *include an outline of—*
 - (i) *the Council's objectives for the financial year; and*
 - (ii) *the activities that the Council intends to undertake to achieve those objectives; and*
 - (iii) *the measures (financial and non-financial) that the Council intends to use to assess the performance of the Council against its objectives over the financial year; and*
- (c) *assess the financial requirements of the Council for the financial year and, taking those requirements into account, set out a summary of its proposed operating expenditure, capital expenditure and sources of revenue; and*
- (d) *set out the rates structure and policies for the financial year; and*
- (e) *assess the impact of the rates structure and policies on the community based on modelling that has been undertaken or obtained by the Council; and*
- (f) *take into account the Council's long-term financial plan and relevant issues relating to the management and development of infrastructure and major assets by the Council; and*
- (g) *address or include any other matter prescribed by the Regulations.*

Pursuant to Section 123 (3) of the Act, prior to the adoption of the Annual Business Plan, the Council must undertake public consultation for a minimum period of twenty-one (21) days. At the conclusion of the public consultation period, a public meeting is to be held where members of the community can ask questions and make submissions regarding the draft Annual Business Plan. During the public consultation period, the Council must make available copies of the draft Annual Business Plan at its Principle place of business.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The Council's Strategic Management Plan, *CityPlan 2030: Shaping Our Future*, the Long-term Financial Plan and Whole-of-Life Asset and Infrastructure Management Plans, provide the basis and framework upon which the Council's Annual Business Plan and Budget is based.

FINANCIAL AND BUDGET IMPLICATIONS

The Council's Long-Term Financial Plan (LTFP), sets out the Councils' financial goal as, "A City which delivers on our Strategic Outcomes by managing our financial resources in a sustainable and equitable manner", in short to be financially sustainable.

The Local Government Association of South Australia defines financial sustainability as;

- "A Council's long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services."
- The key elements to the definition are
 - ensuring the maintenance of a Council's high priority expenditure programs, both operating and capital;
 - ensuring a reasonable degree of stability and predictability in the overall rate burden; and,
 - promoting a fair sharing in the distribution of Council resources and the attendant taxation between current and future ratepayers.

In simple terms, financial sustainability means positioning the Council so that it can continue to provide quality services, programs and facilities and maintain the Council's infrastructure to a defined service standard, with stable rate increases (removal of sudden increases) and ensuring inter-generational equity.

The Council will need to ensure that its Annual Business Plan and Budget, contains objectives and financial parameters which will deliver a responsible budget and meet the reasonable needs of the community on an equitable and "value for money" basis. For the 2022-2023 Financial year, the Council's LTFP projects an Operating Surplus of \$306,000, based on a Rate Revenue increase of 4.45%. The target Rate Revenue increase as set in the draft LTFP, is based on the following:

- rate revenue indexation of 2.45% which is equivalent to the ten (10) year average of the Local Government Price Index (as a 30 June 2019);
- 0.5% revenue increase derived from new assessments; and
- 1.5% to cover for the financial impacts of investment in new and upgraded infrastructure.

The Local Government Price Index for the year ended 30 June 2020 has been published, with the ten (10) year average reducing to 2.05%. The ten (10) year average in growth from new assessments is 0.9%. Adopting the principle of rate revenue increases comprising of the elements set out above, the base rate revenue increase for the 2021-2022 financial year, would be between 4.05% and 4.55%, depending on the extent of the financial impact of revenue growth from new development which is passed on to existing ratepayers. As such, based on a rate revenue increase of between 4.05% and 4.55%, the target Operating Surplus for the 2022-2023 Budget, should be set between \$120,000 and \$350,000.

It should be noted that the target Operating Surplus includes Grant Income of \$362,000 which is expected to be received in the 2022-2023 Financial Year under the Roads-to-Recovery Program and is included in the Capital Projects budget to be spent on a Capital Road Project(s).

EXTERNAL ECONOMIC IMPLICATIONS

The Annual Business Plan and Budget will have an economic impact on property owners and suppliers of goods and services to the Council, the level of which will be dependent on the final decisions taken in respect to the level of income, and subsequently the Rate increase required to meet proposed expenditure.

SOCIAL ISSUES

Nil.

CULTURAL ISSUES

Nil.

ENVIRONMENTAL ISSUES

Nil.

RESOURCE ISSUES

Nil.

RISK MANAGEMENT

Financial Management and Annual Business Plan preparation processes are governed by the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011*. All budget documentation will need to be prepared in accordance with the relevant statutory requirements.

CONSULTATION

- **Elected Members**
Not Applicable
- **Community**
Not Applicable
- **Staff**
Not Applicable
- **Other Agencies**
Not applicable.

DISCUSSION

2022-2023 Annual Business Plan

The Annual Business Plan is the Council's statement of the intended services, programs, facilities and objectives set by the Council for a given financial year. It is based upon the objectives and strategies set out in the Council's Strategic Plan *CityPlan 2030: Shaping Our Future*, the Long-term Financial Plan and the Whole-of-Life Infrastructure and Asset Management Plans.

The Council's Strategic Management Plan, *CityPlan 2030: Shaping Our Future*, sets out the Council's Outcomes in respect to Social Equity, Cultural Vitality, Economic Prosperity and Environmental Sustainability, together with objectives and strategies for each Outcome.

Pursuant to Section 123(2) (b) (i), the Annual Business Plan must contain a series of objectives for the financial year. To be effective the annual objectives should be in line with the outcomes contained in the *City Plan 2030: Shaping Our Future* and assist the Council in delivering on the financial outcomes set out in the LTFFP.

The following objectives are proposed to be incorporated into the 2022-2023 Annual Business Plan.

Social Equity

An inclusive, connected, accessible and friendly community

- Our cost effective services are welcoming, inclusive, and socially connected all ages and abilities.
- Our infrastructure assets are maintained and renewed in line with Council's Whole of Life Infrastructure framework.
- Deliver programs and activities which result in an engaged and participating community.
- Engage disabled, aged, youth and varied cultures in the life of the City through a variety of events and programs.
- Rates are fair and equitable for our residents and ratepayers.

Cultural Vitality

A culturally rich and diverse City, with a strong identity, history and ‘sense of place’.

- Promote a healthy cultural life and creative expression through the use of public art and events that complement the City’s cultural heritage.
- Provide opportunities for the community to contribute to the social and creative life of the City through events, activities, arts and cultural initiatives

Economic Prosperity

A dynamic and thriving centre for business and services

- Support the development of a prosperous local economy.

Environmental Sustainability

A leader in environmental sustainability.

- Ensure urban development undertaken enhances the environmental, social and cultural character of our City.
- Maximise the use of the City’s open space by providing a range of active and passive open space recreation opportunities.
- Promote recycling and environmental sustainable practices throughout the City.
- Consider innovative infrastructure solutions which minimise the impact on the environment.

Organisational Excellence

- Ensure best use of Council resources by innovative, efficient and effective service provision.
- Demonstrate Business Excellence Principles.
- Financially sound organisation

The assessment of new projects, services, programs and activities will be assessed against both the Annual Business Plan objectives and *City Plan 2030* objectives and strategies.

The 2022-2023 Annual Budget

To ensure that the Council delivers its financial objectives and in accordance with the Council’s standard practice, the draft 2022-2023 Annual Budget should be developed with reference to and within the framework of the LTFP, which, based on the components of the rate revenue increase set out in the Budget and Financial Implications above, sets out a target Operating Surplus between \$120,000 and \$350,000.

To ensure the Councils financial targets are achieved, the Annual Budget must be set with reference to similar key influences and assumptions. The influences and assumptions relating to external economic conditions and internal policy decisions are set out below.

Key Influences

- maintenance and renewal program for existing infrastructure assets, including roads, footpaths, Council owned properties and open spaces, are consistent with the *Whole-of Life Infrastructure and Asset Management Plans*;
- commitment to major projects which span more than one (1) financial year;
- initiatives and major projects which are undertaken need to contribute to the Vision, strategic direction and the wellbeing of our City as set out in the *CityPlan 2030: Shaping Our Future*;
- previously recognised ongoing operational savings are to be maintained;

- to continue to implement the principles and practices of the Business Excellence Framework (i.e. Continuous Improvement of the organisations procedures and process to ensure the “best value “ is achieved);
- prudent financial management to ensure ongoing financial sustainability; and
- decisions will be informed and based on the best available evidence and information at the time

Key Assumptions

The Annual Budget incorporates three (3) components of the Council Operations, these being

- Recurrent Income and Expenditure (Recurrent Budget)
- Operating Projects (Operating Projects Budget); and
- Capital Projects (Capital Budget).

As in previous years, the preparation of the Annual Budget will be broken down into two (2) stages. The first stage will be the preparation on the Recurrent Budget, which incorporates the revenues and expenditure required to provide the “Business as Usual” services. The second stage will focus on the Capital and Operating Project budget.

Rate revenue increases

As in previous years, for the initial review of the draft Recurrent Budget, no increase in rate revenue will be taken into account in the analysis. Notwithstanding this, it should be noted, that the financial projections set out in the Long-Term Financial Plan is based on a Rate Revenue increase of 4.45%, which comprises of:

- rate revenue indexation of 2.45% which is equivalent to the ten (10) year average of the Local Government Price Index (as a 30 June 2020);
- 0.5% revenue increase derived from new assessments; and
- 1.5% to cover for the financial impacts of investment in new and upgraded infrastructure.

Maintaining existing services at current service standards

The draft Recurrent Budget is proposed to be based on a “business as usual” assumption, which means that the Council will continue to provide the existing services, programs and facilities at the current service levels, unless otherwise determined by the Council. This is not to say that the existing services, programs and facilities will be continued to be delivered in the same way. It should be noted that service levels, and associated budget will be adjusted to reflect ongoing operating cost adjustments resulting from projects completed during the 2021-2022 Financial year.

The “business as usual” assumption does not take into account any change in direction or service levels in response to community expectations, legislative requirements, changing economic conditions or any changes which the Council may wish to make. Such changes will be accounted for in the Council’s Operating & Capital Projects Budget.

Cost Escalation

Materials, Contracts and Other Expenses

The Adelaide CPI for the June 2021 quarter and September 2021 Quarter was 2.5 % and 2.7% respectively. An alternative measure for cost escalation is the Local Government Price Index (LGPI). As the nature of the price movement associated with goods and services consumed by Local Government is different to the goods and services consumed by the ‘average household’, the LGPI is a reliable and independent measure of the inflationary effect on price changes in the South Australian Local Government sector. The LGPI is similar in nature to the CPI, however it represents the movements of prices associated with the goods and services used by Local Government in South Australia (to deliver services to its community) as opposed to the goods and services consumed by the ‘average metropolitan household’. The LGPI considers both recurrent and capital expenditure. The recurrent component of the LGPI for South Australia to June 2021 is 1.2% and as at September 2021 is 2.0%.

The State Government recently released the 2021-2022 Mid-year Budget Review, which forecast the Adelaide CPI at 2.75% for the remainder of 2021-2022, reducing to 2.25% for the 2022-2023 financial year. The Federal Government as part of the Mid-year Economic and Fiscal Outlook is forecasting CPI at 2.5% for the 2022-2023 financial year.

