

# Council Meeting Agenda & Reports

**3 March 2025**

## **Our Vision**

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials  /cityofnpsp  @cityofnpsp



City of  
Norwood  
Payneham  
& St Peters

27 February 2025

## To all Members of the Council

### NOTICE OF MEETING

I wish to advise that pursuant to Sections 83 and 87 of the *Local Government Act 1999*, the next Ordinary Meeting of the Norwood Payneham & St Peters Council, will be held in the Council Chambers, Norwood Town Hall, 175 The Parade, Norwood, on:

**Monday 3 March 2025, commencing at 7.00pm.**

Please advise Tina Zullo on 8366 4545 or email [tzullo@npsp.sa.gov.au](mailto:tzullo@npsp.sa.gov.au), if you are unable to attend this meeting or will be late.

Yours faithfully



Mario Barone  
**CHIEF EXECUTIVE OFFICER**

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials  /cityofnpsp  @cityofnpsp



City of  
Norwood  
Payneham  
& St Peters

1.	KAURNA ACKNOWLEDGEMENT .....	1
2.	OPENING PRAYER .....	1
3.	CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON 3 FEBRUARY 2025 .....	1
4.	MAYOR'S COMMUNICATION .....	1
5.	DELEGATES COMMUNICATION .....	1
6.	ELECTED MEMBER DECLARATION OF INTEREST .....	1
7.	ADJOURNED ITEMS .....	1
8.	QUESTIONS WITHOUT NOTICE .....	1
9.	QUESTIONS WITH NOTICE .....	1
9.1	QUESTIONS WITH NOTICE – PUBLIC ART POLICY – STOBIE POLE ART - SUBMITTED BY CR SCOTT SIMS.....	2
9.2	QUESTIONS WITH NOTICE – EMERGENCY VEHICLE NOISE – AMBULANCE STATION – CORNER MAGILL AND PORTRUSH ROADS, MAYLANDS - SUBMITTED BY CR SCOTT SIMS.....	3
10.	DEPUTATIONS.....	4
10.1	DEPUTATION – QUADRENNIAL PUBLIC ARTWORK COMMISSION .....	5
10.2	DEPUTATION – QUADRENNIAL PUBLIC ARTWORK COMMISSION .....	6
10.3	DEPUTATION – QUADRENNIAL PUBLIC ARTWORK COMMISSION .....	7
10.4	DEPUTATION – QUADRENNIAL PUBLIC ARTWORK COMMISSION .....	8
11.	PETITIONS .....	9
12.	WRITTEN NOTICES OF MOTION .....	9
12.1	WRITTEN NOTICE OF MOTION – QUADRENNIAL PUBLIC ARTWORK COMMISSION – SUBMITTED BY CR GRANT PIGGOTT .....	10
13.	STAFF REPORTS.....	11
	<b>Section 1 – Strategy &amp; Policy .....</b>	<b>12</b>
13.1	PROGRESS REPORT ON THE 2024-2027 ARTS & CULTURE PLAN - YEAR 1 .....	13
	<i>Attachments – Item 13.1 .....</i>	<i>24</i>
	<b>Section 2 – Corporate &amp; Finance.....</b>	<b>25</b>
13.2	ERA WATER 2024-2025 SECOND BUDGET REVIEW.....	26
	<i>Attachments – Item 13.2.....</i>	<i>29</i>
13.3	RECENT THEFT AND VANDALISM OF COUNCIL OWNED PUBLIC ARTWORKS .....	30
13.4	CONTINUATION OF THE SEPARATE RATE FOR THE NORWOOD PARADE PRECINCT.....	35
	<b>Section 3 – Governance &amp; General.....</b>	<b>42</b>
13.5	LOCAL GOVERNMENT ASSOCIATION (LGA) 2025 ORDINARY GENERAL MEETING – APPOINTMENT OF COUNCIL DELEGATE .....	43
13.6	2025 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY & NOTICES OF MOTION.....	44
	<i>Attachments – Item 13.6.....</i>	<i>47</i>
13.7	NOMINATION TO EXTERNAL BODIES – STORMWATER MANAGEMENT AUTHORITY .....	48
	<i>Attachments – Item 13.7.....</i>	<i>49</i>
13.8	ERA WATER – FUTURE OPERATIONAL ARRANGEMENTS OF THE LINDE RESERVE ASR SCHEME .....	50
	<i>Attachments – Item 13.8.....</i>	<i>53</i>
13.9	RICHARDS PARK LEASE AND RIGHT OF WAY .....	54
	<i>Attachments – Item 13.9.....</i>	<i>61</i>
13.10	REPORT OF THE AUDIT & RISK COMMITTEE .....	62
	<i>Attachments – Item 13.10.....</i>	<i>65</i>
14.	ADOPTION OF COMMITTEE RECOMMENDATIONS.....	66
15.	OTHER BUSINESS.....	67
16.	CONFIDENTIAL REPORTS .....	67
16.1	AUDIT & RISK COMMITTEE – APPOINTMENT OF MEMBERS.....	68
16.2	ERA WATER SUSTAINABILITY REVIEW REPORT .....	69
16.3	STAFF RELATED MATTER .....	70
17.	CLOSURE .....	71

**VENUE** Council Chambers, Norwood Town Hall

**HOUR**

**PRESENT**

**Council Members**

**Staff**

**APOLOGIES**

**ABSENT**

1. **KAURNA ACKNOWLEDGEMENT**
2. **OPENING PRAYER**
3. **CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON 3 FEBRUARY 2025**
4. **MAYOR'S COMMUNICATION**
5. **DELEGATES COMMUNICATION**
6. **ELECTED MEMBER DECLARATION OF INTEREST**
7. **ADJOURNED ITEMS**  
Nil
8. **QUESTIONS WITHOUT NOTICE**
9. **QUESTIONS WITH NOTICE**

**9.1 QUESTIONS WITH NOTICE – PUBLIC ART POLICY – STOBIE POLE ART - SUBMITTED BY CR SCOTT SIMS**

---

**QUESTION WITH NOTICE:** Public Art Policy – Stobie Pole Art  
**SUBMITTED BY:** Cr Scott Sims  
**FILE REFERENCE:** qA1040  
**ATTACHMENTS:** Nil

---

**BACKGROUND**

Cr Sims has submitted the following Question with Notice:

1. Could the administration please advise when the Council will be presented with a policy that supports stobie pole art in the City?
2. In the interim, is there a process that residents can undertake to have stobie pole art approved?

**REASONS IN SUPPORT OF QUESTION**

Nil

**RESPONSE TO QUESTION  
PREPARED BY GENERAL MANAGER, COMMUNITY DEVELOPMENT**

1. Could the Administration please advise when the Council will be presented with a policy that supports stobie pole art in the City?

*The Council's 2024-2027 Arts & Culture Plan concluded its first year of implementation in January 2025. A review of the implementation has been completed and a progress report is contained in Item 13.1 of this Agenda.*

*A revised program of planned actions for the second year of the Plan's implementation is also included within the report. This program includes the development of stobie pole art guidelines for the Council's consideration. It is anticipated that this will be presented to the Council by July/August 2025, subject to workload.*

2. In the interim, is there a process that residents can undertake to have stobie pole art approved?

*Stobie poles are owned by SA Power Networks (SAPN). Whilst SAPN typically allow citizens to apply art to stobie poles, SAPN requires a letter of support from the relevant Council.*

*In this regard, citizens can seek a letter of support from the Council to instal art on a stobie pole.*

*In providing a letter of support, consideration would be given to the interests of the immediate neighbours, amenity (e.g. the art is not offensive), safety and maintenance of the proposed treatment.*

*The Council's web-site has been updated to reflect this process.*

**9.2 QUESTIONS WITH NOTICE – EMERGENCY VEHICLE NOISE – AMBULANCE STATION –  
CORNER MAGILL AND PORTRUSH ROADS, MAYLANDS - SUBMITTED BY CR SCOTT SIMS**

---

<b>QUESTION WITH NOTICE:</b>	Emergency Vehicle Noise - Ambulance Station – Corner Magill and Portrush Roads, Maylands
<b>SUBMITTED BY:</b>	Cr Scott Sims
<b>FILE REFERENCE:</b>	qA1040
<b>ATTACHMENTS:</b>	Nil

---

**BACKGROUND**

Cr Sims has submitted the following Questions with Notice:

1. Could the administration please provide the service standards for siren noise associated with the new Ambulance Station located at the corner of Magill and Portrush Road?
2. Could the administration clarify what information regarding siren usage was presented to the Council prior to the construction of the Ambulance Station?

**REASONS IN SUPPORT OF QUESTIONS**

Reason in support of Question 1:

Noise generated by Emergency Vehicle sirens is exempt from being classed as a local nuisance under the *Local Nuisance & Litter Control Act 2016*. According to information contained in an Ambulance Stations Fact Sheet prepared by the SA Ambulance Service, which is publicly available on the SA Ambulance Service website, the SA Ambulance Service has a standard practice of only using sirens when departing their facility for urgent cases, such when someone is experiencing cardiac arrest. In most cases, dispatches occur when ambulances are not on station, but already out in the community. Traffic control features, such as Keep Clear Zones and traffic light control, help to minimise the noise impact from sirens by expediting ambulance departures.

Reason in support of Question 2:

An information briefing session regarding the then proposed Ambulance Station was held with Elected Members, on Wednesday 19 July 2023. At that briefing session, SA Ambulance representatives advised of their standard practice, to use sirens when departing their facilities only for urgent cases.

**RESPONSE TO QUESTIONS**

**PREPARED BY GENERAL MANAGER, URBAN PLANNING & ENVIRONMENT**

1. Could the administration please provide the service standards for siren noise associated with the new Ambulance Station located at the corner of Magill and Portrush Road?

*Noise generated by Emergency Vehicle sirens is exempt from being classed as a local nuisance under the Local Nuisance & Litter Control Act 2016. According to information contained in an Ambulance Stations Fact Sheet prepared by the SA Ambulance Service, which is publicly available on the SA Ambulance Service website, the SA Ambulance Service has a standard practice of only using sirens when departing from their facility for urgent cases, such when someone is experiencing cardiac arrest. In most cases, dispatches occur when ambulances are not at a station, but already out in the community. Traffic control features, such as Keep Clear Zones and traffic light control, help to minimise the noise impact from sirens by expediting ambulance departures.*

2. Could the administration clarify what information regarding siren usage was presented to the Council prior to the construction of the Ambulance Station?

*An Information Briefing Session regarding the then proposed Ambulance Station was held with Elected Members, on Wednesday 19 July 2023. At that Briefing Session, SA Ambulance representatives advised of their standard practice namely, to use sirens when departing their facilities only for urgent cases.*

**10. DEPUTATIONS**

## 10.1 DEPUTATION – QUADRENNIAL PUBLIC ARTWORK COMMISSION

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4568  
**FILE REFERENCE:** qA1041  
**ATTACHMENTS:** Nil

---

### SPEAKER/S

Mr Roger Bryson

### ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Kensington Residents Association

### COMMENTS

Mr Roger Bryson has written to the Council requesting that he be permitted to address the Council in relation to Item 12.1 of the Agenda, regarding the Council's Quadrennial Public Artwork.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Mr Roger Bryson has been given approval to address the Council.



## 10.2 DEPUTATION – QUADRENNIAL PUBLIC ARTWORK COMMISSION

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4568  
**FILE REFERENCE:** qA1041  
**ATTACHMENTS:** Nil

---

### SPEAKER/S

Mr David Cree

### ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

St Peters Residents Association Inc.

### COMMENTS

Mr David Cree has written to the Council requesting that he be permitted to address the Council in relation to Item 12.1 of the Agenda, regarding the Council's Quadrennial Public Artwork.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Mr David Cree has been given approval to address the Council.

### 10.3 DEPUTATION – QUADRENNIAL PUBLIC ARTWORK COMMISSION

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4568  
**FILE REFERENCE:** qA1041  
**ATTACHMENTS:** Nil

---

#### **SPEAKER/S**

Mr Mackie Eaton

#### **ORGANISATION/GROUP REPRESENTED BY SPEAKER/S**

Norwood Residents Association

#### **COMMENTS**

Mr Mackie Eaton has written to the Council requesting that he be permitted to address the Council in relation to Item 12.1 of the Agenda, regarding the Council's Quadrennial Public Artwork.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Mr Mackie Eaton has been given approval to address the Council.

#### 10.4 DEPUTATION – QUADRENNIAL PUBLIC ARTWORK COMMISSION

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4568  
**FILE REFERENCE:** qA1041  
**ATTACHMENTS:** Nil

---

#### **SPEAKER/S**

Ms Trish Hansen

#### **ORGANISATION/GROUP REPRESENTED BY SPEAKER/S**

Not Applicable.

#### **COMMENTS**

Ms Trish Hansen has written to the Council requesting that she be permitted to address the Council in relation to Item 12.1 of the Agenda, regarding the Council's Quadrennial Public Artwork.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Ms Trish Hansen has been given approval to address the Council.

**11. PETITIONS**  
Nil

**12. WRITTEN NOTICES OF MOTION**

**12.1 WRITTEN NOTICE OF MOTION – QUADRENNIAL PUBLIC ARTWORK COMMISSION –  
SUBMITTED BY CR GRANT PIGGOTT**

---

**NOTICE OF MOTION:** Quadrennial Public Artwork Commission  
**SUBMITTED BY:** Cr Grant Piggott  
**FILE REFERENCE:** qA1039  
**ATTACHMENTS:** Nil

---

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Grant Piggott.

**NOTICE OF MOTION**

That the following resolution made by the Council at its meeting held on 3 February 2025 (Item 13.5, page 67 of the Minutes):

*That the Council:*

- 1. Notes that the Council's Public Art Policy 2023, will be updated to reflect alternate funding mechanisms as part of the Policy's review process.*
- 2. Endorses the fifth Quadrennial Public Artwork being installed at Osmond Terrace Norwood.*

be revoked.

If the above resolution is revoked, it is the intention of Cr Piggott to move the following Motion:

*That the Council:*

- 1. Notes that the Council's Public Art Policy 2023, will be updated to reflect alternate funding mechanisms as part of the Policy's review process.*
- 2. Resolves not to instal a fifth Quadrennial Public Artwork during this term of the Council.*

**REASONS IN SUPPORT OF MOTION**

During the Council meeting held on 3 February 2025, the Council considered a report recommending that the \$300,000 Quadrennial Public Artwork be placed in Hardman Reserve, Kent Town. During the debate, it became clear that this is not an ideal placement of the public art. As a result, the decision was made to place the artwork in the median of Osmond Terrace, Norwood.

This would seem an unnecessary indulgence given the City's financial challenges. Osmond Terrace is already a beautiful street, featuring a manicured median strip, two (2) public artworks, the War Memorial and the cycling tribute to Nino Solari. It does not need a further adornment of public art.

This Motion proposes not to spend the \$300,000 committed to the Quadrennial Public Artwork. This is against a background of the Local Government Finance Authority (LGFA), placing restrictions on the Council in respect to borrowings beyond those anticipated in our current Long-term Financial Plan (LTFP), a Plan which includes:

- debt levels in 2034 still remaining at \$95+ million;
- Net Financial Liabilities Ratio in 2034 still at 122%;
- Rate increases averaging 6% **every** year of the LTFP; and
- up to 16% of the City's income being needed in some years to meet the interest payment requirements.

