

Chief Executive Officer's Performance Review Committee Agenda & Reports

19 February 2024

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
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Website www.npsp.sa.gov.au



City of
Norwood
Payneham
& St Peters

15 February 2024

To all Members of the Chief Executive Officer's Performance Review Committee

Committee Members

- Mayor Robert Bria (Presiding Member)
- Cr Kevin Duke
- Cr Garry Knoblauch
- Cr John Callisto

Staff

- Lisa Mara (General Manager, Governance & Civic Affairs)
- Mr Richard Altman (Independent Human Resource Specialist)

NOTICE OF MEETING

I wish to advise that pursuant to Sections 87 and 88 of the *Local Government Act 1999*, the next Ordinary Meeting of the Chief Executive Officer's Performance Review Committee, will be held in the Mayor's Office (Ground Floor), Norwood Town Hall, 175 The Parade, Norwood, on:

Monday 19 February 2024, commencing at 6.00pm.

Please advise me on 8366 4549 or email lmara@npsp.sa.gov.au, if you are unable to attend this meeting or will be late.

Yours faithfully



Lisa Mara
GENERAL MANAGER, GOVERNANCE & CIVIC AFFAIRS

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VENUE Mayor's Office (Ground Floor), 175 The Parade, Norwood

HOUR

PRESENT

Committee Members

Staff

APOLOGIES

ABSENT

TERMS OF REFERENCE:

The Committee is established for the purposes of facilitating the review of the Chief Executive Officer's performance as required and in accordance with the Chief Executive Officer's Contract of Employment.

1. **CONFIRMATION OF MINUTES OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 24 JANUARY 2024**

2. **PRESIDING MEMBER'S COMMUNICATION**

3. **CONFIDENTIAL REPORTS**

3.1 STAFF RELATED MATTER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Committee orders that the report, discussions and minutes be kept confidential until the Chief Executive Officer Performance process has been finalised.

4. **OTHER BUSINESS**
(Of an urgent nature only)

5. **CLOSURE**