After considering both the LGPI and the community's expectation that increases should only move by the CPI forecast, it is recommended that the **maximum** expenditure increase for 2021-2022 across the Materials, Contracts and Other Expenses component of the budget, be set at 2.25% which has been determined with reference to the current movements in the Adelaide CPI and the LGPI Index for recurrent expenditure and the general fiscal policy of maintain CPI between 2% and 3%.

It should be noted that in some circumstances, there will be cost increases in excess of the 2.25% target (i.e. Solid Waste Levy and fuel charges) and in other circumstances, there will be no or minimal cost increases, therefore the expectation is that across the organisation, the Materials, Contracts and Other Expenses components of the budget, will be limited to a maximum increase of 2.25%.

Wages and Salaries

Wages and Salaries and other associated employee on-costs will be indexed in line with the current Enterprise Agreements, which is currently set at 2.0% for both the *Municipal Officers Enterprise Agreement* (indoor staff) and *The Local Government Workers Enterprise Agreement* (outdoor staff). It should be noted that the *Municipal Officers Enterprise Agreement* expires in November 2022. As negotiations will not have commenced until after the adoption of the 2022-2023 Budget, for the purpose of developing the Wages and Salaries budget, it is proposed that the indexation factor be maintained at 2.0% as this covers agreements which have already negotiated. It should be noted that in-line with the *Superannuation Guarantee (Administration) Act 1992*, superannuation guarantee payments will increase to 10.5% of eligible earnings.

Fees and Charges

Fees and Charges which are not set by legislation, are proposed to be increased by 2.0% or market levels as determined by the review of the Fees and Charges, which will be considered at the Council meeting scheduled for 7 March 2022. The proposed increase is the weighted average of the recommended increase in Material & Contracts and the Wages and Salaries Indexation.

Capital Expenditure

Capital Expenditure relates to the purchasing, building, upgrading and renewing of the Council's assets. Capital Expenditure is funded from depreciation, borrowings and grant funding (where available). For asset renewals the main funding source is depreciation. For new assets and upgrades, the main funding source is borrowings and grant funding. The draft Annual Budget will assume that the Council will borrow to fund new assets and the upgrading of existing assets, with the renewal of assets being funded via depreciation.

Assuming that the Reserve Bank of Australia maintains cash rates at the current level of 0.10%, the interest rates on new borrowings are forecast to be between 1.5% per annum and 3.0% per annum, depending on the term of the borrowings. The interest rate on investment income is forecast at 0.30% per annum.

New Operating and Capital Projects

New projects, both Operating and Capital, which are put forward for consideration, will be assessed based on the objectives contained in *CityPlan 2030: Shaping Our Future*, the Councils LTFP and the Infrastructure and Asset Management Plans and the annual objectives set out above.

All new Projects proposed are to be considered and approved within the constraints of the LTFP. New services and "one-off" operating projects are funded through Rate Revenue increases, grant funding or by expenditure savings. New Capital Projects will be funded via Grant Funding, borrowings or cash reserves.

For the 2022-2023 Financial Year, the following strategic Projects, which commenced during the 2021-2022 financial year are contained within the LTFP and have been scheduled to be completed during 2022-2023 are:

- The Payneham Memorial Swimming Centre redevelopment Project;
- Burchell Reserve Redevelopment Project;

- St Peters Street Streetscape Upgrade Project;
- River Torrens Linear Park Shared Path Upgrade Project Stage 2; and
- Dunstan Adventure Playground Project.

It should be noted that, with the exception of the Burchell Reserve Redevelopment Project, the above mentioned projects are subject to Grant funding agreements and conditions with respect to the timing and completion of the works.

Carry Forward Projects

Where Operating Projects are not completed within budgeted scheduled timeframes, future deficits can eventuate, as the Rate Revenue is raised in the year the project is initially approved. As part of the draft 2022-2023 Budget, the cost to complete the Operating Projects from prior financial years will be carried forward to the 2022-2023 Financial year, however the estimate of carried forward projects will be excluded for rate modelling purposes. Estimates will be based on the 2021-2022 Third Quarter Budget Update, with the associated operational impacts being built into the determination of the 2022-2023 Operating Result.

The draft Recurrent Budget (prior to any increase in Rate Revenue being determined) will be presented to the Elected Members at a workshop which is scheduled for 2 March 2022, with the Operating and Capital Projects being presented to the Elected Members at a workshop which is scheduled for 16 March 2022. The draft Recurrent Budget and the Capital and Operating Projects are proposed to be considered by the Council at a Special Budget Meeting which is scheduled for 13 April 2022.

In line with the resolution which was endorsed by the Council at its meeting held on 5 July 2021, a Special Meeting of the Audit Committee has been scheduled for 28 March 2022 to allow for the Audit Committee to provide comment on the Draft Budget prior to it being considered by the Council.

Budget Management Principles

As in previous years, the Council needs to exercise “budget discipline” if it is to achieve its financial outcomes that are set out in the Annual Business Plan and Budget and continue to achieve and maintain financial sustainability. To date, the approach which has been taken by this Council once the Annual Business Plan and Budget has been adopted, includes:

- no new recurrent operating expenditure or projects approved without being matched by an increase in operating revenue (i.e. Grants/ Fee for Service) or a reduction in expenditure, elsewhere within the Council’s operations;
- expenditure over-runs are offset by deferral of discretionary spend or expenditure savings elsewhere within the Council’s operations;
- income shortfalls to be matched by operating expenditure savings; and
- no new capital expenditure that requires additional borrowings.

Noting that there may be some urgent issues that require urgent attention however once the budget is adopted, these should be the exception rather than the rule.

Budget Timetable

Pursuant to Section 123 of the Act and in Regulation 6 of the Regulations, the Council is required to adopt the Annual Business Plan and Annual Budget after 31 May for the ensuing financial year and, except in a case involving extraordinary administrative difficulty, before 31 August for the financial year.

As set out in Table 1 below, a proposed budget timetable has been developed to ensure that the Council is in a position to adopt the 2022-2023 Annual Business Plan and Annual Budget at the Council meeting to be held on 4 July 2022.

TABLE 1 – KEY BUDGET PROCESS ACTIVITIES 2022-2023

<i>KEY STEPS</i>	<i>DATES</i>
Budget process, parameters and objectives adopted	Monday 17 January 2022 (Council Meeting)
Fees and charges adopted in principle by the Council	Monday 7 March 2022 (Council Meeting)
Budget Workshop with Elected Members	Wednesday 2 March 2022
Budget Workshop with Elected Members	Wednesday 16 March 2022
Special Audit Committee Meeting	Monday 28 March 2022
Budget Council Meeting <ul style="list-style-type: none"> • <i>Recurrent Budget considered</i> • <i>Operating and Capital Projects considered</i> 	Wednesday 13 April 2022 (Special Meeting)
Draft Annual Business Plan, rating model and projects carried forward and Infrastructure Whole of Life endorsed	Monday 2 May 2022 (Council Meeting)
Draft Annual Business Plan available for viewing by the public	Monday 9 May 2022
Meeting to receive Public submissions on the Annual Business Plan	Wednesday 1 June 2022
Consideration of public submissions	Wednesday 15 June 2022 (Special Council Meeting)
Adoption of Annual Business Plan and Budget	Monday 4 July 2022 (Council Meeting)

In respect to the community consultation on the Annual Business Plan, a Public Meeting is proposed to be held on Wednesday 1 June 2022, to allow members of the community to present their comments and feedback to the Council, on the content of the Annual Business Plan and Budget.

OPTIONS

The Council has the following options in respect to this issue:

1. adopt the Annual Business Plan objectives, Annual Budget parameters and assumptions as recommended; or
2. amend any or all of the recommended Annual Business Plan objectives, Annual Budget parameters and assumptions.

The Annual Business Plan objectives, Annual Budget parameters and assumptions set out in this report, are consistent with the Council’s previous years approach to the development of the Annual Business Plan and Budget. In addition, the proposed approach and timetable presented will ensure that the Council meets its legislative requirements as set out in the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011* therefore Option 1 is recommended.

CONCLUSION

The development of the 2022-2023 Annual Business Plan and Budget should form the platform to position the Council to achieve future and ongoing Financial Sustainability. Financial Sustainability is not a number on the Income Statement, it is a strategy. Therefore, strategies need to be developed that integrate into the Councils planning and are supported by longer term planning, with any future decisions made being consistent with and supporting the strategy.

COMMENTS

If Elected Members have any questions or require clarification in relation to specific budget items, and/or any issues raised in this report, do not hesitate to contact the General Manager, Corporate Services, Sharon Perkins on 8366 4585 or email sperkins@npsp.sa.gov.au prior to the meeting.

RECOMMENDATION

1. That the Annual Business Plan objectives contained in **Attachment A**, be adopted “in principle” for the purpose of preparing the draft 2022-2023 Annual Business Plan and Budget.
2. That the following budget parameters and assumptions be adopted in principle for the purpose of preparing the draft 2022-2023 Annual Business Plan and Budget:
 - the Recurrent Operating Budget be prepared on a “business as usual” basis;
 - the continuation of previously recognised ongoing operational savings;
 - maximum Material, Contracts and Other Expenses cost escalation be set at 2.25%;
 - wages and salaries increases be set in line with the Council’s Enterprise Bargaining Agreements;
 - maximum combined increase in overall budget be based on salary increase and 2.25% non-salary increase;
 - fees and charges not set by Legislation be increased by 2.0% at a minimum;
 - new Capital Projects to be considered and approved within the context of the Annual Business Plan objectives contained in Attachment A, *CityPlan 2030: Shaping Our Future*, I& and the LTFP;
 - new services and one off projects to be considered and approved within the context of the Annual Business Plan objectives contained in Attachment A, *CityPlan 2030: Shaping Our Future*, I& and the LTFP and be funded through Rate Revenue increases or by expenditure savings; and
 - new capital projects are funded via grant funding and or long term borrowings.

Attachments – Item 11.3

Attachment A

2021-2022 ANNUAL BUSINESS PLAN AND BUDGET OBJECTIVES & PARAMETERS

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au



City of
Norwood
Payneham
& St Peters

ANNUAL BUSINESS PLAN OBJECTIVES

Social Equity

An inclusive, connected, accessible and friendly community

- Our cost effective services are welcoming, inclusive, and socially connected all ages and abilities.
- Our infrastructure assets are maintained and renewed in line with Councils Whole of Life Infrastructure framework.
- Deliver programs and activities which result in an engaged and participating community.
- Engage disabled, aged, youth and varied cultures in the life of the City through a variety of events and programs.
- Rates are fair and equitable for our residents and ratepayers.

Cultural Vitality

A culturally rich and diverse City, with a strong identity, history and 'sense of place'.

- Promote a healthy cultural life and creative expression through the use of public art and events that complement the City's cultural heritage.
- Provide opportunities for the community to contribute to the social and creative life of the City through events, activities, arts and cultural initiatives

Economic Prosperity

A dynamic and thriving centre for business and services

- Support the development of a prosperous local economy.

Environmental Sustainability

A leader in environmental sustainability.

- Ensure urban development undertaken enhances the environmental, social and cultural character of our City.
- Maximise the use of the City's open space by providing a range of active and passive open space recreation opportunities.
- Promote recycling and environmental sustainable practices throughout the City.
- Consider innovative infrastructure solutions which minimise the impact on the environment.