The budget commitment to the Quadrennial Artwork is not significant (0.7% of rates) but its discontinuation would be symbolic that this Council is responsibly addressing the financial needs of the City.

**STAFF COMMENT**

Nil

**13. STAFF REPORTS**

## **Section 1 – Strategy & Policy**

### **Reports**

## 13.1 PROGRESS REPORT ON THE 2024-2027 ARTS & CULTURE PLAN - YEAR 1

---

**REPORT AUTHOR:** Manager, Arts, Culture & Community Connections  
**GENERAL MANAGER:** General Manager, Community Development  
**CONTACT NUMBER:** 8366 4550  
**FILE REFERENCE:** A1089949  
**ATTACHMENTS:** A

---

### PURPOSE OF REPORT

To report on the progress of implementing the 'Year One' actions of the *2024-2027 Arts & Culture Plan* and to outline the intended actions for 'Year Two' of the Plan.

### BACKGROUND

At its meeting held on 22 January 2024, the Council endorsed the *2024-2027 Arts & Culture Plan*. The *2024-2027 Arts & Culture Plan* outlines the Council's initiatives and actions that underpin the achievement of *City Plan: 2030: Shaping our Future*, Cultural Vitality Objectives.

At its meeting held on 3 February 2025, the Council resolved the following:

1. *That staff prepare a progress report on the implementation of the City of Norwood Payneham & St Peters Arts and Culture Plan 2024-2027 ("the Plan") to be presented to the Ordinary Council meeting scheduled for 7 April 2025, and that the report includes examples of Council's updates to and communications with the local arts and culture community as part of the implementation of the Plan.*
2. *That the Council be presented with additional progress reports on the Plan in October 2025 and April 2026, prior to the review and development of a new Arts and Culture Plan, beginning in 2027.*

This report provides an update on the progress of actions as identified as Year 1 priorities within the Plan and summarises actions to be progressed during 2025, reflecting the identified Year 2 actions as approved by the Council.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Strategic Outcomes and Objectives as set out in the Council's Strategic Management Plan *City Plan 2030: Shaping Our Future - update 2024* are as follows:

#### **Outcome 2: Cultural Vitality**

Objective 2.1: An artistic, creative, cultural & visually interesting City.

Strategy 2.1.1 Use the arts to enliven public spaces and create 'a sense of place.

Strategy 2.1.3 Attract and support cultural and creative organisations, businesses, and individuals.

Objective 2.2: A community embracing and celebrating its social and cultural diversity.

Strategy 2.2.1 Acknowledge, protect, and celebrate local Aboriginal heritage.

Strategy 2.2.2 Work with cultural groups to support cultural inclusion and opportunities for cultural expression and celebration.

Strategy 2.2.3 Promote understanding of and respect for our cultures and heritage.

Objective 2.5: Dynamic community life in public spaces & precincts.

Strategy 2.5.2 Host and facilitate community events and activities.

Strategy 2.5.3 Provide features or experiences in public spaces, that surprise, encourage reflection or celebrate our community and heritage.



## FINANCIAL AND BUDGET IMPLICATIONS

The Council approved the following budget allocations as part of the 2024-2025 budget process to support the implementation of the Plan:

**TABLE 1: 2024-2025 ARTS & CULTURE PLAN BUDGET**

What	Expenditure	Progress
Consultants & Contractors Projects: - Public Art Masterplan (Stages 1 to 3) - Digitisation Project (external scanning)	\$45,000	Budget on track to be expended in 2024-2025
Minor Equipment (Digitisation Project)	\$23,874	Budget on track to be expended in 2024-2025

---

## EXTERNAL ECONOMIC IMPLICATIONS

Art and culture are significant contributors to the development of civic pride, supporting a City where people want to live and visit. Cities with high levels of civic pride typically experience improved social capital, urban amenity, and economic opportunity.

## SOCIAL ISSUES

The development and implementation of the *2024-2027 Arts & Culture Plan* recognises the vital role art, culture and creativity continue to play in the social, economic, cultural and health and wellbeing outcomes of the City's citizens.

## CULTURAL ISSUES

Through fostering innovation, imagination, and creative expression across all areas of arts and culture, the Plan seeks to engage and challenge new audiences to connect with local arts and cultural experiences. In addition, through genuine collaboration with both First Nations people and the City's strong multi-cultural community, the Plan assists the Council to bridge gaps and cultivate authentic cultural experiences and connection.

## ENVIRONMENTAL ISSUES

There are no environmental issues associated with the implementation of the Plan.

## RESOURCE ISSUES

Implementation of the Plan is led by the Arts, Culture and Community Connections Unit through the adoption of a 'whole-of-Council' approach, working in collaboration with staff across the organisation to deliver the Actions of the *2024-2027 Arts & Culture Plan*.

## CONSULTATION

- **Elected Members**

At its meeting held on 3 February 2025, the Council considered a Notice of Motion and resolved the following:

1. *That staff prepare a progress report on the implementation of the City of Norwood Payneham & St Peters Arts and Culture Plan 2024-2027 ("the Plan") to be presented to the Ordinary Council meeting scheduled for 7 April 2025, and that the report includes examples of Council's updates to and communications with the local arts and culture community as part of the implementation of the Plan.*
2. *That the Council be presented with additional progress reports on the Plan in October 2025 and April 2026, prior to the review and development of a new Arts and Culture Plan, beginning in 2027.*

- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

**DISCUSSION**

The implementation of the *2024-2027 Arts & Culture Plan* commenced in January 2024. An important aspect of the Plan included acknowledgement of a need to monitor progress through annual reporting on achievements and an evaluation of planned activity for the year ahead.

The tables below outline progress against the Actions specified under each of the ‘Year 1’ Objectives of the Plan. A copy of the *2024-2027 Arts & Culture Plan* is included as **Attachment A**.

**TABLE 2: 2024-2027 ARTS & CULTURE PLAN - YEAR 1 ACTIONS**

Action	2024 Target	Tracking	Comment
<b>Objective: An artistic, creative, cultural &amp; visually interesting City.</b>			
Arts & Culture Exhibitions at St Peters Town Hall Complex	Trial four (4) open calls for contemporary artists to exhibit as part of the 2024 exhibition program.	✓ Completed	Exceeded target, 16 contemporary arts exhibitions delivered in 2024.  Ongoing annual program.
Program of interactive arts, culture activities to complement and activate the gallery	Artist and co-led activations	✓ Completed	32 artist led activations delivered in 2024.  Ongoing annual program.
Curate Eastern Health Authority (EHA) Gallery Wall	Extend gallery to EHA area	✓ Completed	7 exhibitions were delivered in 2024.  Ongoing annual program.
St Peters Fair Market Stall for young emerging artists	Increase representation of young makers and creatives at the St Peters Fair	✓ Completed	5 young makers and artists were provided a stall at the 2024 St Peters Fair (various artforms from jewellery to visual art).  Ongoing initiative in 2025.
Support accessibility best practice.	Accessible exhibition initiatives	✓ Completed	Ongoing consideration. Arts & Culture staff attended an <i>Access All Areas</i> 2-day workshop to support adopting inclusive measures.  Initiatives that have been implemented include: <ul style="list-style-type: none"> <li>• Exhibition descriptions and labels written in easy/ plain language and font (18 to 36 pt sans serif, dark text on light background).</li> <li>• Auslan interpreter at 2 exhibitions.</li> <li>• Braille and audio descriptions at 2024 Adelaide Fringe Exhibition.</li> </ul>

			<ul style="list-style-type: none"> <li>Partnered with Access2Arts to develop a St Peters Town Hall access guide for sharing on the Council's website or social media (currently being developed. Trial and consider rolling out to all Council facilities).</li> </ul>
	Stage extensions at either side of the Norwood Concert Hall Stage to cover stairs and enable an access ramp to be temporarily installed to the stage.	✓ Completed	Stage covers are available for hirers to use (upon request).
Implement equitable application processes	<p>Advertise opportunities through diverse networks and include equity, diversity, and inclusion statements on application information.</p> <p>Ensure assessment criteria is transparent and available to applicants.</p>	✓ Completed	<p>Ongoing initiative.</p> <p>As appropriate, opportunities promoted via various arts networks.</p> <p>Selection processes are made transparent by providing detailed information on selection criteria in the artist brief and an equitable decision-making expression of interest process has been adopted that aligns with the Council's Procurement Guidelines.</p> <p>Access statement included in artist briefs.</p>
Collaborations and partnerships with artists, historians, and arts and cultural practitioners	Support program planning and implementation of actions contained within the Plan.	✓ Completed	<p>Ongoing initiative to identify further collaborative opportunities with the arts sector to achieve shared goals.</p> <p>2024 organisational partners included:</p> <ul style="list-style-type: none"> <li>Over 100 Artists</li> <li>Helpmann Academy</li> <li>KU Arts</li> <li>Iwiri Arts</li> <li>Adelaide Fringe (artist fundraiser at St Peters Town Hall)</li> <li>South Australian Living Artists Festival (SALA).</li> </ul>
Ensure Council provides fair remuneration to artists and cultural practitioners	Align payment rates to National Association for the Visual Arts Code of Practice for the delivery of arts and cultural services, commissions, and initiatives in partnership with the Council.	✓ Completed	<p>Ongoing.</p> <p>Artist contracts and commissions are checked against and aligned with the Code of Practice.</p>

Seek opportunities to attract live music performance to the City.	Open access festival subsidy and/or promotion	✓ Completed	Adelaide Fringe registration subsidy supported various live music events. In November 2024, Library Services hosted 14 Good Music Month activations, offering a range of music genre experiences within the Payneham and St Peters Libraries. Open access festival registration subsidies will be offered in 2025.
	Review the Council’s busking guidelines	Commenced	Final stage on hold during formation of new business unit, Marketing and Place Activation.
		Completed review and draft busking guidelines.	Move final stage of project to 2026 to ensure alignment with broader place activation objectives currently being developed by Marketing & Place Activation Unit.
Enable risk taking and experimentation with digital and emerging artforms	Explore collaborative partnerships to develop and expand audience access and engagement with emerging artforms.	Commenced	Ongoing initiative.  Outcomes to date include: <ul style="list-style-type: none"> <li>• Programs for ages 10 to 18 years: <ul style="list-style-type: none"> <li>- 2 robotic workshops (make a soccer player robot).</li> <li>- 2 Gaming Development workshops (created own game design).</li> </ul> </li> <li>• Virtual Reality (VR) interactive experience at St Peters Fair 2024.</li> <li>• 4 Artists have exhibited digital artworks as part of the 2024 exhibition program.</li> <li>• The projector in The Gallery has been updated and currently exploring additional flexible projection options to support digital activations.</li> </ul>
Identify opportunities for artists to be commissioned to create original artwork for Council marketing campaigns		✓ Completed	2024 opportunities included: <ul style="list-style-type: none"> <li>• Rebranding of Three D Radio mentor program by artist, Leah Grant.</li> <li>• Four (4) Volunteer birthday card artwork designs created by artist Rosalie Day.</li> <li>• Ongoing identification of suitable marketing projects for artist involvement.</li> </ul>
Facilitate and promote networking events for local creatives	Promote existing networking opportunities on the Council’s website and directly to our creative community.	Commenced	Established an artist database (currently 365 members). Emailed eight (8) e-newsletters to database in 2024, promoting arts and culture opportunities.  Next stage of project delayed during formation of the Marketing & Place Activation Unit and appointment of two (2) Co-ordinators, Marketing & Place Activation.

Council staff representation on and/or membership of arts and culture peak bodies and associations.		✓ Completed	Ongoing  Member Australian Museum and Galleries Association of Australia (AMAGA). Member History Council of South Australia Member of Creative Community Network (LG and arts sector)
Continue the Council's OneMusic Licence annual subscription	Support playing music at Council events and community facilities.	✓ Completed	Ongoing annual subscription.
Identify opportunities to integrate public art within streetscape designs and Council owned land.	Scheduled to commence in 2026	Commenced	Commissions delivered in 2024: <ul style="list-style-type: none"> <li>• Mural and 3D artworks commission by First Nations artist Tania Taylor at Dunstan Adventure Playground.</li> <li>• Mural Commission by Pia Gynell-Jorgensen on the Payneham Memorial Swimming Centre construction hoarding and visible from inside the library.</li> </ul>
<b>Objective: A community embracing its social and cultural diversity.</b>			
Review the Council's Community Grant Program	Grants that support all artforms, neighbourhood activations and cultural celebrations.	Commenced  Completed review (last 3 FY years), developed draft grant guidelines, and presented guidelines to the Council's Executive Leadership Team.	14 arts grants (total value of \$48,740) were awarded in the 2023-2024 financial year across the following artforms: murals; youth orchestra performance; drawing workshop; glass art; cultural performance; 3D artists in residency; film; and music composer.  Maintaining current grant program guidelines in 2025-2026.
Investigate and devise solutions to enhance participation outcomes for multicultural arts	Increase usage of Council owned community facilities to ensure a diverse program of multi-cultural workshops and participatory experiences.	✓ Completed	Numerous new multi-cultural workshops and programs were introduced in 2024 (data will be collated at the end of the 2024-2025 financial year and included in the next annual progress update).
Heritage Collection Digitisation Project	Digitise at risk assessment registers.  Purchase scanning equipment to support ongoing digitisation of the collection.	Completed the following project stages: <ul style="list-style-type: none"> <li>- Stage 1 discovery.</li> <li>- Stage 2 priorities collection for digitisation.</li> <li>- Stage 3 confirm software systems complete.</li> </ul>	Ongoing multi- year project.  Third party scanning of at-risk Kensington and Norwood Assessment Books.  Purchased and trialling scanning equipment and recruited volunteers to support scanning of the collection.  Collaborating with Libraries SA to align project with the digital platform, Spindle, an online searchable catalogue of photographs, artworks, maps, publications, oral histories, and objects.

- Stage 5, commence digitisation, year 1. The project will be further informed by the Cultural Heritage Review in 2025.

**Objective: A City which values and promotes its rich cultural and built heritage.**

Develop an annual program of cultural heritage initiatives	Annual program of exhibitions, workshops, projects, and events across a broad range of topics.	✓ Completed	Ongoing project that will be further informed by the Cultural Heritage Review in 2025.  Key deliverables: <ul style="list-style-type: none"> <li>• History Month program – Art of Glass (16 community activations)</li> <li>• Interactive community experience: Photo competition and exhibition Point of View- local stories of places people love.</li> <li>• NAIDOC week – month long activations.</li> </ul>
------------------------------------------------------------	------------------------------------------------------------------------------------------------	-------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Objective: Dynamic community life in public spaces & precincts.**

Support our community to deliver and participate within open access festivals	Adelaide Fringe SALA NAIDOC week	✓ Completed	During 2024, eighteen (18) arts events across various media (including painting, ceramics, printing, photography, textiles, digital media, workshops, and artists talks) were supported via an open access festival fee registration subsidy program.  Open access festival registration subsidies will be offered in 2025.
Support local artists to deliver activations, workshops, and events	Artist led workshops and activations within the Council's Libraries and community facilities	✓ Completed	Ongoing initiative.  20 New artist led community programs and workshops were delivered at the St Peters Library, Payneham Library and Payneham Community Centre (excludes the 32 artist activations captured in the afore-mentioned Action: <i>Program of interactive arts, culture activities to complement and activate the gallery.</i> )

**MONITORING PROGRESS**

Continual monitoring of the progress of the Plan and a review of progress to date and intended 2025 Actions, has considered capacity and resource allocation to ensure effective delivery, identification of emerging opportunities, and prioritisation.

Table 3 below identifies Actions where the implementation date has been amended where the commencement of actions has revealed complexity, dependencies and/or resource considerations not visible during development of the Plan. The table below outlines those actions that have required an amendment to their forecast implementation timing.

**TABLE 3: ACTIONS WITH DEPENDENCIES THAT REQUIRE TIMING ADJUSTMENTS**

Action	Original projected Commencement Year	New Target Commencement Year	Dependency
Utilise smart technology and digital tools to promote public art places	2025	2026	Requires additional scoping to determine appropriate and sustainable solution.
Conduct an annual review of the Council's events program	2024	2026	Project on hold during formation of the Marketing & Place Activation Unit in 2024.
Curate live music event(s) to fill gaps in live music experiences across the City.	2025-2026	2026	Project on hold during formation of the Marketing & Place Activation Unit in 2024. Provide time for an inter-departmental working group to collectively scope the project from a place making, economic development, community development and arts lens.
Review relevant Council policies (Public Art; Live Music & Busking)	2024	2026	Action deferred to 2026 to ensure policy updates capture relevant considerations and opportunities that emerge as the Council progresses the Plan.
Review and update local heritage interpretive signage across the City.	Multi-year project 2024-2027	TBC	Due diligence processes associated with the management of the Council's Cultural Heritage collection revealed a significant body of work. Resources were prioritised to address a range of associated risks e.g. storage of vulnerable artefacts. Supporting the implementation of the Cultural Heritage Service Review has also required prioritisation of resources.
Heritage Collection Management: two-way caretaking of First Nations cultural material.	2025-ongoing	TBC	Project will be further informed by the Cultural Heritage Service Review in 2025.
Explore being part of Play Streets	Multi-year project 2024-2025	2026	Project deferred due to appointment of new Manager, Traffic and Integrated Transport in 2025.

## 2025 DELIVERABLES

Table 4 below summarises the intended priority Actions scheduled for delivery in 2025 and incorporates timing changes as discussed earlier within this report.

**TABLE 4: YEAR 2 ACTIONS SCHEDULED TO COMMENCE IN 2025**

Action	Status	Projected Completion	Comment
Develop a Public Art Masterplan	Commencing February 2025.	Multi-year project due for completion in 2027.	2025 Stages: Stage 1 Discovery Stage 2: Foundation Stage 3 Analysis
Develop stobie pole art guidelines.	To be commenced	2025	Options to be presented to the Council in 2025.

Review and update the artist register on the Council's website.	Commenced on 5 December 2024	2025.	New look and improved interface. Lists artists working with media - visual, performing, public, literary, moving image or digital art.
Investigate Artists in residence program, including, collaborative partnerships with arts and culture organisations and businesses to co-deliver the program.	✓ Completed	Exhibition outcomes for first 3 Artists in Residence in February 2025.	Partnership with Helpmann Academy and local studios (Fab Studio and 215 Magill Studios) to co-deliver the program.
Encourage local music in businesses and at Council funded events.	Commenced	2025	In 2024, the following Council events featured SA musicians: <ul style="list-style-type: none"> <li>• Concerts in the Park (Jazz, Melodies &amp; Symphony)</li> <li>• St Peters Fair</li> <li>• Australia Day + Citizenship Ceremony</li> <li>• Gather Round Acoustics</li> <li>• Norwood Splash.</li> </ul>
Identify and support participatory literary arts opportunities.	To be commenced	2025	
Provision of rehearsal spaces for hire to develop new theatre productions.	To be commenced	2025	
Collaborative cultural heritage programming partnership with First Nations cultural workers and artists.	Commenced	2025	NAIDOC 2024, Partnered with 20 First Nations Artists and organisations, KU Arts and Iwiri Arts.  In 2025, to celebrate the National NAIDOC theme, ' <i>The Next Generation: Strength, Vision &amp; Legacy</i> ', partnerships with contemporary First Nations artists to lead various activations are currently being explored.
Showcase contemporary First Nations artists.	To be commenced	2025	Explore ways to continue to learn and engage with First Nation peoples and their cultures beyond NAIDOC week.
Build connections with established and emerging cultural organisations.	Commenced in 2024	Multi-year project to 2027	Passata experience in 2024, in partnership with Fogolar Furlan. A skill development, intergenerational and cultural experience to increase exposure of the Cultural Centre and engagement of the local community.



## EMERGINING OPPORTUNITIES

In addition to the actions identified within the Plan, the Arts, Culture & Community Connections staff are supporting the implementation of two key review processes as outlined in the Table 5 below.

**TABLE 5: NEW 2025 PROJECTS**

Action	Description	Projected Completion	Endorsed by
Service Review of the Cultural Heritage Program	Strategic review of the Council's Cultural Heritage program.	2025	Endorsed by the Council at its meeting on 2 September 2024
Develop a 3–5 year Norwood Concert Hall Business and Implementation Plan	Conduct a review of the Council's Concert Hall operations and develop a 3–5-year business plan which aims to achieves growth, improved community, and economic impact, and delivers a financially sustainable outcome.	2025	Supported by the Executive Leadership Team

## Business as Usual Projects

In addition to the aforementioned 2025 Actions, the following “business-as-usual” initiatives have commenced in 2025:

- *The Quadrennial Public Art Commission* - at its meeting on 3 February 2025, the Council endorsed the location of the fifth Quadrennial Public Art Commission project. The Project has commenced and is scheduled for completion in June 2026.
- *Art on Parade* - collaborative initiative with The Parade precinct to activate The Parade with art to attract visitation during the South Australian Living Artists Festival (SALA) 2025. This project has commenced and is scheduled for completion in August 2025.

## OPTIONS

Nil.

## CONCLUSION

The *2024-2027 Arts & Culture Plan* reflects the Council's commitment to leverage, promote and foster arts, cultural development and cultural vitality within the City to build civic pride and prosperity.

Cultural vitality in communities is not achieved by one large action, rather, through a range of inter-related activities that create, disseminate, validate, and support arts and culture as a dimension of everyday life for our community.

Through forming positive collaborative relationships with the arts community, testing ideas, creating the enabling environment, activating spaces, providing diverse opportunities for cultural participation, and supporting community led outcomes, enhance our identity and reputation as ‘a culturally rich and diverse City, with a strong identity, history and sense of place.’ *CityPlan 2030: Shaping our Future, Cultural Vitality Aspiration*.

Actions achieved within the first year of implementing the Plan have formed a strong foundation for successful execution of ‘year two’ (2) Actions.

**COMMENTS**

Nil.

**RECOMMENDATION**

1. That the report be received and noted.
2. The Council notes and endorses the following:
  - a. revised timing of actions due to resource or other considerations; and
  - b. the revised list of actions to be progressed during the second year of implementation.

## Attachments – Item 13.1

# Attachment A

## Progress Report on the 2024-2027 Arts & Culture Plan Year 1





# Contents

Mayor's Message	1
How to use this document	2
What do we mean by Arts & Culture?	3
Section 1: Context	4
<i>Strategic Context</i>	5
<i>Where are we now?</i>	7
<i>Our Role in Arts &amp; Culture</i>	8
<i>Guiding Principles</i>	9
Section 2: The Arts & Culture Plan	10
<i>Developing the Arts &amp; Culture Plan</i>	11
<i>Delivering and Reviewing the Plan</i>	12
<i>The Plan 2024–2027</i>	14
Section 3: Foundation Projects	24
<i>Summary</i>	25
<i>References</i>	28

## Front Cover Image

Meliesa Judge, Anne Grigoriadis, Ground Play,  
Amy Joy Watson, Nicholas Uhlmann, Lisa King, Fin Dac,  
Greg Johns, Stephanie Doddridge, Bharat Singh & Maggie Moy

## Right Image

Seed Mix, Nicholas Uhlmann, Old Mill Reserve, Hackney



# Mayor's Message



**Welcome to the City of Norwood Payneham & St Peters' Arts & Culture Plan 2024–2027, a formal expression of our commitment to art and cultural development in Adelaide's East.**

Our City has a very strong connection to arts and culture, from the celebration of creativity and sharing of cultural stories, to the vital role arts and creativity play in social, economic and cultural outcomes. In addition to the often understated, but vital role, arts and cultural engagement has in enhancing health and community wellbeing, through boosting confidence, increasing social inclusion or treating other health issues.

The arts provide a vital channel to observe, explore and express our values, aspirations, notions of identity, quality of life and sense of place. The range of creative activities, initiatives and diverse expression form a larger cultural vitality picture of our City.

The Plan was developed by the Council's recently established Arts, Culture & Community Connections Unit and I would like to thank all of the Council's staff who worked so hard to make it a reality.

I would like to thank the wider community—local citizens, as well as the arts and culture sector—who took the time to provide their insights in order to help shape this significant framework for our City.

Through translating our Cultural Vitality objectives and strategies into achievable short to medium term actions we endeavour to move closer to achieving our 2030 Vision: 'A culturally rich and diverse City, with a strong identity, history and sense of place.'

The Arts & Culture Plan will be dynamic and unifying as we continue to build on and develop the Cultural Vitality of our City.

**Robert Bria**  
Mayor

# How to use this document

The City of Norwood Payneham & St Peters' Arts and Culture Plan is a methodical approach to identifying, prioritising and sequencing initiatives and actions that will move us toward achieving our 2030 Cultural Vitality objectives.

**The Plan will guide our arts and culture service development, service delivery, budget priorities as well as collaborative partnerships over the next three years.**

The document is laid out as detailed below:

## Section 1: Context

Considers Local, State and Federal Government environments in which the actions will be taking place and summarises the strategic context that underpins effective integration and synergy of the Plan with relevant policies, strategies and operations.

## Section 2: The Arts & Culture Plan

Plots actions against the relevant Cultural Vitality objectives and strategies from the Council's Strategic Management Plan *CityPlan 2030: Shaping Our Future*. Provides a three-year road map of clearly defined arts and culture priorities and sequential actions.

Relevant Cultural Vitality objectives:

- Objective 2.1: An artistic, creative, cultural and visually interesting City.
- Objective 2.2: A community embracing and celebrating its social and cultural diversity.
- Objective 2.3: A City which values and promotes its rich cultural and built heritage.
- Objective 2.5: Dynamic community life in public spaces and precincts.

## Section 3: Foundation Projects

Actions labelled as a 'Foundation Project' throughout the Plan are multi-year projects that will guide future decisions and the development of related sub-projects and actions as we review our progress and move toward our 2030 Cultural Vitality objectives. The 'Foundation Projects' section provides an overview of Foundation Project development stages and outcomes.





*(im) Perfection, Maggie Moy, Common Place Exhibition*

# What do we mean by Arts and Culture?

## Arts

Our interpretation of arts incorporates a broad range of creative disciplines as part of a larger cultural vitality lens. Through this lens, creative activities such as performances at the Norwood Concert Hall, Concerts in the Park, visual art exhibitions, live music performances, creative writing workshops, and the creation of street art all contribute to form our arts and culture picture.

Commonly recognised forms of artistic expression include:

### Visual Art

Painting, drawing, sculpture, ceramics, photography and printmaking.

### Performing Art

Dance, theatre and live music.

## Public Art

Temporary and permanent art in public places, including sculptures, ephemeral artworks, murals, art integrated in streetscape design and functional art.

## Literary Art

Creative writing, poetry and prose.

## Moving Image

Video, film and digital images.

## Digital Art

Broad term applied to art that utilises digital tools across multiple mediums, examples include 3D art, Artificial Intelligence (AI), digital paintings and Augmented Reality (AR).

## Culture

"Local Government recognises that 'culture' encompasses our diverse heritage and avenues of expression through arts, architecture, history, language, education, the built and natural environment, leisure, work and daily life. People use culture to express their fundamental character and aspirations"

Australian Local Government Association - Arts and Culture Policy Position 2020.

# Section 1: Context

---

Creating the enabling environment



Street Mural, Lisa King, Payneham Road, College Park

# Strategic Context

Recent progress has been made at the Federal and State Government level in strategically forming policies and priorities within arts and culture domains.

Creating an opportunity for further advances in integrating arts and culture into the concepts of quality of life, thriving communities, as well as liveable neighbourhoods and cities.

A review of Local, State and Federal Government policies and plans identified the following recurring themes:

- Recognition of the vital role art and creativity play in social, economic, cultural, health and well-being outcomes;
- Art can improve the liveability of communities, build a distinctive local identity and generate civic pride;
- Convergence of arts and culture with other industries and sectors can drive innovation, growth and provide solutions to global or local concerns;
- Importance of intergovernmental collaborations;
- Arts, culture and the creative industries are significant contributors to our economy and attract domestic and international visitors;
- Essential to position First Nations and Kaurna communities and creators at the centre of the decision-making process for any Indigenous-focused initiatives;
- Creativity is considered one of the priority skills needed for future employment; and
- Expectation that artists are paid for their work, receive fair remuneration and earn income from copyright and royalties.

## Relevant Government and Arts and Culture Sector Plans, Policies and Guidelines

These resources provide a framework for integrating the arts into public sector structures and activities, enhancing access to the arts for all community members.

Understanding and aligning with these plans, policies, and guidelines is essential for the successful contextualisation of an arts and culture plan.

### Federal Government

- National Cultural Policy, Revive: A place for every story, a story for every place.
- Australia Council for the Arts, Protocols for using First Nations Cultural and Intellectual Property in the Arts.

### State Government

- Arts & Culture Plan South Australia 2019–2024
- South Australian Arts & Cultural Tourism Strategy 2025
- Growing our Heritage Future 2030, A 10-year strategy for heritage tourism in South Australia
- Creative Industries Strategy 2030

### Arts & Culture Sector

- The Australian Museums and Galleries Association, First Peoples: A Roadmap for Enhancing Indigenous Engagement in Museums and Galleries.
- National Association for the Visual Arts, Code of Practice for Visual Arts, Craft and Design.