Organisational Excellence

- Ensure best use of Council resources by innovative, efficient and effective service provision.
- Demonstrate Business Excellence Principles.
- Financially sound organisation

11.4 EXTERNAL AUDITORS REPORT 2020-2021

REPORT AUTHOR: Financial Services Manager
GENERAL MANAGER: General Manager, Corporate Service
CONTACT NUMBER: 8366 4585
FILE REFERENCE: qA82175
ATTACHMENTS: A - C

PURPOSE OF REPORT

The purpose of this report is to provide the Council with the Audit Opinion and Auditors report regarding the 2020-2021 Financial Statements.

BACKGROUND

Pursuant to Section 129 (3) of the *Local Government Act 1999* (the Act), the Council's Auditor must provide to the Council, an audit opinion with respect to:

- the Financial Statements; and
- whether the internal controls of the Council are sufficient to provide reasonable assurance that the financial transactions of the Council have been conducted properly and are in accordance with law.

Pursuant to Section 129 (4) of Act, the Council's Auditor must provide written advice on any particular items that have arisen from the audit.

Pursuant to Section 129 (5b) (a) of the Act, the opinion and the advice must be presented to the Council at the next ordinary meeting of the Council.

RELEVANT STRATEGIC DIRECTIONS AND POLICIES

Nil

FINANCIAL AND BUDGET IMPLICATIONS

Nil

EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

SOCIAL ISSUES

Not Applicable.

CULTURAL ISSUES

Not Applicable.

ENVIRONMENTAL ISSUES

Not Applicable.

RESOURCE ISSUES

Not Applicable.

RISK MANAGEMENT

There are no risk management issues arising from this report which has been prepared in accordance with the statutory requirements.

CONSULTATION

- **Elected Members**
As Elected Members may recall, a report on the draft Annual Financial Statements and draft Audit Report was presented and considered by the Council at its meeting held on 1 November 2021.
- **Community**
Not Applicable.
- **Staff**
Not Applicable.
- **Other Agencies**
Not Applicable.

DISCUSSION

The Council's External Auditors, BDO Advisory (SA) Pty Ltd, have completed the statutory audit of the City of Norwood Payneham & St Peters for the 2020-2021 Financial Year.

As advised at the Council meeting held on 1 November 2021, the External Auditors have issued an unqualified Audit Report on the Annual Financial Statements for the financial year ended 30 June 2021. A copy of the Audit Opinion is contained in **Attachment A**.

In addition to the Audit Report on the Annual Financial Statements, the External Auditors are required to undertake an audit of the internal controls exercised by the Council during the respective financial year in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, so that they can form an opinion as to whether the internal controls established by the Council are sufficient to provide reasonable assurance that the financial transactions undertaken by the Council, have been conducted properly and are in accordance with the legislative requirements. A copy of the Internal Controls Audit Opinion is contained in **Attachment B**.

In summary, in the Auditors opinion the Council has complied, in all material aspects, with Section 129(1)(b) of the Act in relation to the internal controls which have been established by the Council relating to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities.

Pursuant to Section 129 (4) of the Act, the Auditors are required to provide to the Council, in writing, details of any issues that arose from the statutory audit. A copy of the correspondence from the Auditors is contained in **Attachment C**.

OPTIONS

Not Applicable.

CONCLUSION

Nil.

COMMENTS

Nil.

RECOMMENDATION

1. That the Audit Opinion regarding to the 2020-2021 Financial Statements, as contained in **Attachment A**, be received and noted.
2. That the Audit Opinion on the Council's Internal Controls, as contained in **Attachment B**, be received and noted.
3. That the Auditor's report to the Council regarding to the 2020-2021 Financial Statements, as contained in **Attachment C**, be received and noted.

Attachments – Item 11.4

Attachment A

External Auditors Report 2020-2021

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

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INDEPENDENT AUDITOR'S REPORT

TO THE PRINCIPAL MEMBER OF THE CITY OF NORWOOD, PAYNEHAM & ST PETERS

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of City of Norwood, Payneham & St Peters (the Council), which comprises the statement of financial position as at 30 June 2021, the statement of other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the declaration by those charged with governance.

In our opinion the accompanying financial report presents fairly, in all material respects, the financial position of the Council as at 30 June 2021, and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

Management is responsible for the other information. The other information obtained at the date of this auditor's report is the general purpose financial reports of the regional subsidiaries, which we obtained prior to the date of this auditor's report, and the Annual Report, which is expected to be made available to us after that date, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.



If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Council's responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the Council's officers determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of our auditor's report.

A handwritten signature in blue ink that reads 'BDO'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink that reads 'G K Edwards'.

G K Edwards
Director

Adelaide, 10 November 2021

Attachment B

External Auditors Report 2020-2021

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

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INDEPENDENT ASSURANCE REPORT

ON THE INTERNAL CONTROLS OF THE CITY OF NORWOOD PAYNEHAM & ST PETERS

Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by City of Norwood Payneham & St Peters (“the Council”) in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2020 to 30 June 2021 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, in all material respects:

- (a) The controls established by the Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- (b) The controls operated effectively as designed throughout the period from 1 July 2020 to 30 June 2021.

Basis for opinion

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council’s responsibilities for the internal controls

The Council is responsible for:

- a) The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) Identifying the control objectives
- c) Identifying the risks that threaten achievement of the control objectives
- d) Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) Operating effectively the controls as designed throughout the period.

Our independence and quality control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.



Assurance practitioner's responsibilities

Our responsibility is to express an opinion, in all material respects, on the suitability of the design to achieve the control objectives and the operating effectiveness of controls established by the Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities. ASAE 3150 requires that we plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitations of controls

Because of the inherent limitations of an assurance engagement, together with any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

A handwritten signature in blue ink that reads 'BDO'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink that reads 'G K Edwards'.

G K Edwards
Director

Adelaide, 10 November 2021

Attachment C

External Auditors Report 2020-2021

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

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City of
**Norwood
Payneham
& St Peters**



CITY OF NORWOOD, PAYNEHAM & ST PETERS

Annual completion report
YEAR ENDED 30 JUNE 2021

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Dear Audit Committee Members

We are pleased to present this report to the Audit Committee of City of Norwood, Payneham & St Peters in relation to the 30 June 2021 annual audit.

As at the date of this report, we have completed our audit and subject to the satisfactory resolution of the matters outlined in the Executive Summary, we expect to issue unmodified audit reports.

We have set out in this document the significant matters arising from our audit. This summary covers those matters we believe to be material in the context of our work.

Should you require clarification on any matter in this report before this date, please do not hesitate to contact me on +61 8 7324 6082.

We would like to take this opportunity to extend our appreciation to management for their assistance and cooperation throughout the course of our audit.

Yours faithfully



Geoff Edwards
Engagement Partner

Adelaide, 10 November 2021





EXECUTIVE SUMMARY

PURPOSE

The purpose of this report is to communicate significant matters arising from our audit to the Audit Committee. This report has been discussed with management.

SCOPE

Our audit was conducted in accordance with Australian Auditing Standards and the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* for the year ended 30 June 2021.

STATUS OF THE AUDIT

Our audit of the financial report is complete. We have issued unmodified audit reports.

SUMMARY OF MISSTATEMENTS

We have not identified any misstatements during our audit.

AREAS OF AUDIT FOCUS

In performing our audit, we have identified those matters that, in the auditor's judgement, were of the most significance in the audit of the financial report. Our audit procedures also focused on areas that were considered to represent significant risks of material misstatement. These areas of focus are outlined below:

- ▶ Revaluation, depreciation, useful lives and residual values of infrastructure, land and buildings
- ▶ Accounting treatment of capital work in progress (WIP)
- ▶ Accounting treatment and disclosures of amounts relating to Council's interest in Eastern Health Authority Inc, Highbury Landfill Authority; Eastern Waste Management Authority Inc and ERA Water Inc.
- ▶ Accounting treatment for grant funding
- ▶ Management override of controls

Refer to the relevant section for details on the significant risk areas and other areas focused on during the audit.

AREAS OF AUDIT FOCUS

We identified the risk areas as part of our risk assessment procedures undertaken during the planning phase and continued to be alert for risks during the course of the audit. Our audit procedures focused on areas that were considered to represent risks of material misstatement.

We set out the areas that were considered significant risks of material misstatement along with an outline of the work performed and a summary of findings.

REVALUATION, DEPRECIATION, USEFUL LIVES AND RESIDUAL VALUES OF INFRASTRUCTURE, LAND AND BUILDINGS

Description	Audit work performed	Summary of findings
Council's infrastructure, property, plant and equipment are carried at valuation. There is a risk that these balances are misstated as a result of the application of inappropriate valuation methodologies, or incorrect underlying assumptions.	Council's assets have been revalued by Council's employees in conjunction with independent valuers. We have evaluated the competence, capability and objectivity of the independent valuers, obtained an understanding of their work, and evaluated its appropriateness.	We noted that the revaluation has resulted in a net increase in value of Council's infrastructure assets of \$7,422,385 and an increase in buildings of \$35,939. No exceptions were noted from the audit work performed.

ACCOUNTING TREATMENT OF CAPITAL WORK IN PROGRESS (WIP)

Description	Audit work performed	Summary of findings
There is a risk that the accounting treatment of items captured within capital WIP may not be in accordance with Australian Accounting Standards.	We have obtained the WIP schedule and reviewed in detail a sample of projects outstanding at the end of the year to ensure they are likely to generate assets. We have also reviewed a sample of assets transferred out of capital WIP to ensure that the categorisation and value allocated to assets are appropriate.	No exceptions were noted in relation to the accounting treatment of capital works in progress.

AREAS OF AUDIT FOCUS *CONTINUED*

ACCOUNTING TREATMENT AND DISCLOSURES OF AMOUNTS RELATING TO COUNCIL'S INTEREST IN EASTERN HEALTH AUTHORITY INC; Highbury Landfill Authority; Eastern Waste Management Authority Inc and ERA Water Inc

Description	Audit work performed	Summary of findings
There is a potential risk in relation to the accounting treatment and disclosure of amounts relating to Council's interest in Eastern Health Authority Inc; Eastern Waste Management Authority Inc and ERA Water Inc, including any changes occurring during the year, may not be in accordance with Australian Accounting Standards.	We obtained the statutory financial statements for Eastern Health Authority Inc; Eastern Waste Management Authority Inc; Highbury Landfill Authority; and ERA Water Inc for the year ended 30 June 2021 and City of Norwood Payneham & St Peters' calculation of their proportional interest, and compared this to the amounts and disclosures in the draft financial statements.	No exceptions were noted.

ACCOUNTING TREATMENT FOR GRANT FUNDING

Description	Audit work performed	Summary of findings
There is a potential risk of error in the calculation of grant income recognised and deferred at year end by reference to grant agreements and Australia Accounting Standards.	We have obtained a schedule of grant income recognised and deferred at year end. We have selected a sample of grants and obtained the agreements to review in detail and ensured that they have been recognised in accordance with applicable accounting standards.	No material misstatement has been identified relating to recognition of grant income, or deferral of income received.

AREAS OF AUDIT FOCUS *CONTINUED*

MANAGEMENT OVERRIDE OF CONTROLS

Description

Australian Auditing Standards require that we presume there is a risk that management has the ability to manipulate accounting records and override controls that otherwise appear to be operating effectively.