## Alignment of the Arts & Culture Plan with the City of Norwood Payneham & St Peters Strategic Plans and Strategies

Strategy	Purpose	Objective/ Action Alignment
<i>CityPlan 2030: Shaping Our Future</i>	Long term visioning and strategic direction for the Council	<b>Cultural Vitality Objectives:</b> <ul style="list-style-type: none"> <li>2.1 An Artistic, creative, cultural and visually interesting City.</li> <li>2.2 A community embracing and celebrating its social and cultural diversity.</li> <li>2.3 A City which values and promotes its rich cultural and built heritage.</li> <li>2.5 Dynamic community life in public spaces and precincts.</li> </ul>
Access & Inclusion Strategy 2022–2028	Sets out the Council’s approach to planning and service delivery for an accessible and inclusive City	<ul style="list-style-type: none"> <li>1.1 Ensure, where possible, that all services, programs, events and activities which are delivered by the Council are accessible to citizens of all abilities and backgrounds.</li> </ul>
Economic Development Strategy 2021–2026	Provides a framework to guide Economic Development actions	<b>Strategy</b> <ul style="list-style-type: none"> <li>1.1.5 Promote Kent Town as a Cultural &amp; Creative Industries Hub.</li> <li>1.16 Facilitate opportunities and encourage collaboration between property owners and creatives to deliver creative initiatives.</li> <li>1.17 Identify funding and/or promotional opportunities for local artists.</li> <li>2.3 Facilitate the activation of key spaces and precincts in the City. <ul style="list-style-type: none"> <li>2.3.2 Maintain an exciting event offering that contributes to the City’s brand and continues to grow and enhance social and economic well-being.</li> <li>2.3.3 Assist business to leverage the City of Norwood Payneham &amp; St Peters, City of Adelaide and State Government event calendars.</li> <li>2.3.5 Support live music by promoting local venues and local artists as well as engaging emerging musicians for Council organised events.</li> <li>2.3.6 Continue to maintain the Artist Register on the Council’s website.</li> </ul> </li> </ul>
Built Heritage Strategy 2022–2027	Provides a framework to guide built heritage actions, resources and budget	<b>Objective 1.2 Celebrate and promote the value of heritage conservation:</b> <ul style="list-style-type: none"> <li>1.2.1 SA History Festival.</li> </ul>
Kent Town Economic Growth Strategy 2020–2025	Actions that encourage a connected neighbourhood that offers unique lifestyle and diverse built form that supports local investment and creates prosperity.	<b>Strategy 3.1 Build a ‘sense of place’:</b> <ul style="list-style-type: none"> <li>3.1.2 Explore opportunities to leverage Adelaide’s designation as a ‘UNESCO City of Music’, to support the growth of live music in Kent Town and increase local foot traffic.</li> <li>3.1.3 Explore opportunities to introduce light, art and colour into the public realm that supports the cultural and creative identity of Kent Town.</li> </ul>

# Where are we now?

## How Arts & Culture is currently supported by the City of Norwood Payneham & St Peters

While this Plan focuses on new actions to improve opportunities for our citizens and local creatives to meaningfully participate in, as well as contribute to arts and culture, alongside these actions we will continue to resource, within financial parameters set by the Council, and deliver our current complement of programs and facilities as outlined below.

With an understanding that arts and culture is integral to bringing richness and meaning to individuals' lives and in strengthening social, cultural, economic and health outcomes, the Council currently delivers and resources the following:

### Cultural Facilities

- Cultural Heritage Centre;
- Gallery at St Peters Town Hall Complex;
- Norwood Concert Hall;
- 3 Libraries (Norwood Library, Payneham Library and St Peters Library); and
- Payneham Community Centre.

### Arts & Culture Initiatives

- Annual community events program.
- Major Public Art Commissions (Quadrennial Public Artwork).
- Public Art Grants.
- Arts & Culture programs at our Libraries that support the development of new skills.
- Exhibitions, such as Art on Parade and Cultural Heritage exhibitions.

- Projects that reflect the people, history and culture of NPSP delivered through our Cultural Heritage Centre.
- Financial subsidies to support our community to participate in open access festivals, such as Adelaide Fringe Festival and South Australian Living Artists Festival (SALA).
- Online Artist Register on the Council's website.

To date, the Council has adopted several policies and initiatives to support arts and culture activities including:

- Public Art Policy
- Live Music Policy
- Busking Permits
- Reconciliation Policy
- Plaques, Monuments & Memorials Policy
- Community Funding Program Grants
- External Event Guidelines
- Calendar of Events
- Artist Register

## Local Arts & Culture Sector Challenges

During engagement with our arts and culture sector our local creative community identified the following top three challenges. It is worth noting that many of these challenges are not unique to our local context but representative of wider trends across the arts and culture sector.

### Financial

Financial barriers were a recurring theme, these included limited access to arts funding, viability of art as a stable

source of income and the subsequent financial stress, as well as, a lack of affordable studio, performance and exhibition spaces.

### Arts & Culture Ecosystem

Another key theme to emerge from conversations with our creative community, emphasised the importance of the arts and culture eco-system and interdependence of individual artists, arts and cultural organisations, community networks, cultural policy, marketing and promotion. With a focus on a desire to build stronger networks and collaborations; equitable access to information and paid opportunities; improving visibility of local artists' work and valuing their talents and contribution.

### Recognition & Value

Our arts and culture sector stressed, that as a community we must afford far greater recognition to the value of arts and culture to our well-being, our economy, our daily lives and cultural vitality, together with recognition and support for non-traditional and emerging artforms, such as digital art.

Highlighting the Council's vital role as a promoter and connector between artists, community, businesses, place and creative opportunities to ensure artists are valued and have meaningful opportunities to contribute to the cultural life of our City.

# Our role in Arts & Culture

As the governing body of public spaces and community facilities, together with our intimate local knowledge, connection and collaborative partnerships with our citizens, the City of Norwood Payneham & St Peters is well placed to act as:

## Advocate

Active role in planning across our City. Advocate for equitable and accessible community participation and contribution to cultural life. Protect, conserve, and promote our local cultural heritage.

## Facilitator

Facilitate arts and cultural development activities, programs and events that promote and grow social cohesion, health and wellbeing and our cultural vitality.

## Activator of Space

Plan and deliver integrated, temporary and permanent creative responses to places. Support utilisation of traditional and non-traditional spaces to bring arts and culture to where it is most needed.

## Provider

Provide a clear plan to co-deliver our 'Cultural Vitality' objectives. Provide deliberate, high-quality services, activities and projects. Monitor and share success.

## Promoter & Sponsor

Promote current and future arts and culture opportunities. Provide funding and in-kind support to assist community led and co-led projects that facilitate art and cultural outcomes.

## Co-deliverer

Work in partnership with our community, all levels of government and form partnerships to maximise creative opportunities and act in a deliberate and collaborative way.



# Guiding Principles

To assist the Council to operationalise our shared concept of arts, culture and cultural vitality, as well as shape and prioritise decisions and actions, Arts & Culture Plan will be guided by the following principles:

## Access & Participation

We believe everyone has the right to access cultural participation opportunities.

We will seek to engage people of all abilities and ages in creative experiences and will support equitable access, active participation and contribution to cultural life.

## Identity

We will commit to actions that reflect our City's cultural diversity and meaningfully contribute to our City's cultural identity.

We recognise and respect the crucial place of First Nations people and through genuine partnerships we endeavour to bridge gaps and cultivate richer and more authentic cultural experiences, shared stories and understanding.

We will seek to protect and conserve our local cultural heritage for posterity. We will seek to promote arts and cultural assets, locally made cultural products, and the diverse range of arts and cultural participation and visitation opportunities within our City.

## Activation

We will foster innovation, imagination and creative expression across all areas of arts and culture to engage and challenge new and existing audiences.

We will provide deliberate, diverse and high-quality program of events, activations and exhibitions.

## Collaboration

We appreciate that the work of many organisations, cultural practitioners, government departments, businesses, education providers, as well as diverse sectors, can overlap or help to inform arts and culture programs and initiatives.

Taking a broad view of these interconnections we will identify partnership opportunities to work as a coherent system to achieve our shared goals.

## Development

We recognise the essential role our community plays in achieving our shared Cultural Vitality vision and will seek to understand, proactively engage with, and celebrate our local creative community.

We will adopt best practice contemporary arts and culture governance and encourage innovation and excellence.

We will ensure an equitable approach in supporting and partnering with arts and cultural practitioners and provide arts and cultural development opportunities, such as, funding programs, artist led initiatives and networking opportunities.

## Section 2: Arts & Culture Plan

---

Creating a culturally rich and diverse City, with a strong identity, history and sense of place.



*Norwood Concert Hall Performance*



# Developing the Arts & Culture Plan

Direct contributions from several sources have been considered in the development of this Plan.

To ensure a holistic and integrated approach an Arts and Culture Project Team, consisting of the Manager, Arts, Culture and Community Connections; Arts Officer and Cultural Heritage Coordinator, conducted face-to-face and survey engagement with our community, arts and culture sector and relevant Council Departments.

The project team reviewed the feedback and examined current State and Federal Government policies and plans, sector trends and other Local Government arts and culture plans, to inform the development of this Plan.

The Council reviewed the draft Plan, and the community were invited to provide comments prior to preparing the final document.

This Plan is best considered in conjunction with the Arts and Culture Plan 2024–2027 Community Engagement Report and *CityPlan 2030: Shaping Our Future* (Outcome 2: Cultural Vitality) which is available via the Council's website.

## Timeline of how we developed the Plan

May–June 2023	Discovery	Community engagement to develop the Plan
June–July 2023	Development	Draft Arts & Culture Plan
July 2023	Review stage 1	Staff feedback on draft Plan
August 2023	Review stage 2	Council review & feedback on draft Plan
September 2023	Review stage 3	Community feedback on draft Plan
October–December 2023	Finalisation	Final Plan designed
January 2024	Launch	Plan available on the Council website
January 2024–January 2027	Implementation	Over the next 3 years we will implement our actions & introduce annual reporting

# Delivering and reviewing the Plan

The Arts & Culture Plan 2024–2027 has been developed and will be delivered through close working relationships with our creative community

To continue this two-way dialogue, key outcomes and progress updates will be reported annually and shared via the Council's website.

This Plan will be in place for three years. Each financial year throughout the life of the Plan, a detailed budget plan will be created that outlines that year's activities and resources, including cost projections; technical, material, and human resource requirements; as well as potential external funding sources and partners to co-deliver the projects.

Every effort will be made to deliver actions within the Council's annual Budget and resource allocation. It is anticipated that the larger scale foundation projects outlined in the 'Foundation Projects' section of this Plan, will require external contractors to deliver components of the project, additional Volunteers and, in some cases, external funding support.

As this is a dynamic document to move us toward our 2030 Cultural Vitality objectives, the annual update will include a list of the next years priority actions as we progressively monitor, evaluate, define, incorporate emerging information and opportunities, adapt and map future actions.

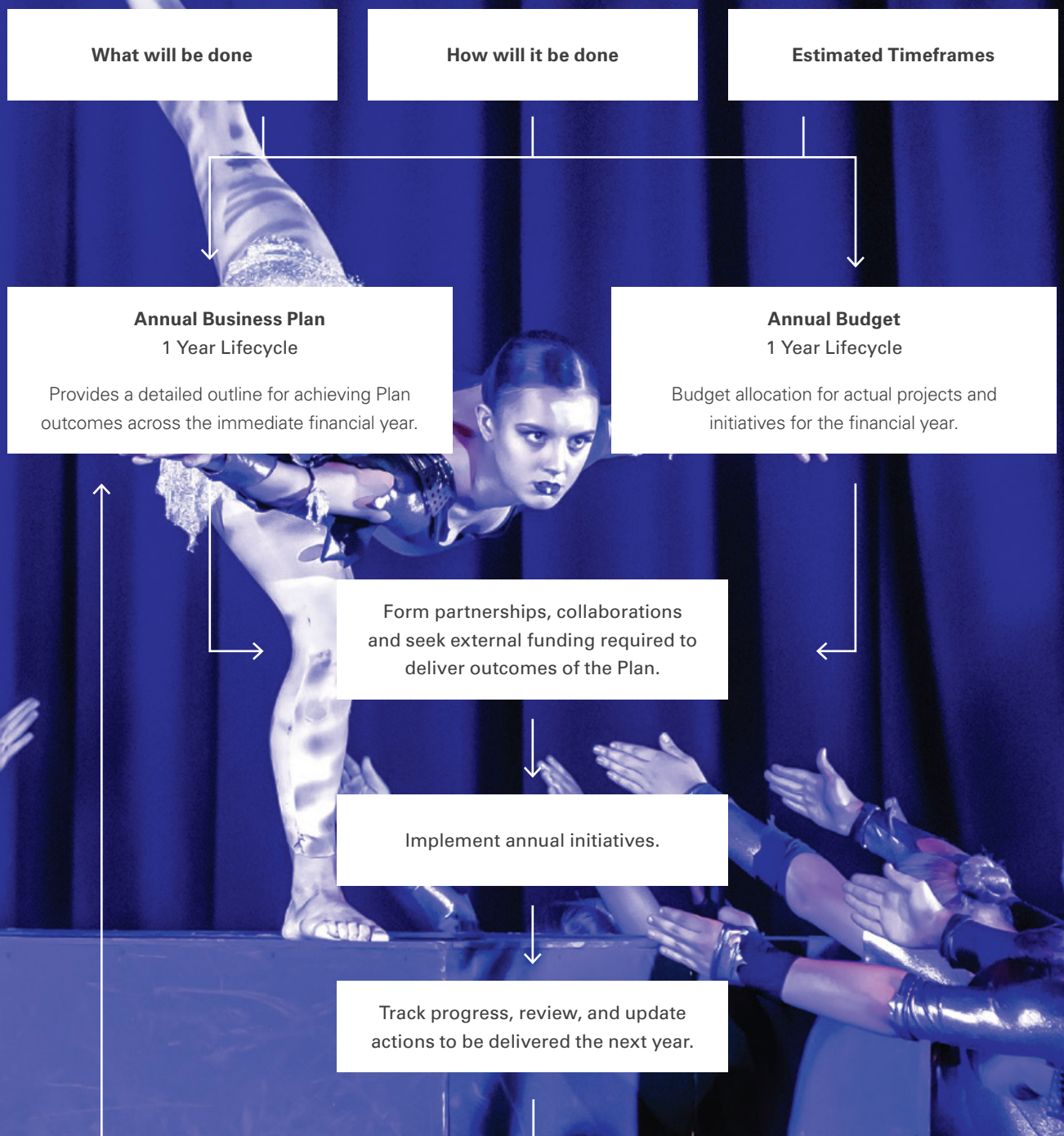
The first annual progress report is due in December 2024 with the final three year review delivered in early 2027.

The cycle of delivery and review of the Plan is shown on the right.

# Arts & Culture Plan 2024 – 2027

## 3 Year Lifecycle

This diagram provides an outline for achieving Cultural Vitality objectives of the Council's *CityPlan 2030: Shaping our Future*.



# The Plan 2024–2027

While each Cultural Vitality objective stands alone, many strategies and actions overlap, both within this Plan, as well as across other Council strategic management plans

To achieve the best outcomes for our community, we will adopt a whole of Council approach to align planning, resources and delivery.

The following pages set out the Cultural Vitality objectives and strategies, the Council will pursue from January 2024 to January 2027.