Audit work performed

We have tested general journals posted during the year and at the end of the reporting period to consider whether they are appropriate. We considered accounting estimates for management biases or fraud. We sought to corroborate management explanations with independent supporting evidence whenever possible.

Summary of findings

There was no evidence of misstatement due to management override of controls.

INTERNAL CONTROL

CURRENT YEAR

We have a responsibility to provide an audit report in which we express a conclusion on the Council's compliance with Section 125 of the Local Government Act 1999 in relation to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with law in all material respects.

In addition, accordance with ASA 265 *Communicating Deficiencies in Internal Control to Those Charged with Governance and Management*, we are required to communicate in writing, significant deficiencies in internal control identified during the audit to those charged with governance on a timely basis.

The standard defines a deficiency in internal control as follows:

1. A control is designed, implemented or operated in such a way that it is unable to prevent, or detect and correct, misstatements in the financial report on a timely basis; or
2. A control necessary to prevent, or detect and correct, misstatements in the financial report on a timely basis is missing.

Significant deficiency in internal control means a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgement, is of sufficient importance to merit the attention of those charged with governance. There were no significant deficiencies identified in internal controls during the course of the Council audit.

We have provided an unqualified audit report in relation to compliance with Section 125 of the Local Government Act 1999.

INTERNAL CONTROL RISK ASSESSMENT

We have completed the testing of internal controls for the purpose of providing an audit opinion on Council's internal controls. This work focuses on controls exercised by the Council in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities are sufficient to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law.

Our assessment of internal controls is based on the criteria in the Better Practice Model - Financial Internal Control for South Australian Councils as issued by the Local Government Association of South Australia.

The Better Practice Model emphasises a risk based approach to internal financial controls. It states that a Council should design and implement internal financial controls activities and monitoring systems that prioritise extreme and high financial risk as identified by the Council's risk tolerance framework.

We have been advised by the management that no risk assessment was performed for this financial year. Instead, self-assessment was performed over all 'core controls' that are suggested per Better Practice Model.

For the purpose of our internal control audit opinion, we have performed our own risk assessment to identify the key financial risks facing the Council, determine the inherent risk level and evaluate core controls activities to address this risk. Based on this work, we have not noted any material exceptions that would lead to a qualification to the audit report on internal controls.

INTERNAL CONTROL CONTINUED

CURRENT PERIOD FINDINGS

Other deficiencies in internal control	Potential effects	Recommendation	Management comments
<p>1 We noted that on a number of occasions assets that had been disposed of were not removed from the asset register.</p>	<p>The asset register is not an accurate reflection of the actual assets owned by Council.</p>	<p>We recommend that regular reviews of the asset register are performed to ensure that all assets that are no longer held by the Council are removed from the register.</p>	<p>The Council will review its process with respect to the approval for additions, disposals and adjustments to the asset register maintained by their provider.</p>
<p>2 We noted that a reconciliation for accrued expenditure had not been performed throughout the year.</p>	<p>There is a risk that the general ledger does not contain accurate financial information, which could result in the financial statements and management reports being misstated.</p>	<p>We recommend that accrued expenses be reconciled at least annually to reduce the risk of items being omitted from the financial statements.</p>	<p>Accrued expenses are reviewed as part of the preparation of the monthly financial report. Management acknowledge that they were unable to demonstrate this with supporting evidence of formal reconciliations. Actions will be put in place to ensure formal reconciliations are prepared on a regular basis.</p>

INTERNAL CONTROL *CONTINUED*

FOLLOW UP ON PRIOR PERIOD FINDINGS

We have detailed below the current status of matters relating to internal control that have been raised in prior communications and are not referred to in the current period findings.

Description of matter	Date previously communicated	Current status	Management comments
<p>1 It was noted on two occasions that invoices were authorised by employees who were not supposed to have delegation authority.</p>	<p>2020 Audit Completion Report</p>	<p>In the current year, it was again noted that on one occasion that an invoice was authorised by an employee who did not have delegation authority.</p> <p>It is recommended that a review of employees with delegation authority in Civica should be performed to ensure that their delegation levels are in line with the procurement policy.</p>	<p>No valid explanation as to why this occurred.</p>



OTHER REPORTING REQUIREMENTS

INDEPENDENCE AND ETHICS

In conducting our audit, we are required to comply with the independence requirements of the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* and Part 4A of APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)*.

We have obtained independence declarations from all staff engaged in the audit.

We also have policies and procedures in place to identify any threats to our independence, and to appropriately deal with and if relevant mitigate those risks.

We have not become aware of any issue that would cause any member of the engagement team, BDO or any BDO network firm to contravene any ethical requirement or any regulatory requirement that applies to the audit engagement.

BDO has not provided any other services during the audit to City of Norwood, Payneham & St Peters.

The *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* requires the lead auditor to make a declaration to the directors regarding independence. We are in a position to make this declaration, a draft of which has been included at [Error! Reference source not found.](#)

NON-COMPLIANCE WITH LAWS AND REGULATIONS

We have made enquiries in relation to any non-compliance with laws and regulations during the course of our audit. We have not identified any instances of non-compliance with laws and regulations as a result of our enquiries.

We have not identified any reportable matters during the course of our audit.

FRAUD

Management have confirmed that there were no matters of fraud identified for the period under audit, or subsequently. It should be noted that our audit is not designed to detect fraud however should instances of fraud come to our attention we will report them to you.

We have not identified any instances of fraud during the course of our audit.

APPENDIX 1 NEW DEVELOPMENTS

We wish to bring to your attention some upcoming changes in financial reporting which may cause significant changes to your future reported financial position and performance. We have provided an overview of the major changes below and would be happy to discuss the impact on your business.

AASB 2020-1 AMENDMENTS TO AUSTRALIAN ACCOUNTING STANDARDS - CLASSIFICATION OF LIABILITIES AS CURRENT OR NON-CURRENT

Effective for annual reporting periods beginning on or after 1 January 2022, there are four main changes to the classification requirements within AASB 101 *Presentation of financial statements*:

- ▶ The requirement for an 'unconditional' right has been deleted from paragraph 69(d) because covenants in banking agreements would rarely result in unconditional rights.
- ▶ The right to defer settlement must exist at the end of the reporting period. If the right to defer settlement is dependent upon the entity complying with specified conditions (covenants), the right to defer only exists at reporting date if the entity complies with those conditions at reporting date.
- ▶ Classification is based on the right to defer settlement, and not intention (paragraph 73), and

If a liability could be settled by an entity transferring its own equity instruments prior to maturity (e.g. a convertible bond), classification is determined without considering the possibility of earlier settlement by conversion to equity, but only if the conversion feature is classified as equity under IAS 32.

As these amendments only apply for the first time to the 30 June 2023 balance sheet (and 30 June 2022 comparative balance sheet), companies are not yet able to make an assessment of the impacts regarding the right to defer settlement, compliance with bank covenants, and intention to settle.

APPENDIX 2 ESG AND YOUR BUSINESS

WHAT IS ESG?

ESG is the acronym for Environmental, Social and Governance. It is a holistic concept about an organisation's ability to create and sustain long-term value in a rapidly changing world, and managing the risks and opportunities associated with these changes.

ESG metrics are not part of mandatory [financial reporting](#) required by Australian Accounting Standards or International Financial Reporting Standards, but organisations across the world are increasingly making disclosures in their annual report or in a standalone sustainability report.

ESG is used as a framework to assess how an organisation manages risks and opportunities that changing market and non-market conditions create. ESG also puts a heavy emphasis on risk management, because monitoring and mitigating risks across all three dimensions is an important priority for any company that is serious about ESG. The three categories of ESG factors are as follow:-

- ▶ **Environmental** factors address an organisation's environmental impact and environmental stewardship. It is focused on improving the environmental performance of an organisation.
- ▶ **Social** factors refers to how an organisation manages relationships with, and creates value for, stakeholders. The social dimension is focused on an organisation's impact on its employees, customers and the community.
- ▶ **Governance** factors refers to an organisation's leadership and management philosophy, practices, policies, internal controls, and shareholder rights. The governance dimension is focused on an organisation's leadership and structure.

WHY IS ESG IMPORTANT FOR YOUR BUSINESS?

Investors across the globe are increasingly demanding organisations to outline their ESG framework and approach in order to assess the organisation's long-term sustainability. ESG has a potential significant impact on the following fundamental business issues relevant to the long-term success of the organisation:

- ▶ **Corporate reputation** - ESG can enhance a company's license to operate making it easier to accomplish business objectives and respond to crisis scenarios with key stakeholder groups.
- ▶ **Risk reduction** - ESG can assist with the identification of immediate and long-term risks depending on the industry and business model.
- ▶ **Opportunity management** - Shifting market and non-market conditions can expose unmet needs for new products and/or services, potential customer bases, and potential strategic relationships for addressing ESG issues.
- ▶ **Culture & intrinsic value** - ESG maturity is an indicator of a company's commitment to building a high performing, purpose-driven workforce and inclusive culture.

A robust ESG strategy can help attract the right talent and investors. To achieve a shift in sustainability we need to stop viewing ESG as a 'nice to have', it should be part of business strategy and risk management which can have a direct and positive impact on financial performance.

If you would like to speak with us about implementing an ESG framework in your organisation or providing assurance on your framework, please contact your audit engagement partner initially.

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We have prepared this report solely for the use of City of Norwood, Payneham & St Peters. As you know, this report forms part of a continuing dialogue between the company and us and, therefore, it is not intended to include every matter, whether large or small, that has come to our attention. For this reason we believe that it would be inappropriate for this report to be made available to third parties and, if such a third party were to obtain a copy of this report without prior consent, we would not accept any responsibility for any reliance they may place on it.

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Section 3 – Governance & General Reports

**11.5 LOCAL GOVERNMENT ASSOCIATION (LGA) 2022 ORDINARY GENERAL MEETING –
APPOINTMENT OF COUNCIL DELEGATE**

REPORT AUTHOR: Acting Chief Executive Officer
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: qA2219
ATTACHMENTS: Nil

PURPOSE OF REPORT

The purpose of the report is to advise the Council of the Local Government Association of South Australia's (LGA) 2022 Ordinary General Meeting and the requirement, in accordance with the LGA Constitution, to appoint a Council Delegate to represent the Council and vote at the General Meeting.

BACKGROUND

The Local Government Association (LGA) 2022 Ordinary General Meeting, will be held on Friday 8 April 2022, at the Adelaide Entertainment Centre. The agenda will be issued to all Councils in the near future.

Pursuant to the LGA Constitution, councils are required to appoint a Council Delegate to represent the Council and vote at the LGA General Meeting, if the Council wishes to be represented and have voting rights at the Local Government Association 2022 Ordinary General Meeting. The Council may also appoint a Proxy Delegate in the event the Delegate is unable to attend the Ordinary General Meeting.

A Council Officer cannot be a Delegate, however, they can attend the LGA Ordinary General Meeting.

Traditionally, the Mayor has been appointed as the Delegate for the LGA Ordinary General Meeting.

It is considered appropriate that the Council also appoints a Deputy Council Delegate in the event that the appointed Delegate is unable to attend the Ordinary General Meeting.

RELEVANT POLICIES & STRATEGIC DIRECTIONS

Not Applicable.

RECOMMENDATION

1. That Mayor Robert Bria be appointed as the Council Delegate for the Local Government Association 2022 Ordinary General Meeting.
2. That Councillor _____ be appointed as the Deputy Council Delegate for the Local Government Association 2022 Ordinary General Meeting.

11.6 LOCAL GOVERNMENT ASSOCIATION (LGA) 2022 ORDINARY GENERAL MEETING – ITEMS OF BUSINESS

REPORT AUTHOR: Acting Chief Executive Officer
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: qA2219
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of the report is to advise the Council of the Local Government Association of South Australia's (LGA) 2022 Ordinary General Meeting and the invitation from the LGA to submit *Items of Business* for consideration at the Ordinary General Meeting.

BACKGROUND

The Local Government Association (LGA) 2022 Ordinary General Meeting, will be held on Friday, 8 April 2022, at the Adelaide Entertainment Centre.

The purpose of the OGM is to consider items of strategic importance to Local Government and the LGA, as recommended by the Board of Directors, the South Australian Region Organisation of Councils (SAROC) or the Greater Adelaide Region of Councils (GAROC).

Items of Business must be submitted to either the LGA Board of Directors, or in the case of this Council, GAROC, for consideration prior to being referred to the OGM (or AGM), for consideration. It is however at the discretion of the Council to determine if the item is to be submitted to either the Board of Directors or GAROC.

The role of the Board of Directors is to oversee the corporate governance of the LGA and provide strategic direction and leadership.

The role of GAROC is regional advocacy, policy initiation and review, leadership, engagement and capacity building in the region(s).

Whilst not strictly specified, the logical approach is to refer the *Item of Business* to the relevant body in accordance with its role.

Pursuant to the LGA Constitution, Councils are invited to submit Items of Business for consideration at the Ordinary General Meeting. Items of Business must be received by Friday, 4 February 2022, if they are to be considered at the 2022 Ordinary General Meeting.

RELEVANT POLICIES & STRATEGIC DIRECTIONS

Not Applicable.

DISCUSSION

A requirement of the LGA in respect to Items of Business, is that Items of Business submitted by Councils, should highlight a relevant reference to the LGA Strategic Plan.

A copy of the LGA 2021-2025 Strategic Plan is contained within **Attachment A**.

A memorandum, dated 4 December 2021, was forwarded to Elected Members, inviting Members wishing to submit an Item of Business for consideration at the LGA Ordinary General Meeting, to contact the Council's General Manager, Governance & Community Affairs, prior to this Council meeting, for advice and assistance in the formulation of an appropriate Notice of Motion.

At the time of writing this report, the General Manager, Governance & Community Affairs has not been contacted by any Elected Member wishing to submit an Item of Business.

RECOMMENDATION

That the report be received and noted.

Attachments – Item 11.6

Attachment A

Local Government Association (LGA) 2022 Ordinary General Meeting -
Items of Business



LGA 25

Strategic Plan 2021-2025

Advocate

*Achieve greater
influence for local
government*

Assist

*Build the capacity of
member councils*

Advance

*Facilitate continuous
improvement in local
government*

Achieve

Embed best practice governance and operations to enable the LGA to provide value to members



Message from the President

It is often said that councils are the level of government closest to the community, and work best when they genuinely engage with the communities they serve.

The same can be said of the LGA. The LGA exists for its member councils - and works best when it is close to its members, and listens to and represents their interests.

As the voice of local government, the LGA provides leadership, support, representation and advocacy on behalf of South Australian councils, for the benefit of the community.

Just as councils are about more than roads, rates and rubbish, so too the LGA is about more than just advocacy. In addition to achieving greater influence for local government, the LGA plays a critical role in strengthening the capacity of councils and driving innovation that prepares our sector for the future.

With the implementation of once-in-a-generation local government reforms just around the corner, the role of the LGA in practically assisting its members, avoiding unnecessary duplication and finding smarter ways to operate is more important than ever.

As we do this, the LGA needs to continually ensure its own house is in order, lead by example in its operations and governance, and demonstrate social and environmental responsibility.

This Strategic Plan has been developed with strong input from our members – from those who sit on our Board and committees, to council members, CEOs and frontline staff from around South Australia.

Thank you to those who continue to take the time to let us know how we can work together to do great things for our communities.



Mayor Angela Evans

LGA President

March 2021



About the LGA

The Local Government Association of South Australia (LGA) is the peak body for local government in South Australia. The LGA provides leadership and services to councils, and represents the sector to State and Federal governments and other key stakeholders. Membership of the LGA is voluntary, but all 68 of South Australia's councils are members.

The Association also provides competitive procurement and indemnity (insurance) services to councils through two separate commercial entities, LGA Procurement and LGASA Mutual.

The LGA is governed by a Board of Directors and supported by a secretariat based in Local Government House in Adelaide. The LGA is federated with interstate bodies through the Australian Local Government Association (ALGA), which represents local government's national interests.

More information about the LGA is available on our website at www.lga.sa.gov.au.



About the Strategic Plan

The LGA's Strategic Plan outlines how the LGA will prioritise its resources in meeting the needs of its member councils. The plan does not detail everything that the LGA is involved in, rather it identifies the strategic outcomes that the LGA will focus on over the next four years.

The Strategic Plan is a plan for the Association and not a plan for councils. It contains strategies that will advance the interests of local government in South Australia and progress the objects outlined in the LGA Constitution.

The Strategic Plan informs the LGA's work plans and budgets, as well as the Strategic and Annual Business Plans of subsidiaries and Board committees. The LGA's progress in achieving the outcomes sought by this plan is monitored through quarterly and annual reporting.

The Strategic Plan was developed with input from member councils, the LGA Board, GAROC and SAROC Committees, the LGA's Audit and Risk Committee and LGA staff. This happened through workshops and formal consultation processes, as well as through the regular feedback the LGA receives from members through its annual member's survey.



LGA's Integrated Planning and Reporting Framework



LGA's Governance Framework

The LGA is governed by a Board of Directors, which receives input on policy issues from the Greater Adelaide Region of Councils (GAROC) and South Australian Region of Councils (SAROC). GAROC and SAROC are committees of the LGA Board that provide regional advocacy, policy initiation and review, leadership, engagement and capacity building in the regions. The LGA Board also receives advice from its Audit and Risk Committee, CEO Advisory Group and the LGA secretariat.

Each year, the LGA holds an Ordinary General Meeting (OGM) and an Annual General Meeting (AGM). The purpose of those meetings is for member councils to determine the policy direction of the LGA via items of business that are of strategic importance to local government.

The LGA secretariat, led by the CEO, has responsibility for implementing the direction established by the LGA Board and by members through General Meetings.

The LGA's commercial entities – LGA Procurement and LGASA Mutual – are both governed by their own Board of Directors that report to the LGA Board.

Those roles and responsibilities are summarised below.

Role	Leading body
Strategy and Governance <i>Where we are going</i> <i>Decisions and rules</i>	LGA Board LGASA Mutual Board LGA Procurement Board
Policy <i>What we stand for</i>	Member councils via: <ul style="list-style-type: none"> • GAROC and SAROC Committees • AGM and OGM
Advice <i>Informing how we operate</i>	CEO Advisory Group Audit and Risk Committee LGA secretariat
Operations <i>Delivery of advocacy and services</i>	LGA secretariat
Measurement <i>Determining success</i>	Member councils

Context

The key considerations that form the context for this Strategic Plan include:

- Social and economic impacts of COVID-19, heightening the role of councils in driving local economic development and community wellbeing.
- Implementation of the Local Government Review Bill, and changes that will enhance council governance and operations.
- Financial sustainability for councils, including their critical roles in providing and maintaining infrastructure and community assets.
- Federal, State and Local Government elections scheduled for 2022, including proactively influencing national and state policy agendas and partnering with government in the implementation of new directions.
- Technological change, presenting new opportunities and increasing risks.
- The ongoing impacts of climate change and evolving responsibilities for local government in emergency management.
- Implementation of planning reforms and achieving positive planning and design outcomes in communities.

Vision

For South Australian councils to work together as willing and trusted partners in government, for the benefit of our communities.

Mission

To provide leadership, support, representation and advocacy on behalf of South Australian councils.

Values and Behaviours

Our Values

Our Individual Behaviour

Our Organisational Behaviour

	V	O	I	C	E
Our Values	Value and Respect 	Optimism 	Integrity 	Connectivity 	Excellence 
Our Individual Behaviour	<p>I am considerate of others' priorities and workloads.</p> <p>I communicate with respect and am approachable, professional and polite.</p>	<p>I always look for the positive opportunity, even when challenged.</p>	<p>I uphold the values of the LGA and adhere to my workplace responsibilities.</p>	<p>I welcome opportunities to engage with others and build positive working relationships.</p>	<p>I am a leader and role model through my actions and behaviour.</p> <p>I value everyone equally.</p> <p>I am a driver of constructive change.</p>
Our Organisational Behaviour	<p>We engage with, and have confidence and trust in the ability and judgement of all of our staff.</p> <p>We provide regular, honest and constructive feedback.</p>	<p>We recognise the importance of a positive work/life balance.</p> <p>We recognise the best qualities in our staff and harness all abilities.</p>	<p>We are consistent in decision making and are honest when dealing with staff and stakeholders.</p>	<p>We provide a safe, supportive and informative workplace with clear and regular communication.</p> <p>We commit to removing barriers that impact on effective work practices.</p>	<p>We empower, support and encourage our staff.</p> <p>We lead toward clear and inspiring goals and vision.</p>



- SA councils -
PART
- of your -
EVERY
DAY.

Strategy 1:

Advocate

Achieve greater influence
for local government

The LGA will achieve greater influence for local government through a strategic and evidence-based approach to advocacy, partnering with state and federal government wherever possible, and by raising the profile of local government.

The LGA's advocacy will help councils to provide high quality services, facilities and operations that meet the needs of communities, while driving downward pressure on rates. As the voice of local government, the LGA's advocacy will inform awareness campaigns that shine light on the role and value of local government to communities.

The LGA's success in advocacy is built upon being close to members and understanding what is important to them.

Outcomes

- 1.1 We are close to our members, seek their feedback and represent them with evidence-based advocacy on issues that matter.
- 1.2 Governments rely on our proactive contribution to policy and legislation that impacts councils, leading to better outcomes for communities.
- 1.3 Communities understand and value the services provided by local government, and are encouraged to participate in council processes.

Prioritise and measure

Key priorities, along with targets and measures to monitor and report on the LGA's performance against these outcomes will be set each year in our suite of operational and committee plans, including:

- Annual Business Plan
- Advocacy Plan
- SAROC and GAROC Annual Business Plans
- Communications Strategy
- Engagement Plan.

Strategy 2:

The LGA will continue to provide resources, services and advice that assist councils. Through these services and by working together as a united local government sector, councils will be able to achieve more with less, leading to better outcomes for their communities.

The LGA will continue to assist council staff and elected members in core areas including policy and governance, training, web services, emergency management, communications, procurement, and mutual indemnity (insurance). Recent changes within our sector, including the implementation of local government reforms and strengthening financial sustainability in the context of growing cost pressures present opportunities for the LGA to further assist its members.