## **CityPlan 2030 Objective 2.1**

### **An artistic, creative, cultural & visually interesting City**

#### **Strategy 2.1.1 Use the arts to enliven public spaces and create 'a sense of place.'**

<b>How will we achieve this?</b>	<b>Description / Deliverables</b>	<b>When will we achieve this?</b>	<b>Art form</b>
Develop a Public Art Masterplan (Foundation Project)	The public art masterplan will assist us to identify where public art thrives and where opportunities exist.  For additional information, refer to Section 3 of this plan.	2024–2027 (multi-year project)	Public Art
Utilise smart technology and digital tools to promote public art places	Explore applications of an online Public Art GIS and/or Story map (online map) that contains public artwork locations, artwork information, photos & videos.  Create online data that can be used for public art tours, to manage public art works and assist in the identification of new public art locations.  This initiative will provide an opportunity to trial GIS tools prior to creating a more complex online Cultural Map (refer to section 3) and will explore integration with other GIS projects initiated by the Council.	2025–2027 (multi-year project)	Public Art
Arts & Culture Exhibitions at St Peters Town Hall Complex	Curate an annual arts and culture exhibition program at the Gallery, St Peters Town Hall Complex, to showcase contemporary artists across a range of art media; activate the space and creatively exhibit cultural heritage artefacts and history.  Trial four (up to 6-weeks) open calls for contemporary artists to exhibit as part of the 2024 exhibition program. Include artist talks and artist led activations and workshops.  Develop a gallery page on the Council website to promote upcoming exhibitions, workshops, artists talks and exhibition program expressions of interest.	2024	All

**Strategy 2.1.1 Use the arts to enliven public spaces and create 'a sense of place.'**

<b>How will we achieve this?</b>	<b>Description / Deliverables</b>	<b>When will we achieve this?</b>	<b>Art form</b>
Program of interactive arts & culture activities to complement & activate the Gallery	Alongside the exhibition program, facilitate and co-deliver, in partnership with artists and cultural practitioners, complementary interactive activities within the gallery, libraries and Cultural Heritage Centre to encourage active participation and to broaden and deepen cultural engagement with new and diverse audiences.	2024	Cultural Development
Curate Eastern Health Authority (EHA) Gallery Wall	In partnership with EHA curate the gallery wall to complement the exhibition season at St Peters Town Hall Complex and arts and culture activations and events across our City.  Where appropriate utilise the gallery wall to display community outcomes of the 'program of interactive arts & culture activities' (outlined above).	2024	Visual Art
Support the growth of live music across our City	Stage 1: Identify potential locations, partners and live music activation ideas. Including potential partnerships with open access music festivals & other providers.  Stage 2: Plan and co-deliver live music activation(s).	2024–2025 (multi-year project)	Performing Art
Develop Creative Hoardings Guidelines	Provide clear guidance for the use of art and creative images on hoardings on construction sites within the City, for both Council led projects and private developments.	2027	Visual Art
St Peters Fair market stalls for young emerging artists	Following the trial of market stalls for young artists and makers at St Peters Fair in 2023, provide market stalls for young people, via an expression of interest process, at the 2024 St Peters Fair.  In collaboration with participating artists, review the 2023 to 2024 initiative to assist in identifying ways in which we can further support young emerging artists from 2025 to 2027.	2024	Visual Art
Support accessibility best practice	Investigate and implement accessible exhibition design initiatives for the Gallery at St Peters, including but not limited to, exhibition guidelines (accessibility standards, including content, label design and text, exhibition floorplan and interactive elements).  Install stage extensions at either side of the Norwood Concert Hall Stage to cover the stairs and enable an access ramp to be temporarily installed to the stage.	2024	Cultural Development

**Strategy 2.1.1 Use the arts to enliven public spaces and create ‘a sense of place.’**

<b>How will we achieve this?</b>	<b>Description / Deliverables</b>	<b>When will we achieve this?</b>	<b>Art form</b>
Implement equitable application processes	<p>Provide options for flexible application formats, on request, for community funding, Artist commissions &amp; exhibition program expressions of interest.</p> <p>Advertise opportunities through diverse networks and include equity, diversity and inclusion statements on application information.</p> <p>Ensure assessment criteria is transparent and available to applicants.</p> <p>Conduct an annual evaluation of the funding application process to track progress towards increased diversity of successful applicants.</p>	2024–ongoing	Cultural Development
Review and update the Council’s Public Art Policy	Update the policy to ensure it encapsulates and supports the effective delivery of actions contained within this plan.	2024	Public Art
Review and update the Council’s Live Music Policy	Update the policy to ensure it encapsulates and supports the effective delivery of actions contained within this plan.	2024	Performance Art
Review and update the Council’s Busking Policy and process	Provide clear guidelines to encourage busking activation and expand identified busking locations beyond The Parade, Norwood.	2024	Performance Art
Develop a visual and sculptural art acquisition, lease and bequest policy and procedure	<p>Develop artwork acquisition, lease and bequest policy and procedure.</p> <p>Consider a contemporary artwork lease or acquisition program for Council owned facilities.</p>	2026	Visual Art Public Art
Develop stobie pole art guidelines	Develop guidelines to assist our community to easily understand the artwork approval process, installation, material, as well as community consultation requirements.	2025	Public Art
Explore creative wayfinding and signage options for Council owned buildings	<p>Creative wayfinding and signage at key Council owned facilities to reflect the Council’s commitment to and expression of our Cultural Vitality.</p> <p>Explore creative uses of digital signage technology to display wayfinding and venue information and to create interactive and engaging experiences.</p>	2027	Public Art Digital Art
Installation of interactive artwork at Council owned facilities	Trial a series of community-based interactive art installations within Council community facilities, such as Libraries, to encourage community engagement and a more welcoming and creative environment.	2027	Public Art Digital Art

**Strategy 2.1.3 Attract and support cultural and creative organisations, businesses and individuals.**

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Develop a Cultural Map of our City (Foundation Project)	Inventory of cultural assets within our City. Evidence based research to inform investment in promotion, networking, collaboration, and program development.  For additional information, refer to Section 3 of this plan.	2026–2027 (multi-year project)	All
Develop a digital marketing & promotion plan (Foundation Project)	Develop a Council wide digital marketing plan that includes effective digital communication across various platforms to promote Council services, projects and programs. Together with local arts and cultural assets to enhance our identity as an artistic, creative, cultural and visually interesting City and attract creatives to our City.  Work collaboratively with our local arts and cultural community to facilitate the development of packages, including online/ smart tools, that promote our City’s unique arts and cultural experiences and services, including the Norwood Concert Hall.  For additional information, refer to Section 3 of this plan.	2026–2027 (multi-year project)	Cultural Development
Review and update the artist register on the Council’s website	Review the Council’s online artist register to find out how Artists would like to use this tool to ensure it is relevant and of value.  Ensure all art forms are represented on the Artist Register.  Investigate and consider business or resident seeking artist initiatives to help match artists with local public art locations.	2025	All
Investigate Artists in residence program	Explore viability and need of an Artist in Residence program, across all artforms.  Identify collaborative partnerships with arts and culture organisations and businesses to co-deliver a trial program.	2025	All
Collaborations and partnerships with artists, historians and arts & cultural practitioners	Where appropriate, convene topic specific focus groups with our arts and cultural community to inform and support project planning and implementation of actions contained within this Plan.  Seek partnership opportunities to source external funding to co-deliver arts and culture initiatives in our City.  Explore strengthening collaborations with existing arts and culture partners, such as Three D Radio.	2024–ongoing	All
Ensure Council provides fair remuneration to artists and cultural practitioners	Informed by the National Association for the Visual Arts (NAVA) Code of Practice payment rates, ensure artists and cultural practitioners are fairly remunerated for the delivery of arts and cultural services, commissions and initiatives in partnership with the Council.	2024-ongoing	Cultural Development

**Strategy 2.1.3 Attract and support cultural and creative organisations, businesses and individuals.**

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Seek opportunities to attract live music performances to the City	<p>Explore Open Access Festival registration fee subsidy and promotion to increase visibility and participation of local musicians and venues.</p> <p>Review the Council's busking guidelines to encourage and better support music activation (as per strategy 2.3.1 above).</p> <p>Expand the public art funding program to include original live music performances in non-traditional spaces to bring music experiences to a broader audience and activate spaces.</p>	2024	Performance Art
Curate live music event(s) to fill gaps in live music experiences across our City	Explore gaps in live music experiences within our City and identify potential collaborative partnerships to conceptualise and curate live music event(s) to fill these gaps.	2025-2026 (multi-year project)	Performance Art
Encourage local music in businesses and at Council funded events	As appropriate, encourage live and local music experiences and/or streaming of local music within business premises and at events.	2025–ongoing	Performance art
Identify opportunities for artists to be commissioned to create original artwork for Council marketing campaigns	Creation of original artwork for marketing campaigns, such as events, community consultation promotion and strategic documents.	2024–ongoing	Visual Art
Identify opportunities to Integrate public art within streetscape designs and Council owned land	Explore suitable locations to integrate public art within streetscape designs and interactive art installations in playgrounds.	2026	Public Art
Facilitate and promote networking events for local creatives	<p>Stage 1: Investigate current networking opportunities. Identify and engage potential partners.</p> <p>Stage 2: Informal consultation with our creative community to identify networking needs and gaps.</p> <p>Stage 3: Promote existing networking opportunities on our website and directly to our creative community database. Including promotion of the two annual business networking events facilitated by the Council's Economic Development Unit.</p> <p>Stage 4: In partnership with our creative community, and if a need exists, coordinate networking events for local creatives.</p>	2024–ongoing	All



**Strategy 2.1.3 Attract and support cultural and creative organisations, businesses and individuals.**

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Identify and support participatory literary arts opportunities	<p>Include poetry as a permitted activity within the revised busking policy.</p> <p>Expand the public art funding program to include literary arts to facilitate more people experiencing and participating in this artform.</p> <p>Explore collaborative community participatory projects with local Writer’s Groups and other literary organisations.</p> <p>Explore expanding the current Writer’s week program of activations within our City.</p>	2025	Literary Arts
Enable risk taking and experimentation with digital and emerging technologies and artforms	<p>As a component of the Public Art Masterplan (refer to Section 3 of this plan) identify places of potential for digital, immersive and/or interactive artworks (including sound art).</p> <p>Encourage artists to explore novel and unconventional approaches to art development within The Gallery and proposed artist in residence program.</p> <p>Explore collaborative partnerships to develop and expand audience access and engagement with emerging artforms.</p> <p>Investigate pathways of funding to support the development of emerging artforms.</p> <p>Explore digital literacy programs to reduce barriers to innovation and creativity and to increase artist confidence to adopt new technologies within their arts practice.</p>	2024–2027 (multi-year project)	Moving Image Digital Art
Provision of rehearsal spaces for hire to develop new theatre productions	<p>To nurture the development of local creative talent, identify spaces within the Council’s community facilities that are suitable as rehearsal spaces for hire. Create a targeted promotion of rehearsal spaces and consider additional discounts during non-peak hire periods.</p> <p>Following the development of the Cultural Map, identify areas with limited or no access to rehearsal spaces and explore collaborations to support the use of non-council spaces for performance art within areas of need.</p>	2025	Performance Art
Identify opportunities for cross sector collaboration to respond to the challenges ahead of us	Identify and build relationships with the Arts & Culture Sector, external funding bodies, businesses and non-arts sectors to co-design initiatives that respond to the challenges ahead of us, for instance arts and the environment.	2026-ongoing	All

**Strategy 2.1.3 Attract and support cultural and creative organisations, businesses and individuals.**

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Council staff representation on and/or membership of arts and culture peak bodies and associations	To ensure the Council is actively engaged in the creative eco system.	2024–ongoing	Cultural Development
Continue the Council's OneMusic licence annual subscription	Support playing music at Council events and community facilities.	2024–ongoing	Performance Art

**CityPlan 2030 Objective 2.2****A community embracing and celebrating its social and cultural diversity.****Strategy 2.2.1 Acknowledge and recognise local Aboriginal heritage and history**

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Map sites of First Nations significance	Component of the Public Art Masterplan, (refer to Section 3 of this Plan). Building upon knowledge of known sites along Karrawirra Parri & local creeks, partner with Aboriginal Elders to identify and map sites of Indigenous significance to guide locations for First Nations artwork, dual naming & storytelling.	2025–2027 (multi-year project)	Cultural Development
Collaborative cultural heritage programming in partnership with First Nations cultural workers and artists	In partnership with First Nations cultural workers and artists, identify opportunities for collaborative planning of initiatives that connect our community to First Nations art, culture and storytelling and embed this into the Cultural Heritage program.  In partnership, identify opportunities for First Nations curators and artists to deliver exhibitions, programs and insights into our collective history as part of the exhibition and cultural heritage programs, including, where appropriate, bilingual exhibitions (eg. Kurna & English labels).	2025–ongoing	Cultural Development
Showcase contemporary First Nations Artists	Connect with and identify collaborative projects with contemporary First Nations Artists. Include contemporary First Nations music and visual art as part of the Council's annual arts and culture exhibition program to present First Nations culture as a continuous living culture.	2025–ongoing	All
Heritage Collections management: two-way caretaking of First Nations cultural material	Ensure the way we collect, handle, store, represent & interpret First Nations cultural material is in consultation with First Nations Elders and community and, as appropriate, that we embed First Nations values within our collection practices.	2025–ongoing	Cultural Development

### Strategy 2.2.2 Facilitate opportunities for cultural expression, celebration and interaction between different cultural and demographic groups

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Review the Council's community grants program	<p>Ensure the Council's Community Funding Program supports all artforms, as contained in the 'what do we mean by arts and culture' section of the Plan.</p> <p>Explore funding models to support activations of neighbourhood centres (eg. locations with small scale retail shops and cafes) and business led customer experience initiatives.</p> <p>Support Cultural groups and organisations, who are seeking Council funding for cultural celebrations, to deliver events that are welcoming and open to all to attend.</p>	2024	Cultural Development
Build connections with established and emerging cultural organisations	Identify collaborative projects and programs to encourage interaction between different cultural and demographic groups.	2025–2027 (multi-year project)	Cultural Development
Investigate and devise solutions to enhance participation outcomes for multicultural arts	Through improved marketing and promotion maximise awareness and usage of Council owned facilities to ensure a diverse program of multi-cultural workshops and participatory experiences.	2024	Cultural Development
Identify places of potential for multicultural arts and culture activations	Following the creation of the Cultural Map (refer to Section 3 of this plan), identify existing cultural assets, places of potential and partners within the City to collaboratively develop initiatives to further enhance existing cultural experiences, activate public places and share the story of our multi-cultural communities.	2027	Cultural Development
Bring cultural activities to where they are needed most	Through the Cultural Map project (refer to Section 3 of this plan) identify potential utilisation and activation of traditional and non-traditional spaces to bring cultural participation opportunities to where they are most needed.	2027	Cultural Development

**Strategy 2.2.3 Promote understanding of and respect for our cultures and heritage**

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Heritage Collection Digitisation Project (Foundation Project)	<p>Digitise the Council’s heritage collection to improve community access via a searchable online catalogue.</p> <p>A project plan will be developed in 2024. Due to the scale of the project, digitisation of the collection will extend beyond the three years of this Arts and Culture Plan.</p> <p>For additional information, refer to Section 3 of this Plan.</p>	2024–ongoing	Cultural Development
Citywide Cultural Heritage Initiatives and activations	Develop an annual Cultural Heritage program, utilising resources and information developed through the Cultural Map project (refer to Section 3 of this Plan), to bring initiatives to where they are needed most.	2024–2027 (multi-year project)	Cultural Development
Research and develop a First Nations register on our website	In partnership with and approval from Elders, explore viability and appropriateness to develop a First Nations register on our website that includes biographies, contact details and specialised cultural services local First Nations community can provide. Increasing visibility and community access to engage First Nations to deliver cultural consultancy, education, services and experiences.	2027	Cultural Development

**CityPlan 2030 Objective 2.3****A City which values and promotes its rich cultural and built heritage.****Strategy 2.3.2 Reflect our City’s history through cultural heritage programs and initiatives**

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Develop an annual program of cultural heritage initiatives	<p>Cultural heritage annual program of exhibitions, workshops, projects and events across a broad range of topics.</p> <p>Top 5 topics identified by our community during the Arts &amp; Culture Plan 2024–2027 community consultation are:</p> <ol style="list-style-type: none"> <li>1. Art, Music &amp; Literature</li> <li>2. Local Stories (past and present written and oral histories)</li> <li>3. Natural Environment</li> <li>4. First Nations Culture &amp; Stories</li> <li>5. Local Landmarks &amp; Buildings</li> </ol>	2024	Cultural Development
Review and update local heritage interpretive signage across our City	<p>Update and refresh heritage signs to catch the eye and imagination, encourage visitors and interest in cultural heritage.</p> <p>Explore options to link physical signs to online information, GIS and/or smart city applications to create an interactive and engaging experience.</p>	2024–2027 (multi-year project)	Cultural Development

## CityPlan 2030 Objective 2.5 Dynamic community life in public spaces & precincts

### Strategy 2.5.3 Host and facilitate community events and activities

How will we achieve this?	Description / Deliverables	When will we achieve this?	Art form
Conduct an annual review of the Council's events program	<p>Develop an event assessment approach to ensure events continue to contribute to dynamic community life in public spaces and precincts and have warranted event costs and resources.</p> <p>Identify potential collaborative partners and trial new event concepts.</p>	2024–ongoing	Cultural Development
Annual program of cultural activations and events in areas with limited cultural participation opportunities	Following the development of the cultural map (refer to Section 3 of this Plan), proactively plan and deliver a program of events and arts and cultural activities in areas with limited cultural participation opportunities.	2027	Cultural Development
Support our community to deliver and participate within open access festival events	Potential collaborations and promotions include Adelaide Fringe Festival; Good Music Month Festival and South Australian Living Artist Festival (SALA).	2024	All
Support local artists to deliver activations, workshops and events	<p>Continue programming local live music at events.</p> <p>Continue engaging artists to deliver workshops within our libraries and community facilities.</p> <p>Fund artist led initiatives, across all artforms, through the Council's Community Grants Program.</p> <p>Explore viability of an Artist in Residence program, including, collaborative partnerships with arts and culture organisations and businesses to co-deliver the program.</p> <p>Create employment and/or training opportunities for Artists to co-deliver Council coordinated events and activities.</p>	2024–ongoing	All
Explore being part of Play Streets	<p>Develop a process to support neighbourhood led temporary road closures for play activities. Enabling residents to reclaim and close quiet residential streets, for up to 3 hours, as safe open spaces to connect and play.</p> <p>Create an online map of streets that can host a play streets activation.</p>	2024–2025 (multi-year project)	Cultural Development
Council staff creative think tank	Quarterly sessions bringing together staff from across the organisation to support interdepartmental information sharing and brainstorming to generate mid to long term collaborative ideas for events, programs, exhibitions and creative initiatives across our City.	2024–ongoing	Cultural Development

# Section 3: Foundation Projects

Building a strong foundation for success.