The LGA's Assist services, which enable the sharing of knowledge and experience between councils, will help drive an effective and efficient local government sector.

Assist

Build the capacity of member councils

Outcomes

- 2.1 We are close to our members and understand their capacity and capability needs.
- 2.2 Councils draw upon our resources, services and advice in order to save time and money, and reduce risk.
- 2.3 Councils are engaged in addressing sector-wide priorities, including local government reforms and achieving greater financial sustainability.
- 2.4 We leverage grant funding for the benefit of councils, and their communities.

Prioritise and measure

Key priorities, along with targets and measures to monitor and report on the LGA's performance against these outcomes will be set each year in our suite of operational, committee and subsidiary plans, including:

- Annual Business Plan
- Assist Plan
- SAROC and GAROC Annual Business Plans
- LGASA Mutual Strategic Plan
- LGA Procurement Strategic Plan



Strategy 3:

Advance

Facilitate continuous improvement in local government

The local government sector is continually innovating to prepare for the future and place downward pressure on rates.

The LGA will facilitate continuous improvement for the sector through thought leadership and research about the future of local government, and by developing new partnerships and services that respond to emerging needs, and help drive innovation.

The LGA will assist councils understand their relative strengths through performance measurement and reporting. Technology presents an opportunity for the sector to innovate and better connect with communities, and take action to manage evolving cyber risks.

Outcomes

3.1

We research and communicate on emerging issues for councils and their communities.

3.2

New partnerships and services help councils innovate and prepare for the future.

3.3

We provide access to systems that provide councils with the evidence base for continuous improvement.

3.4

The local government sector maximises the use of emerging technology, while effectively managing cyber risks.

Prioritise and measure

Key priorities, along with targets and measures to monitor and report on the LGA's performance against these outcomes will be set each year in our suite of operational, subsidiary and corporate plans, including:

- Annual Business Plan
- Advocacy Plan
- Communications Strategy
- Engagement Plan
- LGASA Mutual Strategic Plan
- LGA Procurement Strategic Plan

Strategy 4:

The LGA's ability to serve its members relies upon strong organisational foundations in areas such as financial management and people and culture, and the agility that comes from our size and structure as a member based association.

Improvements in corporate systems will be important to better monitor and communicate how the LGA provides value to members.

As a leader in the local government sector, it is important for LGA to lead by example and demonstrate social and environmental responsibility in its operations.

Achieve

Embed best practice governance and operations to enable the LGA to provide value to members

Outcomes

- 4.1 We lead by example in the governance and operations of the LGA.
- 4.2 The LGA's financial sustainability is supported by a growth in revenue from value-adding member services and LGA Procurement.
- 4.3 We provide a safe, healthy and rewarding work environment.
- 4.4 Systems and technology improve LGA operations and allow us to better serve our members.

Prioritise and measure

Key priorities, along with targets and measures to monitor and report on the LGA's performance will be set each year in our suite of operational and corporate plans:

- Annual Business Plan
- People and Culture Plan
- ICT Strategy
- Long-Term Financial Plan



Monitoring and Review

Implementation of this Strategic Plan will occur through the LGA's Annual Business Plan and other operational and corporate plans, as well as via the Strategic and Annual Business Plans of subsidiaries and Board committees.

The LGA's Annual Business Plan is monitored through Key Performance Indicators, which are reported upon quarterly to the LGA Board, and annually via the Annual Report. In addition to the annual Key Performance Indicators, the following strategic measures will be used to determine the LGA's success in achieving the strategies and outcomes of this plan:

Strategic Measures	Target
Membership	<p>All South Australian councils remain members of the LGA.</p> <p>All South Australian councils remain members of the Mutual Liability and Worker's Compensation Schemes.</p>
Members perception of value	<p>Retain member perception of LGA value for money for services to the sector of at least 7/10 over a rolling three year average.</p> <p>Retain an overall value of LGA membership of an average of at least \$2Million per council over a rolling three years.</p> <p>Advocate – achieve an average value for money for advocacy services of at least 7/10 on an annual basis.</p> <p>Assist – achieve an average value for money for assist services of least 7/10 on an annual basis.</p> <p>Advance – achieve an average value for money for advance services of at least 7/10 on an annual basis.</p>
Utilisation of LGA services	<p>All South Australian councils draw upon the resources provided on the LGA members only website.</p> <p>All South Australian councils use one or more of the LGA's value-adding member services.</p> <p>All South Australian councils use one or more services provided by LGA Procurement.</p>
Community awareness	<p>Maintain or increase the reach of the LGA's community awareness campaigns.</p> <p>Maintain or increase the community's understanding of the role of local government, as measured through the LGA's annual community survey.</p>
Financial management	<p>Income from member subscriptions to not exceed 25% of overall revenue.</p> <p>Retain operating surplus, liquidity and net financial liability ratios within the targets established by the Long Term Financial Plan.</p>



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Cooper Pedy

Roxby Downs



12. ADOPTION OF COMMITTEE MINUTES

REPORT AUTHOR: Acting Chief Executive Officer
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: Not Applicable
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of the report is to present to the Council the Minutes of the following Committee Meetings for the Council's consideration and adoption of the recommendations contained within the Minutes:

- Traffic Management & Road Safety Committee – (21 December 2021)
(A copy of the Minutes of the Traffic Management & Road Safety Committee meeting is contained within **Attachment A**)

ADOPTION OF COMMITTEE MINUTES

- **Traffic Management & Road Safety Committee**

That the minutes of the meeting of the Traffic Management & Road Safety Committee held on 21 December 2021, be received and noted.

Attachment A

Adoption of Committee Minutes

Traffic Management & Road Safety Committee

Traffic Management & Road Safety Committee Minutes

21 December 2021

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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175 The Parade, Norwood SA 5067

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City of
Norwood
Payneham
& St Peters

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VENUE Mayors Parlour, Norwood Town Hall

HOUR 10.00am

PRESENT

Committee Members Cr Kevin Duke (Presiding Member)
Cr Carlo Dottore
Cr Fay Patterson
Shane Foley (Specialist Independent Member)
Nick Meredith (Specialist Independent Member)

Staff Carlos Buzzetti (General Manager, Urban Planning & Environment)
Gayle Buckby (Manager, Traffic & Integrated Transport)

APOLOGIES Senior Sergeant Kev Carroll (SAPOL)

ABSENT Nil

TERMS OF REFERENCE:

The Traffic Management & Road Safety Committee is established to fulfil the following functions:

- *To make a final determination on traffic management issues which are referred to the Committee in accordance with the requirements of the Council's Local Area Traffic Management Policy ("the Policy"); and*
- *To endorse proposals and recommendations regarding parking which seek to improve road safety throughout the City.*

1. CONFIRMATION OF MINUTES OF THE TRAFFIC MANAGEMENT & ROAD SAFETY COMMITTEE MEETING HELD ON 19 OCTOBER 2021

Mr Shane Foley moved that the minutes of the Traffic Management & Road Safety Committee meeting held on 19 October 2021 be taken as read and confirmed. Seconded by Cr Fay Patterson and carried.

2. PRESIDING MEMBER'S COMMUNICATION

Cr Duke noted that there is currently significant demand from residents wanting traffic management interventions in their local areas and that it would be timely for the Council to consider funding the implementation of local traffic management solutions across the Council area in an integrated manner rather than in a yearly ad hoc manner.

Cr Duke also noted that 40km/h speed limits should be implemented in residential streets without the need for consultation, because the community at large has already been asking for 40km/h speed limit restrictions for some time. Cr Duke advised that he would discuss these concerns with the Council's Chief Executive Officer.

3. STAFF REPORTS

3.1 PETITION – FELIXSTOW TRAFFIC ISSUES

REPORT AUTHOR: Manager, Traffic & Integrated Transport
GENERAL MANAGER: General Manager, Urban Planning & Environment
CONTACT NUMBER: 8366 4542
FILE REFERENCE: qA83635
ATTACHMENTS: A - E

PURPOSE OF REPORT

The purpose of this report is to inform the Traffic Management & Road Safety Committee (“the Committee”) of a Petition which was received and noted by the Council at its meeting held on 6 December, 2021, regarding traffic management issues associated with Langman Grove, Briar Road and Turner Street, Felixstow.

BACKGROUND

The petitioners are requesting that the Council “*take urgent action to reduce the volume of traffic and the speed of traffic*” along Langman Grove, Briar Road and Turner Street, Felixstow. A copy of the petition is contained in **Attachment A**.

The petition has been signed by a total of 85 property owners, including the convenors of the petition. In addition to the petition, the convenor of the petition forwarded an email, dated 17 November 2021, to the Council that included the convenors account of information about local traffic concerns. The key message of the email is that the convenor is of the view that 94% of petitioners would accept speed humps outside their property, but many would prefer an alternative option to speed humps. Closing Langman Grove, except for buses, was the preferred alternative.

A copy of the email is contained in **Attachment B**.

In accordance with the Council’s *Privacy Policy*, the personal information of the petitioners, (ie the street addresses) have been redacted from the petition. The names of the signatories and the suburb which have been included on the petition have not been redacted from the petition.

As set out in the Council’s *Local Area Traffic Management Policy*, petitions regarding traffic management issues which are received by the Council, will be referred by the Council to the Traffic Management & Road Safety Committee for consideration.

As further background to the above, it is important to note that Langman Grove was reconstructed in November 2021 and new traffic control devices at the junction of Langman Grove and Wicks Avenue (wombat crossing, cyclist refuge, reduced lane widths, improved alignment) were completed in early December, as part of the reconstruction. The original intention was that the traffic control devices along the remainder of Langman Grove would be reinstated to their original position in November. However, on 11 November 2021, just prior to reinstatement of these works, it was identified that the design documentation of the islands were incorrect and if installed, would have resulted in a loss of on-street parking and a lower level of traffic control. Therefore, works were immediately placed on hold.

Council staff considered that this was an opportunity to address the ongoing traffic issues which have been raised by residents of Langman Grove over the years and the process to design new higher-order traffic control devices for the length of Langman Grove was initiated. On 12 November 2021, residents along and within close vicinity of Langman Grove, were letter-box dropped to inform them that roadworks had been placed on-hold while alternative traffic management solutions were explored and that the existing 40km/h road work signs would remain in place until the future traffic management solution is determined and installed.

The petition and associated email, contained in **Attachments A** and **B**, were lodged with the Council after this decision, on 17 November, 2021. In other words, staff were already investigating traffic calming measures in this location prior to learning of the petition, but its receipt confirms that residents are concerned with traffic issues in this locality that warrants investigation.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

Outcome 1: Social Equity

Objective 1.2: A people friendly, integrated and sustainable transport network.

Strategy:

1.2.4 Provide appropriate traffic management to enhance residential amenity.

FINANCIAL AND BUDGET IMPLICATIONS

The design and construction of any traffic management works, or any costs associated with community engagement is not funded within the 2021-2022 Budget.

A high-level cost estimate to construct the traffic control devices as recommended in this report, is between \$122,000 and \$147,000. If the Committee approves the installation of traffic control devices, funding will need to be approved by the Council, as part of the next budget review, before implementation can commence.

EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

SOCIAL ISSUES

Excessive traffic volumes, speed and noise can reduce community liveability and safety of residential streets.