*Fallow, Ground Play & Amy Joy Watson, St Peters Street, St Peters*

# Summary

The projects set out below are multi-year Foundation Projects that will guide future decisions and the development of related sub-projects and actions as we review our progress and move toward our 2030 Cultural Vitality objectives.

## Projects commencing in 2024

### *Public Art Masterplan*

The Public Art Masterplan will consider:

#### **Art Placement**

Opportunities for art to be located. Taking into account, proximity and spread of existing artworks; contribution to the visual and general public amenity of the neighbourhood; significance of the location to the community; potential for high frequency engagement & place activation.

#### **Art Typologies**

What kind of art could feature, for instance, mural, sculpture, site specific installation, First Nations led, ephemeral, permanent, temporary, destination/iconic, interactive, digital, sound based, art trail or functional artwork.

#### **Art Integration**

Opportunities for art to integrate with the building, streetscape or place.

#### **Scale**

Suitable scale for the surrounding environment, small, human scale to significant iconic piece.

## Project Stages

Stage 1 Discovery	Map current public art locations (council and privately funded artwork) to identify where creativity thrives and where opportunities exist. Map sites of Indigenous significance to guide locations for First Nations artworks and storytelling.
Stage 2 Foundation	Develop place assessment criteria/tool to aid the selection of places of potential.
Stage 3 Analysis	Precinct specific analysis and prioritise places of potential especially suitable for public art.
Stage 4 Development	Create Public Art GIS map for public online viewing. Details of each potential location (typology/ scope/ opportunities/ artwork objectives/ rationale) Group potential artwork locations into price brackets that can be prioritised to suit available budget and external funding opportunities. Create Public Art Masterplan document.
Stage 5 Consultation	Community feedback on draft Masterplan.
Stage 6 Final Plan	Develop final Masterplan and Council endorsement.
Stage 7 Launch	Promote Masterplan and community led public art location opportunities.
Stage 8 Funding	Apply for external funding opportunities (as required).

## Projects commencing in 2024

### *Heritage Collection Digitisation Project*

Create a searchable online catalogue to improve community access to the Council's heritage collection via personal or public devices.

#### Project Stages

Stage 1 Discovery	Digital management best practice, platforms and case studies. Identify interoperability opportunities.
Stage 2 Prioritise	Prioritise collection for digitisation based on community requests and enquiries.
Stage 3 Systems	Confirm Software Systems.
Stage 4 Funding	Apply for grant funding.
Stage 5 Delivery	Commence digitisation of collection.
Stage 6 Promotion	Promote available online resources to our community.

### *Digital Marketing Strategy*

Develop a Digital Marketing Plan that includes, amongst broad Council marketing goals, effective digital communication and promotion of local arts & cultural stories to enhance our identity as an artistic, creative, cultural & visually interesting City & attract creatives to our City.

#### Project Stages

Stage 1 Research	Capture how other Councils are utilising digital media and identify strengths and weaknesses. Clarify what each digital platform could communicate.
Stage 2 Consultation	Create a consultation survey for internal and external stakeholders to identify content they would want communicated on our digital media platforms.
Stage 3 Objective	Identify the objectives of all digital platforms and what will be deemed as success.
Stage 4 Creation	Create a Digital Marketing Plan and an Internal Style Guide.
Stage 5 Reporting	Annual review of Digital Marketing Plan implementation and success.



---

**Projects commencing in 2026**

---

*Cultural Map of our City*

---

Inventory of cultural assets within our City, including, theatres, galleries, studios, live music venues, museums, local heritage places, public art locations identified during public art masterplan project, and locations of regular events and activations (eg. markets, Art on Parade, Concerts in the Park).

**Project Stages**

Stage 1 Discovery	Expand upon cultural mapping activities of the proposed People, Place and Activity Strategy, identify and map local arts and cultural assets.
Stage 2 Interaction	Create and promote an online publicly accessible cultural map (eg. GIS).
Stage 3 Research	Use map to identify where creativity thrives or an activation opportunity exists. Includes integration with the public art map and masterplan.
Stage 4 Activation	Develop activation initiatives for locations where arts and culture are needed most across our City. Including locations suitable for community funded activities to encourage various forms of cultural engagement. Where appropriate, advocate for creative use of bookable, vacant or non-traditional spaces. Identify and promote the network of existing creative spaces, halls, rehearsal and performance spaces for sharing arts and culture.

---

# References

Australia Council for the Arts. (2007). Protocols for using First Nations Cultural and Intellectual Property in the Arts.

Australian Government, Office for the Arts. (2023). National Cultural Policy Revive: A place for every story, a story for every place.

Australian Local Government Association. (2020). Arts and Culture Policy Position 2020.

City of Norwood Payneham & St Peters. (2020). *CityPlan 2030: Shaping Our Future, Mid Term Review*.

Government of South Australia, Department for Environment and Water. (2021) Growing our Heritage Future 2030 A 10-year strategy for heritage tourism in South Australia.

Government of South Australia, Department for Industry, Innovation and Science. (2020) Creative Industries Strategy 2030.

Government of South Australia, Department of the Premier and Cabinet. (2019). Arts & Culture Plan South Australia 2019–2024.

Government of South Australia, South Australian Tourism Commission. (2021). South Australian Arts & Cultural Tourism Strategy 2025.

Music SA. (nd). Spotify playlist: Support your local Music SA

National Association for the Visual Arts. (nd). Code of Practice for Visual Arts, Craft and Design.

The Australian Museums and Galleries Association. (2018). First Peoples: A Roadmap for Enhancing Indigenous Engagement in Museums and Galleries.

### **Further information**

**For information on the Arts & Culture Plan 2024–2027, please visit [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au) or phone 8366 4555.**

You can also visit the Council's Customer Service Centre at the Norwood Town Hall, 175 The Parade, Norwood.

### **Additional copies**



The Arts & Culture Plan 2024–2027 Community Engagement Report can be viewed online at [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)

Limited copies may also be obtained by:

- visiting Norwood Town Hall
- visiting any of the Council's Libraries
- emailing [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)
- contacting the Council on 8366 4555
- writing to the Council at PO Box 204, Kent Town SA 5074

Published January 2024.

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials  /cityofnpsp  @cityofnpsp



City of  
**Norwood  
Payneham  
& St Peters**

**Section 2 – Corporate & Finance**  
**Reports**

## 13.2 ERA WATER 2024-2025 SECOND BUDGET REVIEW

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA87866  
**ATTACHMENTS:** A

---

### PURPOSE OF REPORT

The purpose of this report is to present to the Council, the ERA Water 2024-2025 Second Budget Review for endorsement.

### BACKGROUND

ERA Water is a Regional Subsidiary which has been established pursuant to Section 43 of the *Local Government Act 1999*, for the primary purpose of implementing the Waterproofing Eastern Adelaide Project (the Scheme), which involves the establishment of wetland bio-filters, aquifer recharge and recovery, pipeline installations and water storage facilities. ERA Water manage the Scheme on behalf of the Constituent Councils and provide recycled stormwater for the irrigation of parks and reserves to Constituent Councils. The City of Norwood Payneham & St Peters, together with the City of Burnside and the Town of Walkerville make up the Constituent Councils of ERA Water.

Pursuant to Clause 5.1.1 of the ERA Water Charter (the Charter), prior to 31 March of each year, ERA Water must prepare and submit the ERA Water Draft Budget to the Constituent Councils for approval.

The Draft Budget can only be adopted by the ERA Water Board, following unanimous approval of the Constituent Councils.

Upon completion of the Draft Budget, pursuant to Clause 6.1 of the Charter, ERA Water must prepare and provide the draft Annual Business Plan to Constituent Councils. The Annual Business Plan can only be adopted by the ERA Water Board, once absolute majority is provided by the Constituent Councils.

To this end, the ERA Water Board adopted the ERA Water 2024-2025 Budget on 26 June 2024.

In accordance with Clause 5.1.6 of the Charter, ERA Water must reconsider its annual Budget in accordance with the Act at least (3) times at intervals of not less than three (3) months between 30 September and 31 May (inclusive) in the relevant Financial Year and may with the unanimous approval of the Constituent Councils amend its annual Budget for a Financial Year at any time before the year ends.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable.

### FINANCIAL AND BUDGET IMPLICATIONS

As part of the ERA Water 2024-2025 Budget, an Operating Deficit of \$791,456 was projected and adopted for the 2024-2025 financial year.

As part of the ERA Water First Budget Review the 2024-2025 Budget indicated an Operating Deficit of \$697,000 with budgeted Capital expenditure of \$63,000.

The revised forecast for 2024-2025 based on the Second Budget Review is an Operating Deficit of \$636k, with Capital expenditure budgeted at \$63, 000.

For the period 1 July 2024 to 31 December 2024, ERA Water is reporting an Operating Deficit of \$276k, which is favourable by \$195k to the current 2024-2025 Budget which forecasts a year-to-date Operating Deficit of \$472k.

## **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

## **SOCIAL ISSUES**

Not Applicable.

## **CULTURAL ISSUES**

Not Applicable.

## **ENVIRONMENTAL ISSUES**

Not Applicable.

## **RESOURCE ISSUES**

Not Applicable.

## **RISK MANAGEMENT**

Not Applicable.

## **CONSULTATION**

- **Elected Members**  
Cr Grant Piggott is the Council's appointee on the ERA Water Board.
- **Community**  
Not Applicable.
- **Staff**  
Nil
- **Other Agencies**  
Not Applicable.

## **DISCUSSION**

The ERA Water 2024-2025 Second Budget Review Financial Statements, set out the revised Budget forecast compared to the adopted 2024-2025 Budget.

As set out above, ERA Water is reporting a favourable variance of \$195,000 compared to the forecast Operating Deficit for the period ending 31 December 2024, for the reasons set out below.

### **Income**

- a proportion of income that was budgeted to be received from Constituent Councils in the third quarter of this financial year was received in the second quarter of 2024-2025, due to the timing of the commencement of this irrigation season;
- approximately \$21,000 in income (which was unbudgeted income), was received from the Local Government Finance Authority as part of its annual distribution; and
- unbudgeted insurance claim recoveries to the value of \$18,000 (income) for reimbursement for repair works undertaken in 2023-2024 was received in the reporting period.

### **Expenditure**

- favourable electricity variance of \$21,000, as a result of lower electricity usage for the same period when compared to previous years; and
- favourable maintenance and operations costs for the period.

The ERA Water Second Budget Review was considered by the ERA Water Board at its meeting held on 30 January 2025 and no amendments were proposed to the 2024-2025 Budget as a result of the review.

A copy of the ERA Water 2024-2025 Second Budget Review Financial Statements are contained in **Attachment A**.

### **OPTIONS**

The Council can choose to endorse or not endorse the ERA Water 2024-2025 Third Budget Review. There are no specific issues or activities which present a financial or risk management issue for this Council which warrant the Council choosing not to endorse the ERA Water 2024-2025 Third Budget Review.

### **CONCLUSION**

Not Applicable.

### **COMMENTS**

Nil.

### **RECOMMENDATION**

The Council advises ERA Water that pursuant to Clause 5.1.1 of the ERA Water Charter, the Council has considered and hereby approves the ERA Water 2024-2025 Second Budget Review, as contained in **Attachment A**.



## **Attachments – Item 13.2**

# Attachment A

**ERA Water  
2024-2025 Second Budget Review**





## Statement of Comprehensive Income

2024-25 Proposed Budget Review 2 Revised Forecast

Account	YTD Actual	YTD Budget	YTD Variance	Adopted Budget	Revised Forecast	Movement	Comments
<b>Operating Income</b>							
Water Sales - Constituent Councils	273,255	146,052	127,203	592,115	592,000	115	Despite being favourable YTD too early to determine annual impact
Water sales - Non council	25,755	26,723	(968)	168,575	168,500	75	Despite being favourable YTD too early to determine annual impact
Water Security Charge	250,000	250,000	0	250,000	250,000	0	
Water Supply Charges	0	0	0	15,723	15,700	23	Rounding
Water Licence Allocation Transfers	0	0	0	70,000	70,000		Need to consider BR3
<b>Total Trading Income</b>	<b>549,010</b>	<b>422,775</b>	<b>126,235</b>	<b>1,096,413</b>	<b>1,096,200</b>	<b>213</b>	
<b>Gross Profit</b>	<b>549,010</b>	<b>422,775</b>	<b>126,235</b>	<b>1,096,413</b>	<b>1,096,200</b>	<b>213</b>	
<b>Other Income</b>							
Insurance Claim Recovery	17,760	0	17,760	0	18,000	18,000	Forecast in line with Actuals
Grants, Subsidies and Contributions	0	0	0	0	0	0	
Other Income / Reimbursements	0	0	0	0	0	0	
ERA - Special Distribution	339	0	339	0	300		
Interest Income - ERAW Account	31,026	10,000	21,026	10,000	31,000	21,000	Forecast in line with Actuals
<b>Total Other Income</b>	<b>49,125</b>	<b>10,000</b>	<b>39,125</b>	<b>10,000</b>	<b>49,300</b>	<b>39,000</b>	
<b>TOTAL INCOME</b>	<b>598,135</b>	<b>432,775</b>	<b>165,360</b>	<b>1,106,413</b>	<b>1,145,500</b>	<b>39,000</b>	
<b>Operating Expenses</b>							
<b>Scheme Costs</b>							
Electricity	48,421	69,400	20,979	170,000	160,000	10,000	Annual Budget didn't take into account price changes for 24-25
Licencing & Testing	6,516	8,500	1,984	17,000	10,000	7,000	Forecast in line with annual charges and previous years actuals
Telecommunications & Scada	14,468	7,500	(6,968)	15,000	20,000	(5,000)	Forecast in line with monthly charges subject to cessation of service February and previous
Maintenance and Operations	145	12,500	12,355	25,000	20,000	5,000	minimal maintenance expenditure YTD so some reduction likely
Premises	0	252	252	500	0	500	Premises expenditure unlikely
Repairs	15,952	12,498	(3,454)	25,000	25,000	0	
Security Monitoring MUN	1,090	1,020	(70)	2,050	3,000	(950)	In line with quarterly charges and previous years actuals
Subscriptions	4,770	3,025	(1,745)	6,050	6,000	50	Rounding
General Expenses	0	500	500	1,000	0	1,000	Likely to be reallocation to specific accounts
Insurance - Asset	20,365	16,670	(3,696)	22,226	27,160	(4,934)	In line with quarterly charges and previous years actuals
Depreciation	207,648	208,646	998	417,291	417,300	(9)	Rounding
<b>Total Scheme Costs</b>	<b>319,375</b>	<b>340,510</b>	<b>21,135</b>	<b>701,117</b>	<b>688,460</b>	<b>12,657</b>	
<b>Fixed Operating Costs</b>	<b>21,512</b>	<b>21,740</b>	<b>228</b>	<b>21,740</b>	<b>21,600</b>	<b>140</b>	Rounding
<b>Contract Costs</b>							
Finance and Accounting Services	13,068	13,801	733	34,500	32,000	2,500	Slight reduction in forecast based on timing of invoices and period covered
Governance and Admin Support	12,272	8,750	(3,522)	17,500	17,500	0	
Management and Business Development	18,018	18,400	382	46,500	46,500	0	
Principal Operator	89,091	90,000	909	180,000	166,000	14,000	Forecast in line with monthly charges and previous years actuals
Technical Services and Advice	19,305	10,417	(8,888)	25,000	35,000	(10,000)	Increase required based on actual expenditure YTD and requirements
<b>Total Contract and Employment Costs</b>	<b>173,266</b>	<b>163,108</b>	<b>(10,158)</b>	<b>325,240</b>	<b>318,600</b>	<b>6,640</b>	
ICT	0	252	252	500	500	0	
Insurance	21,834	20,069	(1,766)	26,758	29,150	(2,392)	Forecast in line with quarterly charges and previous years actuals
Legal Expenses	6,516	0	(6,516)	0	6,600	(6,600)	Forecast in line with YTD Actuals
Professional Services	750	20,000	19,250	40,000	20,000	20,000	This year expenditure allocated to more specific accounts including legal
Audit Committee / Audit Fees	10,997	12,000	1,003	12,000	22,000	(10,000)	23-24 expenditure not accrued to last year so forecast increased
Bank Charges	25	252	227	500	100	400	Forecast in line with monthly charges and previous years actuals
Staff Amenities & Development	0	500	500	1,000	100	900	Forecast reduced given no employees maintained
<b>Administration Costs</b>	<b>40,122</b>	<b>53,073</b>	<b>12,950</b>	<b>80,758</b>	<b>78,450</b>	<b>2,308</b>	
<b>Total Fixed Operating Costs</b>	<b>213,388</b>	<b>216,180</b>	<b>2,792</b>	<b>405,998</b>	<b>397,050</b>	<b>8,948</b>	
Interest Expense	342,080	347,958	5,878	695,916	696,000	(84)	Rounding
<b>Total Operating Expenses</b>	<b>874,843</b>	<b>904,648</b>	<b>29,805</b>	<b>1,803,031</b>	<b>1,781,510</b>	<b>21,521</b>	
<b>NET SURPLUS/(DEFICIT)</b>	<b>(276,709)</b>	<b>(471,873)</b>	<b>195,165</b>	<b>(696,618)</b>	<b>(636,010)</b>	<b>60,734</b>	



## Statement of Comprehensive Income by Function

For the 6 months ended 31 December 2024

	Administration	Harvesting	Distribution	Total
<b>Water sales - Norwood Payneham &amp; St Peters</b>				
Water Sales - Constituent Councils	-	-	273,255	273,255
Water sales - Non council	-	-	25,755	25,755
Water Licence Allocation Transfers	-	-	250,000	250,000
Water Security Charge	-	-	-	-
Water Supply Charges	-	-	-	-
<b>Total Trading Income</b>	-	-	549,010	549,010
<b>Gross Profit</b>	-	-	549,010	549,010
Insurance Claim Recovery	17,760	-	-	17,760
Grants, Subsidies and Contributions	-	-	-	-
Other Income / Reimbursements	-	-	-	-
ERA - Special Distribution	339	-	-	339
Interest Income - ERAW Account	31,026	-	-	31,026
<b>Total Other Income</b>	49,125	-	-	49,125
<b>TOTAL INCOME</b>	49,125	-	549,010	598,135
<b>Scheme Costs</b>				
Electricity	-	18,400	30,021	48,421
Licencing & Testing	326	4,300	1,890	6,516
Telecommunications & Scada	-	-	14,468	14,468
Maintenance and Operations	48	48	48	145
Premises	-	-	-	-
Repairs	-	-	15,952	15,952
Security Monitoring MUN	-	-	1,090	1,090
Subscriptions	-	-	4,770	4,770
General Expenses	-	-	-	-
Insurance - Asset	-	6,924	13,441	20,365
Depreciation	-	70,600	137,048	207,648
<b>Total Scheme Costs</b>	374	100,273	218,728	319,375
<b>Fixed Operating Costs</b>				
<b>Employee Costs</b>				
Employee Costs	1,845	5,534	11,069	18,448
Superannuation	228	683	1,366	2,276
Insurance - Workers Compensation	79	236	473	788
<b>Total Employee Costs</b>	2,151	6,453	12,907	21,512
<b>Contract Costs</b>				
Accounting Services	-	-	-	-
Finance and Accounting Services	1,307	3,920	7,841	13,068
Governance and Admin Support	1,227	3,682	7,363	12,272
Management and Business Development	1,802	5,405	10,811	18,018
Principal Operator	-	44,545	44,545	89,091
Technical Services and Advice	-	9,652	9,652	19,305
<b>Total Contract and Employment Costs</b>	6,487	73,659	93,120	173,266
ICT	-	-	-	-
Insurance	21,834	-	-	21,834
Legal Expense	6,516	-	-	6,516
Professional Services	615	60	75	750
Audit Committee / Audit Fees	9,018	880	1,100	10,997
Bank Charges	25	-	-	25
Staff Amenities & Development	-	-	-	-
<b>Administration Costs</b>	38,008	940	1,175	40,122
<b>Total Fixed Operating Cost</b>	44,495	74,599	94,295	213,388
Interest Expense	-	145,384	196,696	342,080
<b>Total Operating Expenses</b>	44,869	320,256	509,719	874,843
<b>Net Surplus/(Deficit)</b>	4,256	(320,256)	39,291	(276,709)

**ERA Water Regional Subsidiary**  
**BUDGETED UNIFORM PRESENTATION OF FINANCES**  
**2024-25 Proposed BR2 Revised Forecast**

<b>2023-24 Actuals</b>		<b>2024-25 Current Budget</b>	<b>2024-25 Revised Forecast</b>
<b>\$'000</b>		<b>\$'000</b>	<b>\$'000</b>
	<b>INCOME</b>		
1,129,854	User charges	1,096,413	1,096,200
	- Grants, subsidies and contributions -Operating	0	0
24,032	Investment income	10,000	10,000
	- Other income	0	39,300
<u>1,153,886</u>	<b>Total Income</b>	<u>1,106,413</u>	<u>1,145,500</u>
	<b>EXPENSES</b>		
115,617	Employee costs	20,724	20,600
640,187	Materials, contracts & other expenses	669,100	647,610
415,533	Depreciation, amortisation & impairment	417,291	417,300
593,710	Finance costs	695,916	696,000
<u>1,765,047</u>	<b>Total Expenses</b>	<u>1,803,031</u>	<u>1,781,510</u>
<u>(611,161)</u>	<b>NET BUDGETED SURPLUS / (DEFICIT) BEFORE CAPITAL AMOUNTS</b>	<u>(696,618)</u>	<u>(636,010)</u>
	<b>Net Outlays on Existing Assets</b>		
(19,551)	Capital Expenditure on Renewal and Replacement of Existing Assets	0	0
0	Proceeds from Sale of Replaced Assets	0	0
415,533	Depreciation	417,291	417,300
<u>395,982</u>	<b>NET OUTLAYS ON EXISTING ASSETS</b>	<u>417,291</u>	<u>417,300</u>
	<b>Net Outlays on New and Upgraded Assets</b>		
(33,380)	Capital Expenditure on New and Upgraded Assets & Remediation costs	(63,103)	(63,103)
0	Capital Grants and Monetary Contributions for New and Upgraded Assets	0	0
0	Proceeds from Sale of Surplus Assets	0	0
<u>(33,380)</u>	<b>NET OUTLAYS ON NEW AND UPGRADED ASSETS</b>	<u>(63,103)</u>	<u>(63,103)</u>
<u>(248,559)</u>	<b>NET LENDING/ (BORROWING) RESULT FOR FINANCIAL YEAR</b>	<u>(342,430)</u>	<u>(281,813)</u>
(14,835,302)	<b>Net Financial Liabilities at Beginning of Year</b>	(13,283,862)	(13,283,862)
1,800,000	Contributions from Constituent Councils	200,000	200,000
<u>(13,283,861)</u>	<b>Net Financial Liabilities at End of Year</b>	<u>(13,426,292)</u>	<u>(13,365,675)</u>

In any one year, the financing transactions identified below are associated with either applying surplus funds stemming from a net lending result or accommodating the funding requirement stemming from a net borrowing result.

<b>Financing Transactions</b>			
<u>(248,559)</u>	<b>NET LENDING/ (BORROWING) RESULT FOR FINANCIAL YEAR</b>	<u>(342,430)</u>	<u>(281,813)</u>
(87,655)	(Increase)/Decrease in Cash & Investments	0	(187)
57,173	(Increase)/Decrease in Working Capital	0	0
1,800,000	Contributions from Constituent Councils	200,000	200,000
<u>1,520,959</u>	<b>Reduction in Borrowings/(New Borrowings) for Financial Year</b>	<u>(142,430)</u>	<u>(82,000)</u>

## ERA Water Regional Subsidiary

STATEMENT OF COMPREHENSIVE INCOME  
2024-25 Proposed BR2 Revised Forecast

2023-24 Actuals		2024-25 Current Budget	2024-25 Revised Forecast
\$			\$
	<b>INCOME</b>		
1,129,854	User charges	1,096,413	1,096,200
-	Grants, subsidies and contributions	-	-
24,032	Investment income	10,000	10,000
-	Reimbursements	-	-
-	Other income	-	39,300
<b>1,153,886</b>	<b>Total Income</b>	<b>1,106,413</b>	<b>1,145,500</b>
	<b>EXPENSES</b>		
115,617	Employee costs	20,724	20,600
640,187	Materials, contracts & other expenses	669,100	647,610
415,533	Depreciation, amortisation & impairment	417,291	417,300
593,710	Finance costs	695,916	696,000
<b>1,765,047</b>	<b>Total Expenses</b>	<b>1,803,031</b>	<b>1,781,510</b>
<b>(611,161)</b>	<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(696,618)</b>	<b>(636,010)</b>
(12,623)	Asset disposal & fair value adjustments	-	-
-	Amounts received specifically for new or upgraded assets	-	-
<b>(623,784)</b>	<b>NET SURPLUS / (DEFICIT)</b>	<b>(696,618)</b>	<b>(636,010)</b>
2,498,332	Changes in revaluation surplus - infrastructure, property, plant & equipment		-
	Other Comprehensive Income		-
<b>2,498,332</b>	<b>Total Other Comprehensive Income</b>	-	-
<b>1,874,548</b>	<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(696,618)</b>	<b>(636,010)</b>
<b>398,082</b>	<b>OPERATING SURPLUS / (DEFICIT) excluding depreciation and interest</b>	<b>416,589</b>	<b>477,290</b>
<b>(195,628)</b>	<b>OPERATING SURPLUS / (DEFICIT) excluding depreciation</b>	<b>(279,327)</b>	<b>(218,710)</b>

**ERA Water Regional Subsidiary**  
**STATEMENT OF FINANCIAL POSITION**  
**2024-25 Proposed BR2 Revised Forecast**

2023-24 Actuals		2024-25 Current Budget	2024-25 Revised Forecast
\$		\$	\$
	<b>ASSETS</b>		
	<b>Current Assets</b>		
88,752	Cash and cash equivalents	88,752	88,939
50,152	Trade & other receivables	50,152	50,152
<u>138,904</u>		<u>138,904</u>	<u>139,091</u>
-	Non-current Assets held for Sale	-	-
<u>138,904</u>	<b>Total Current Assets</b>	<u>138,904</u>	<u>139,091</u>
	<b>Non-current Assets</b>		
21,809,602	Infrastructure, property, plant & equipment	21,455,405	21,455,405
<u>21,809,602</u>	<b>Total Non-current Assets</b>	<u>21,455,405</u>	<u>21,455,405</u>
<u>21,948,506</u>	<b>Total Assets</b>	<u>21,594,309</u>	<u>21,594,496</u>
	<b>LIABILITIES</b>		
	<b>Current Liabilities</b>		
214,976	Trade & other payables	214,976	214,976
12,668	Provisions	12,668	12,668
<u>227,644</u>	<b>Total Current Liabilities</b>	<u>227,644</u>	<u>227,644</u>
	<b>Non-current Liabilities</b>		
13,195,122	Borrowings	13,337,552	13,277,122
	Provisions	-	-
<u>13,195,122</u>	<b>Total Non-current Liabilities</b>	<u>13,337,552</u>	<u>13,277,122</u>
<u>13,422,766</u>	<b>Total Liabilities</b>	<u>13,565,196</u>	<u>13,504,766</u>
<u>8,525,740</u>	<b>NET ASSETS</b>	<u>8,029,113</u>	<u>8,089,730</u>
	<b>EQUITY</b>		
3,627,408	Accumulated Surplus	2,991,398	2,991,398
2,498,332	Asset Revaluation Reserves	2,498,332	2,498,332
2,400,000	Capital Contributed - Constituent councils	2,600,000	2,600,000
<u>8,525,740</u>	<b>TOTAL EQUITY</b>	<u>8,089,730</u>	<u>8,089,730</u>
<u>13,283,862</u>	<b>NET FINANCIAL LIABILITIES</b>	<u>13,426,292</u>	<u>13,365,675</u>