CULTURAL ISSUES

Not Applicable.

ENVIRONMENTAL ISSUES

Not Applicable.

RESOURCE ISSUES

The work required to design and implement traffic management solutions in Felixstow, will require significant resources and would delay other projects and day to day traffic tasks from being undertaken.

RISK MANAGEMENT

Not Applicable.

COVID-19 IMPLICATIONS

Not Applicable.

CONSULTATION

- **Elected Members**
Crs John Minney and Cr Garry Knoblauch have been consulted about the traffic control devices recommended in this report, and are supportive.
- **Staff**
Chief Executive Officer
General Manager, Urban Planning & Environment
Project Manager, Civil

- **Community**
Not Applicable
- **Other Agencies**
South Australian Public Transport Authority (SAPTA)
The Department for Infrastructure & Transport (DIT)
Campbelltown City Council

DISCUSSION

The location of Langman Grove, Briar Road and Turner Street, Felixstow (*the subject streets*), are depicted on the map contained in **Attachment C**.

The subject streets also form part of the W90 Adelaide metro bus route that runs between the Paradise and the Marion Interchanges. The W90 bus route is unlike the majority of bus routes that run along arterial roads and instead runs mostly along Council-owned streets in Campbelltown, Felixstow, Walkerville, St Peters, Adelaide, Unley and Mitcham, which all carry high traffic volumes.

The subject streets function as main collector roads and are also designated as cycle routes on the Council's bicycle network. The streets form an east-west route that runs parallel to and between, Payneham Road and the River Torrens. The river forms a barrier to the north (from Felixstow and Campbelltown), for a distance of 3.3 kilometres (OG Road to Darley Road). Turner Street is the only east-west access out to OG Road between the river and Payneham Road and therefore Langman Grove, Briar Road and Turner Street provide important accessibility. This bus route and collector road route extends further east in the City of Campbelltown to Darley Road.

In addition, the subject streets connect a number of public facilities that include, Felixstow Reserve, Payneham Swimming Centre, Patterson Reserve, Drage Reserve, Payneham Library, Payneham Youth Centre, Fogolar Furlan, Felixstow Community School and East Marden Primary School (City of Campbelltown).

Traffic data collected in 2020 is listed in *TABLE 1* below. The speeds are above the urban default speed limit of 50km/h and the traffic volumes confirm that the streets are functioning as main collector roads (as defined by the Council's *Local Area Traffic Management Policy*, refer *TABLE 2*).

TABLE 1: TRAFFIC DATA - 2020

Location	Vehicles per day (weekdays)	Traffic Speed km/h (85 th percentile)
Langman Grove	3705	54
Briar Road	3600	53
Turner Street	5401	56

TABLE 2: ROAD FUNCTION DEFINITION (FROM LOCAL AREA TRAFFIC MANAGEMENT POLICY)

Road function	Vehicles per day
Local Road	Up to 2,000
Collector Road	2,000 to 3,000
Main Collector Road	3,000 to 6,000
Sub-arterial road	6,000 to 10,000

Further analysis of the traffic data has identified the following operational characteristics:

- westbound traffic speed on Langman Grove is faster than eastbound, measuring 55km/h and 52 km/h respectively; and
- westbound traffic volumes are higher than eastbound, by approximately 500 vehicles per day. This may indicate that eastbound traffic uses this route because it is difficult to find sufficient gaps in the traffic to turn right onto Lower North East and Payneham Roads.

The Felixstow/Marden Local Area Traffic Management Study (LATM) was undertaken in 2001, prior to the introduction of an urban default speed limit of 50km/h. Traffic speed at that time was much higher than current speeds, with 85th percentile speeds recorded at between 59 and 66 km/h. The LATM identified that Langman Grove, Briar Road and Turner Street, formed a through-route and noted that traffic control device options were limited, given that the route needs to maintain access and efficiency for bus services. The LATM recommended a number of traffic control devices (listed in *TABLE 3*) which have all been installed.

TABLE 3: RECOMMENDATIONS FROM THE FELIXSTOW/MARDEN LATM

Location	Recommendation	Outcome
Area-wide	Implement lower speed limit	Completed, noting that the default urban speed limit changed from 60km/h to 50km/h in 2003.
Turner Street / OG Road	Entry Threshold	Traffic Signals installed
Langman Grove / Wicks Avenue	Central Medians	Installed
Langman Grove/Shirley Avenue	Central Medians	Installed
Langman Grove / Cardigan Avenue	Central Medians	Installed
Langman Grove / Hilltop Avenue	Central Medians	Installed
Langman Grove / Briar Road	T-Junction rearrangement	Installed

Traffic signals at the junction of Turner Street and OG Road were installed in 2019 to address the long delays and queues at this junction. The increase of traffic volumes on Turner Street increased by 300 vehicles per day, between 2016 and 2020 which indicates that the presence of the signals have not increased traffic volume significantly.

Historical traffic data from 2005, was assessed to understand how traffic volume and speed has changed over the last 15 years and is listed in *Table 4 and Table 5*, below. The traffic speed has reduced, which is likely to be due to the change of the urban speed limit from 60km/h to 50km/h in 2003. Traffic volumes have increased by between 12% and 18% over the 15 year period, representing approximately 1% change per year.

TABLE 4: HISTORICAL DATA COMPARISON - SPEED

Location	2005 (85 th percentile speed)	2020 (85 th percentile speed)	Difference
Langman Grove	56.9 km/h	54 km/h	-2.9 km/h
Briar Road	58 km/h	53 km/h	-5 km/h
Turner Street	58.8 km/h	56 km/h	-2.8 km/h

TABLE 5: HISTORICAL DATA COMPARISON - TRAFFIC VOLUMES

Location	2005 (vehicles per day)	2020 (vehicles per day)	Difference
Langman Grove	3037	3705	+ 668 vpd
Briar Road	3163	3600	+ 437 vpd
Turner Street	4411	5401	+ 990 vpd

Crash records available from the Department for Infrastructure & Transport include crashes between 2016 and 2020. They identify that there has been four (4) crashes on Langman Grove (one (1) resulting in an injury), three (3) crashes on Briar Road (two (2) resulting in an injury) and three (3) crashes on Turner Street (all property damage only). The majority of the crashes were caused by hitting a fixed object which indicates inattention or reckless driving behaviour.

In summary, the traffic data confirms that:

- traffic speed is above the speed limit of 50km/h and is concerning given the interface with Felixstow Reserve, Schools and community facilities; and
- traffic volumes are high for residential streets but within the acceptable volumes for a main collector road.

The convenor of the petition has advised the Council via email (contained in **Attachment B**), that to manage traffic and speed, 94% of the petitioners would accept speed humps outside their property, but many would prefer an alternative option to speed humps. Based on the convenors advice, the option preferred by the petitioners is to close Langman Grove, except for buses. It must be noted however, that this conclusion would need to be formally verified before the Committee can accept this. To this end, the petition which has been signed by residents does not make any mention of traffic control devices, so it cannot be automatically assumed that this is what they prefer.

The range of options available to manage traffic on bus routes is limited because the devices must be effective for passenger vehicles, but still able to accommodate the manoeuvrability of an 18 metre long bus without impacting passenger comfort, or significantly reducing route efficiency. Traffic control options that are possible on bus routes, are discussed below and include road closures, speed humps, roundabouts, slow points, a 40km/h speed limit and arterial road improvements.

Road closures with bus and cyclist access can improve safety and liveability on the immediate streets and encourage active transport, but may simultaneously increase traffic on other streets, restrict access and permeability and reduce safety at other locations (such as turning right out onto Lower North East Road or Payneham Road in peak hour traffic). If a road closure is considered, there would need to be a significant study undertaken of the greater precinct (including Campbelltown City Council), that would include widespread consultation, and detailed analysis of the resulting traffic and social impacts.

Speed humps, in the form of road cushions or flat-top platforms, are permitted on bus routes and research shows that they are effective in reducing traffic speed and volume. Road cushions are cost-effective because they consist of bolt-on recycled rubber pads and are easily installed. Flat-top platforms are a high cost item that would require reconstruction of the pavement and stormwater drainage mitigation. Humps and platforms generate high noise levels that are a common cause of resident complaints in many locations Australia-wide. Noise levels are increased when wheels hit the pavement, there is increased slowing and braking and when objects moving around in the back of an open vehicle such as a utility vehicle. This is a particular concern because the Convenor of the petition also submitted a second petition to the Council at the same meeting on 6 December, 2021, requesting the relocation of the basketball courts on Felixstow Reserve because, "*the noise of bouncing basketballs has caused unnecessary distress to some nearby residents*".

Roundabouts are not feasible along the subject streets because of the lack of four-way intersections and narrow road widths that cannot fit a roundabout large enough to accommodate a bus.

T-junction rearrangements are devices that change the road alignment from a long straight road to a series of short horizontal curves. Langman Grove has T-junctions located at appropriate spacing that concur with design guidelines for reducing traffic speed and discouraging non-local through-traffic. Concept designs have been prepared for a series of T-junction rearrangements along Langman Grove, which are contained in **Attachment D**. There would be some removal of on-street parking required to facilitate these devices. Further design refinement and consultation with the Department for Infrastructure & Transport is required to confirm feasibility.

If the Committee approves this approach and subject to community consultation, it would be prudent to prioritise these works over any treatments that may be required on Briar Road and Turner Street, given that road works are currently being undertaken in Langman Grove. Further investigations are required to consider whether traffic calming treatments are warranted on Briar Road and Turner Street and it would be prudent to also evaluate the performance of any newly installed Langman Grove traffic calming treatments, before any further decisions are made with respect to treatments on Briar Road and Turner Street.

As the Committee is aware, the Council is currently investigating the introduction of a 40km/h speed limit throughout the City, on a precinct by precinct basis. Implementation of 40km/h speed limit in the suburbs of Stepney, Maylands and Evandale was completed in 2019 and the Council is currently considering 40km/h in the residential streets of Norwood and Kent Town. In addition, investigations are currently underway for a 40km/h speed limit for the area bound by the River Torrens, Hackney Road, Payneham Road and Lower Portrush Road. These areas are depicted on the map contained in **Attachment E**.

To comply with the requirements set out by DIT, a 40km/h speed limit cannot be applied to a single route unless it is very high pedestrian activity, such as a retail centre. Therefore, Langman Grove, Briar Road and Turner Street, would not meet this criteria. Alternatively, an “area-wide” 40km/h precinct could be considered that would include the entire precinct of Felixstow, bound by the River Torrens, OG Road, Payneham Road and but Wicks Avenue. Consideration could also be given to extend the boundary eastwards to Lower Portrush Road, to include Marden. Although the presence of speed limit signs alone do not change the behaviour of reckless drivers, research shows that overall speeds reduce by around 4km/h when a 40km/h speed limit is implemented. This has been successfully demonstrated in this precinct by the speed reduction that occurred after 2003, when the speed limit was reduced from 60km/h to 50km/h. Staff at the Department for Infrastructure & Transport (DIT) have been contacted who have confirmed that the boundary described above would be feasible. Staff at the City of Campbelltown were also contacted who confirmed that there are no current plans for trialling 40km/h east of Wicks Avenue.

Arterial road improvements may result in more motorists choosing Lower North East Road and Payneham Road instead of Langman Grove, Briar Road and Turner Street. Staff from the Department for Infrastructure & Transport were contacted to discuss the “lack” of gaps in the traffic for motorists to comfortably turn right onto Lower North East Road and Payneham Road from Campbelltown and Felixstow. The discussion confirmed that DIT has no plans for arterial road improvements that would facilitate these movements.

OPTIONS

The traffic management investigations in this report have been undertaken in accordance with the Council’s *Local Area Traffic Management Policy*.

The Committee is now required to consider the investigations and findings described in this report and determine whether any traffic calming treatments are warranted and if so, what further steps are required to consider their implementation.

Option 1

Do nothing. The Committee can determine that although traffic data confirms that traffic speeds and volumes in Langman Grove, Briar Road and Turner Street are high, the route functions as a main collector route and there is no justification for traffic management to be undertaken.

This option is not recommended on the basis that traffic data has identified that traffic speed and volumes are high in this residential precinct that also has a number of community facilities.

Option 2

Consider speed humps. The Committee can determine that speed humps (suitable for a bus route), be installed.

This option is not recommended because speed humps are known to cause noise that disturbs residents who live near them. The Convenor of the petition, also submitted a second petition to the Council requesting the relocation of the basketball courts on Felixstow Reserve because, “*the noise of bouncing basketballs has caused unnecessary distress to some nearby residents*”. Given the demonstrated sensitivity that some residents have to noise in this locality, it is highly likely that speed humps would exacerbate community dissatisfaction with noise impacts.

Option 3

Consider closing Langman Grove at Wicks Avenue. The Committee can determine that investigations be undertaken to assess the feasibility of closing Langman Grove at Wicks Avenue, allowing access for buses and cyclists only.

This option is not recommended on the basis that Langman Grove, Briar Road and Turner Street, form part of an important east-west route that runs parallel to, and between, Payneham Road and the River Torrens. The river forms a barrier to the north (from Felixstow and Campbelltown), for a distance of 3.3 kilometres (OG Road to Darley Road) and Turner Street is the only east-west access out to OG Road between the river and Payneham Road.

Option 4

Consider T-junction rearrangements in Langman Grove. The Committee can determine to endorse this approach, subject to undertaking community consultation. The implementation of these traffic management devices would also be subject to allocation of funds by the Council and the next budget review.

This option is recommended because the T-junction rearrangements can accommodate the bus manoeuvres and are devices that are known to reduce traffic speed and discourage non-local through traffic. In addition the devices can be retro-fitted into the Langman Grove, and are relatively low-cost in comparison to other traffic management devices.

Option 5

Develop design concepts for traffic management devices in Briar Road and Turner Street. The Committee can determine that there is justification to consider traffic control devices in Briar Road and Turner Street, and concept designs should be developed in conjunction with those for Langman Grove.

This option is not recommended because it is prudent to undertake works in a staged process with evaluation of each stage undertaken prior to determining future stages.

Option 6

Undertake a staged approach for traffic management devices in Briar Road and Turner Street. The Committee can determine that the need for traffic control devices in Briar Road and Turner Street is to be assessed after the traffic management works in Langman Grove are completed and evaluated.

This option is recommended because it is prudent to undertake works in a staged process, with evaluation of each stage undertaken prior to determining traffic intervention needs for future stages. It also takes into account the need to prioritise budget allocations and the capacity of existing staff resources.

Option 7

Consider an area-wide speed limit of 40km/h. The Committee can recommend to the Council to commence the investigations required to determine the feasibility of implementing a 40km/h area wide speed limit in the residential streets of Felixstow and Marden, as depicted in **Attachment E**.

This option is recommended on the basis that the Council has already determined that investigations be undertaken to implement a 40km/h speed limit throughout the City, on a precinct by precinct basis. However, it should be noted that these investigations will not commence until after the Council's final consideration of an area-wide speed limit of 40km/h for Kent Town and Norwood and the area bound by the River Torrens, Hackney Road, Payneham Road and Lower Portrush Road.

CONCLUSION

The Council is aware that residents are concerned about traffic volume and speed in Langman Grove, Briar Road and Turner Street as raised in the petition and that traffic data confirms these concerns. Although the traffic speeds and volumes are high for residential streets, it is important to recognise that Langman Grove, Briar Road and Turner Street form part of an important east-west route that runs parallel to, and between, Payneham Road and the River Torrens and extends eastward to Darley Road, Campbelltown. The River Torrens forms a barrier to the north for a distance of 3.3 kilometres (OG Road to Darley Road), and Turner Street is the only east-west access out to OG Road between the river and Payneham Road.

Traffic management solutions are limited given that manoeuvrability for 18 metre articulated buses must be maintained. A number of traffic management options have been discussed in this report but very few are feasible, for various reasons. The recommendations made in this report are considered to be the most sensible and practical, and include T-junction rearrangements along Langman Grove and an area-wide 40km/hr speed limit.

If the recommendations are endorsed by the Committee and funded by the Council and the feasibility of the recommendations are confirmed, community engagement would be necessary to ensure that the residents of Felixstow are satisfied with the recommended approach.

COMMENTS

The reconstruction of Langman Grove was completed in November 2021 and the reinstatement of the median islands at the junctions are currently on-hold while the future traffic management measures are considered. If there is a feasible cost-effective option for traffic management devices along Langman Grove, it would be a sensible approach to install these as soon as possible, instead of temporarily replacing the original traffic islands.

Given the urgency for Langman Grove roadworks to be completed, this report has focussed on traffic management options for Langman Grove.

High level cost estimates for the construction of the traffic management devices in Langman Grove, as contained in **Attachment D**, are between \$122,710 and \$147,250, but funding is not allocated in the Council's 2021-2022 budget for these works.

Specific traffic control devices, other than a 40km/h speed limit, have not be recommended for Briar Road and Turner Streets at this stage. It would be a sensible and cost effective approach to introduce traffic management measures to Langman Grove first and then evaluate their performance prior to undertaking works in Briar Road and Turner Street.

RECOMMENDATION

1. That the Committee endorses the following approach to address the concerns outlined in the Petition:
 - a. Staff will undertake detailed design investigations to confirm that the series of T-junction rearrangements in Langman Grove, as depicted on the plans contained in **Attachment D**, are feasible. If feasibility is confirmed, the funding required to install the devices will be sought as part of the Council's third quarter budget review for 2021-2022 so as to enable the devices to be installed in conjunction with the finalisation of roadworks in Langman Grove, as soon as possible.
 - b. Investigate the feasibility of implementing a 40km/h area-wide speed limit in the residential streets of Felixstow and Marden, bound by the River Torrens, Wicks Avenue, Payneham Road and Lower Portrush Road, as depicted in **Attachment E**, following the Council's final consideration of an area-wide speed limit of 40km/h for Kent Town and Norwood and the area bound by the River Torrens, Hackney Road, Payneham Road and Lower Portrush Road.
 2. That the Committee notes that the need for additional traffic management in Briar Road and Turner Street will be assessed after an evaluation of the works set-out in part 2, above, has been undertaken.
 3. That the petitioners be informed of the Committee's decision, noting that community consultation with the petitioners and other residents and other stakeholders affected by the implementation of Part 1 (a), will be undertaken when further design feasibility is confirmed.
-

Cr Patterson moved:

1. That the Committee endorses the following approach to address the concerns outlined in the Petition:
 - Investigate the feasibility of implementing a 40km/h area-wide speed limit in the residential streets of Felixstow and Marden, bound by the River Torrens, Wicks Avenue, Payneham Road and Lower Portrush Road, as depicted in Attachment E, following the Council's final consideration of an area-wide speed limit of 40km/h for Kent Town and Norwood and the area bound by the River Torrens, Hackney Road, Payneham Road and Lower Portrush Road.
2. That the Committee notes that the need for additional traffic management in Briar Road and Turner Street will be assessed after an evaluation of the works set-out in part 2, above, has been undertaken.
3. That the petitioners be informed of the Committee's decision, noting that community consultation with the petitioners and other residents and other stakeholders affected by the implementation of Part 1 (a), will be undertaken when further design feasibility is confirmed.

The motion lapsed for want of a seconder.

Cr Dottore moved:

1. *That the Committee endorses the following approach to address the concerns outlined in the Petition:*
 - a. *Staff will undertake detailed design investigations to confirm that the series of T-junction rearrangements in Langman Grove, as depicted on the plans contained in Attachment D, are feasible. If feasibility is confirmed, the funding required to install the devices will be sought as part of the Council's third quarter budget review for 2021-2022 so as to enable the devices to be installed in conjunction with the finalisation of roadworks in Langman Grove, as soon as possible.*
 - b. *Investigate the feasibility of implementing a 40km/h area-wide speed limit in the residential streets of Felixstow and Marden, bound by the River Torrens, Wicks Avenue, Payneham Road and Lower Portrush Road, as depicted in Attachment E, following the Council's final consideration of an area-wide speed limit of 40km/h for Kent Town and Norwood and the area bound by the River Torrens, Hackney Road, Payneham Road and Lower Portrush Road.*
2. *That the Committee notes that the need for additional traffic management in Briar Road and Turner Street will be assessed after an evaluation of the works set-out in part 2, above, has been undertaken.*
3. *That the petitioners be informed of the Committee's decision, noting that community consultation with the petitioners and other residents and other stakeholders affected by the implementation of Part 1 (a), will be undertaken when further design feasibility is confirmed.*

Seconded by Mr Nick Meredith and carried unanimously.

4. OTHER BUSINESS

Cr Patterson questioned the adequacy of the Council's Local Area Traffic Management Policy, with respect to the application of road hierarchy and traffic volume consideration for traffic management investigations.

The General Manager, Urban Planning & Environment advised that the policy is due for review in 2022 and that Cr Patterson's concerns will be taken into account.

5. NEXT MEETING

Tuesday 15 February 2022

6. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 11.00am.

Cr Kevin Duke
PRESIDING MEMBER

Minutes Confirmed on _____
(date)

13. OTHER BUSINESS
(Of an urgent nature only)

14. CONFIDENTIAL REPORTS

14.1 RE-APPOINTMENT OF MEMBERS TO THE EASTERN REGION ALLIANCE (ERA) WATER AUDIT COMMITTEE

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999*, the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information, the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the report and discussion be kept confidential for a period not exceeding five (5) years and that this order be reviewed every twelve (12) months.

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the minutes be kept confidential until the announcement in respect to the re-appointment of members to the Eastern Region Alliance (ERA) Water Audit Committee is made.

14.2 RE-APPOINTMENT OF INDEPENDENT CHAIRPERSON – EAST WASTE

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999*, the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information, the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the report and discussion be kept confidential for a period not exceeding five (5) years and that this order be reviewed every twelve (12) months.

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the minutes be kept confidential until the announcement in respect to the re-appointment of Independent Chairperson of the Board of the Eastern Waste Management Authority Inc. is made.

14.3 COUNCIL RELATED MATTER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999*, the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (g) matters that must be considered in confidence in order to ensure that the Council does not breach any duty of confidence;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the report, discussion and minutes be kept confidential until the announcements have been made.

14.4 COUNCIL RELATED MATTER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

(h) legal advice

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion and minutes be kept confidential until this matter is finalised.

15. CLOSURE