## ERA Water Regional Subsidiary

### STATEMENT OF CHANGES IN EQUITY 2024-25 Proposed BR2 Revised Forecast

	Accumulated Surplus	Asset Revaluation Reserve	Capital Contributed - Constituent councils	TOTAL EQUITY
2024-25	\$	\$	\$	\$
Balance at end of previous reporting period	3,627,408	2,498,332	2,400,000	8,525,740
<b>Net Surplus / (Deficit) for Year</b>	<b>(636,010)</b>	-	-	<b>(636,010)</b>
<b>Contribution/(Reduction) in Equity</b>			200,000	200,000
<b>Other Comprehensive Income</b>				
Gain on revaluation of infrastructure, property, plant & equipment	-	-	-	-
Transfers between reserves				-
<b>Balance at end of period</b>	<b>2,991,398</b>	<b>2,498,332</b>	<b>2,600,000</b>	<b>8,089,730</b>
2023-24				
Balance at end of previous reporting period	4,251,192	-	600,000	4,851,192
Restated opening balance				
<b>Net Surplus / (Deficit) for Year</b>	<b>(623,784)</b>	-	-	<b>(623,784)</b>
<b>Contribution/(Reduction) in Equity</b>			1,800,000	1,800,000
<b>Other Comprehensive Income</b>				
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	2,498,332	-	2,498,332
Transfers between reserves				-
<b>Balance at end of period</b>	<b>3,627,408</b>	<b>2,498,332</b>	<b>2,400,000</b>	<b>8,525,740</b>



## ERA Water Regional Subsidiary

### CASH FLOW STATEMENT 2024-25 Proposed BR2 Revised Forecast

2023-24 Actuals		2024-25 Revised Forecast
\$	<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>	\$
	<u>Receipts</u>	
1,170,852	User charges	1,096,200
24,032	Investments	10,000
	- Grants, subsidies and contributions -Operating	-
	- Other revenues	39,300
	<u>Payments</u>	
(105,450)	Employee costs	(20,600)
(637,365)	Materials, contracts & other expenses	(647,610)
(593,710)	Finance payments	(696,000)
<u>(141,641)</u>	<b>NET CASH USED IN OPERATING ACTIVITIES</b>	<u>(218,710)</u>
	<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>	
	<u>Receipts</u>	
	- Proceeds from Borrowings	82,000
1,800,000	Contributions from Constituent Councils	200,000
	<u>Payments</u>	
(1,520,960)	Repayment from Borrowings	
<u>279,040</u>	<b>NET CASH USED IN FINANCING ACTIVITIES</b>	<u>282,000</u>
	<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>	
	<u>Receipts</u>	
	Grants for new or upgraded assets	-
	<u>Payments</u>	
(33,380)	Expenditure on new/ upgraded assets	(63,103)
(19,551)	Expenditure on renewal/ replacement of assets	-
<u>(52,931)</u>	<b>NET CASH USED IN INVESTING ACTIVITIES</b>	<u>(63,103)</u>
84,468	<b>NET INCREASE / (DECREASE) IN CASH HELD</b>	187
<u>4,284</u>	<b>CASH AT BEGINNING OF YEAR</b>	<u>88,752</u>
<u>88,752</u>	<b>CASH AT END OF YEAR</b>	<u>88,939</u>
88,752	Cash & Investments	88,939
<u>88,752</u>		<u>88,939</u>

### 13.3 RECENT THEFT AND VANDALISM OF COUNCIL OWNED PUBLIC ARTWORKS

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA61370  
**ATTACHMENTS:** Nil

---

#### **PURPOSE OF REPORT**

The purpose of this report is to advise the Council of the recent thefts of Council owned public artworks.

#### **BACKGROUND**

In October 2024, the first of a series of thefts of Council owned public artwork installed in Linde Reserve, Stepney, took place.

In addition, in October 2024, the artwork which is located at the Old Mill, Reserve, Hackney, *Seed Mix*, was vandalised – metal of value (ie copper) was removed from the artwork.

These incidents have been reported to the South Australia Police (SAPOL) and a claim for the loss and/or damage has been lodged with the Council's insurers.

#### **RELEVANT STRATEGIC DIRECTIONS & POLICIES**

The relevant Goals contained in *CityPlan 2030* are:

*Outcome 2: Cultural Vitality*

*Objectives 2.1 An artistic, creative, cultural and visually interesting City.*

*Strategy 2.1.1 Use the arts to enliven public spaces and create a 'sense of place'.*

#### **FINANCIAL AND BUDGET IMPLICATIONS**

The financial implications of this matter are discussed in the Discussion Section of this report.

#### **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

#### **SOCIAL ISSUES**

It is generally accepted that public art attracts the community to our public spaces as public art is recognised for its ability to enhance perceptions of community well-being and 'sense of place' and is inextricably linked to the culture of a City.

#### **CULTURAL ISSUES**

Public art helps create a sense of place and can help express and celebrate issues relevant to a variety of cultural groups and can enhance the unique character of the City.

#### **ENVIRONMENTAL ISSUES**

Not Applicable.

#### **RESOURCE ISSUES**

Not Applicable.

## RISK MANAGEMENT

Not Applicable.

## CONSULTATION

- **Elected Members**  
Not Applicable
- **Community**  
Not Applicable
- **Staff**  
Manager, Arts, Culture & Community Connections
- **Other Agencies**  
Not Applicable

## DISCUSSION

### **Seed Mix, Old Mill Reserve**

In 2022, the Council commissioned its fourth Quadrennial Public Art Commission, *Seed Mix*, which is located at the Old Mill Reserve, Hackney.

*Seed Mix* is made up of three (3) sculptural forms which celebrate the natural attributes of the Old Mill Reserve and the mixed history of the location which includes Kaurna and early colonist grain processing - *Parrot Gumnut* with millstone circle, *Germinating Wheat Grain*, and the Kaurna diet staple, *Golden Wattle Seed* (Mirnu).

The artworks are currently insured for \$246,150.

Damage has occurred to the *Parrot Gumnut* as a result of the removal of the copper from the artwork.

This is the fourth vandalism incident since the artwork was installed in 2022.

On this basis, staff have worked with the artist to consider an alternative material to prevent future theft/vandalism to the artwork. The artist will be removing the remaining copper elements from the artwork and will be replacing the copper cladding with a textured stainless steel with an applied finish which will provide a patina effect.

The cost to repair the recent damage to the *Parrot Gumnut* is \$9056. The costs to repair the artwork have been approved by the Council's insurers (less the excess amount of \$1,000) and the repairs to the artwork have subsequently been approved and are progressing.

However, the artist has also recommended replacing the remaining copper on the *Parrot Gumnut* at the same time to avoid a similar occurrence in the future. The cost to undertake this work is \$13,507.

This work is not covered by the insurance claim and would need to be funded by the Council and therefore included in the 2024-2025 Budget.

### **German Heritage Commemorative Artwork, Linde Reserve**

In 2008, the Council embarked on a major redevelopment project for the recreational space known as Dunstone Grove and Linde Reserve.

Following community consultation, conducted as part of the release of the draft Master Plan for the Dunstone Grove/Linde Reserve Project, the Council resolved that the 19<sup>th</sup> century German heritage of the precinct be appropriately recognised with respect to the Master Plan.

The intent of the artwork was to:

- *embrace the concepts of arrival in a new country and the process of settlement; and*
- *celebrate the 19<sup>th</sup> Century German migration to and settlement in Stepney.*

Liquid Metal Studios was commissioned to create and install the artwork which comprises a bronze sculpture of a mother and baby and a young boy. The artwork was installed and launched as part of the official opening of the reserve in 2011. In 2012, Liquid Metal Studios were commissioned to incorporate a small bronze trunk as part of the artwork to enhance the story of “migration”.

The German Migration artwork at that time cost \$100,000.

In addition to this artwork, Liquid Metal Studios were commissioned by the Council to create several other artworks for Linde Reserve, which included:

- spider (\$18,000);
- owl pole(\$25,000
- waterbirds (\$50,000);
- tree spirits (\$1,000);
- cat (\$3,400);
- wolf (23,000); and
- turning fork (gifted to the Council by the artist – value not known).

The following artworks have been stolen from Linde Reserve:

- German Migration artwork (the trunk component of the artwork has not been stolen and remains in place);
- owl pole and
- tuning fork.

This is the second occasion that the German Migration Artwork has been vandalised. In 2015, the little boy was stolen.

In addition to the artworks set out above, in 2022, the waterbirds, together with a number of bronze plaques from various locations in the City, were stolen.

The bronze plaques have been replaced with an alternative material to bronze and reinstated in the original locations.

At that time, the waterbirds were insured for approximately \$55,000, based on the original commissioned cost of \$50,000.

However, the cost to replace the waterbirds based on a quotation which was provided by the original artist (Liquid Metal Studios) is \$137,000.

The waterbirds have not been replaced.

At this stage, the artist has provided an estimate only in terms of the costs associated with replacing the stolen artwork.

The estimated cost to replace the German Migration artwork (ie Mother, baby and little boy), is \$120,000 however this does not include the repairs to the bronze base, plinth and installation of the artwork.

The estimated cost to replace the Owl Pole is \$80,000 and the Tuning Fork is \$50,000.

The insurance valuation for each of the artworks is as follows:

- German Migration Artwork - \$110,768;
- Owl Pole - \$38,646; and
- Tuning Fork - \$23,138.

An insurance claim has been lodged with the Council's insurers, however a formal quotation to replace the artworks has not yet been provided to the Council by the artist.

This means that the insurance claim has not yet been finalised.

Notwithstanding this, the artist has advised the Council that Liquid Metal Studios will **not** replace the artworks.

This is a disappointing and frustrating response as the insurance claim cannot be finalised until a formal quotation is received.

Staff are continuing to request that the artist provides a quotation and a further report will be presented to the Council to advise of the outcome of these discussions.

In the meantime, the Council's insurers are aware of this situation.

### **Other Incidents**

- Platypus, St Peters Townhall Complex

In addition to the incidents as set out above, an attempt, albeit unsuccessful, was made to remove the platypus sculpture from the water feature at the St Peters Townhall Complex.

The platypus is currently being kept in storage whilst contact with the artist can be made to obtain a quotation to reaffix the platypus.

- Lightning Conductor, Norwood Town Hall

A section of the Lightning Conductor (approximately 2 metres), which is made of copper was also stolen in late 2024.

An assessment of the extent of the repairs required to the Lightning Conductor is in progress and depending on the costs associated with the repair or replacement of the Lightning Conductor, a claim for these works may also be lodged with the Council's insurers.

Please note that photographs of all the artwork will be provided at the Council Meeting.

### **OPTIONS**

This report has been prepared to update the Council in respect to the recent issues associated with the Council's public artworks.

However, as part of addressing the issues, staff have identified an opportunity to work with the artist, Nicholas Uhlman, who was commissioned to create *Seed Mix* to amend the artwork by replacing the copper with an alternative material, without detracting from the artwork, which is intended to act as a deterrent for similar incidents in the future.

It is therefore proposed that the Council amends the 2024-2025 Budget to include the funding required to undertake this work.

Whilst the Council can determine not to allocate the funding, this is not recommended as taking a position of doing nothing to protect the artworks could potentially jeopardise any insurance claims in the future if the artwork is once again targeted.

## **CONCLUSION**

This situation (vandalism and theft of artwork and public property generally) is not unique to this Council. The recent spate of thefts involving bronze and copper has been widespread across the State. Recent data provided by the State Government has highlighted that there were more than 2,000 instances of metal theft during 2023-2024. As such, the State Government has announced that it is intending to introduce a suite of new laws to deal with the theft of scrap metal.

It is hoped that the introduction of new laws will deter further incidents to valuable pieces of public art located in the City, however it could be some time before these laws are passed.

Staff will, over the next few months, assess the opportunities to introduce improved lighting, install CCTV cameras, etc, to assist, at the very least, in acting as a deterrent to vandalism.

## **COMMENTS**

Nil.

## **RECOMMENDATION**

1. That the Council notes that a further report will be presented to the Council regarding the outcome of the insurance claim for the artworks located at Linde Reserve, Stepney.
2. That the 2024-2025 Budget be amended to include funding of \$13,507 for the replacement of all copper components of the artwork located at Old Mill Reserve, Hackney.

## 13.4 CONTINUATION OF THE SEPARATE RATE FOR THE NORWOOD PARADE PRECINCT

---

**REPORT AUTHOR:** Manager, Marketing & Place Activation  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4582  
**FILE REFERENCE:** A1103562  
**ATTACHMENTS:** Nil

---

### PURPOSE OF REPORT

The purpose of this report is to seek the Council's endorsement to continue to apply a Separate Rate on The Parade Precinct for one (1) financial year (2025-2026). If endorsed, the proposal to continue the collection of the Separate Rate will be released for consultation with the key stakeholders (The Parade Precinct business and property owners / managers).

### BACKGROUND

The Parade Separate Rate has been applied by the Council since 2008 and the practice has been to implement the Separate Rate for three (3) year terms. At the end of each three (3) year term, the situation is reviewed and a decision made to extend or not extend the Separate Rate. For the 2024-25 financial year, on the advice and recommendation of the Norwood Paade Precinct Committee, the Separate Rate was only extended by a further term of one (1) financial year.

It is important to continue the Separate Rate to support the Precinct and embed its position as Adelaide's Premier Mainstreet. To achieve this, there is a need for coordinated marketing and promotion, together with implementing initiatives for The Parade.

In this respect, unlike major 'box' shopping centres such as Westfields or the Burnside Village, where there is one single property owner responsible for the marketing and coordination of the Centre, The Parade has numerous landowners and as such, in these situations, the best mechanism to promote, market and coordinate activities is for the local Council to assume this role. As with all major 'box' shopping centres, tenants pay a fee for marketing and promotion and in the case of mainstreets such as The Parade, the Separate Rate is ostensibly akin to a marketing fee.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Objectives and Strategies contained in *CityPlan2030* are outlined below:

#### **Outcome 3: Economic Prosperity**

#### **A dynamic and thriving centre for business and services.**

- **Objective 3.1 A diverse range of businesses and services.**
  - *Strategy 3.1.1*  
*Support and encourage local small, specialty, independent and family-owned businesses.*
- **Objective 3.2 Cosmopolitan business precincts contributing to the prosperity of the City.**
  - *Strategy 3.2.1*  
*Retain, enhance and promote the unique character of all our City's business precincts.*
  - *Strategy 3.2.3*  
*Promote the City as a visitor destination.*
- **Objective 3.5 A local economy supporting and supported by its community.**
  - *Strategy 3.5.1*  
*Support opportunities for people to collaborate and interact in business precincts.*
  - *Strategy 3.5.2*  
*Retain accessible local shopping and services.*

The relevant Strategies contained in the *2021-2026 Economic Development Strategy* are outlined below:

### **Dynamic & Diverse City**

**A City with thriving and resilient business sectors that drive employment and deliver growth.**

- **Objective: Support the growth and viability of the City's business sectors that drive employment and deliver growth.**
  - Strategy 1.1  
*Focus on the support and growth of the City's priority sectors.*
  - Strategy 1.3  
*Identify emerging trends and support opportunities for economic growth.*
  - Strategy 1.4  
*Promote opportunity and collaboration across the sectors.*
  - Strategy 1.5  
*Identify and promote local competitive advantage.*

### **Destination City**

**A destination with dynamic, cultural, vibrant and attractive precincts.**

- **Objective: Increase the number of people who live, work and visit the City and enhance the community well-being of existing residents, workers and visitors.**
  - Strategy 2.1  
*Showcase and promote the City's attractions and events to facilitate growth and visitation.*
  - Strategy 2.2  
*Support the City's vibrant mainstreet precincts.*
  - Strategy 2.3  
*Facilitate the activation of key spaces and precinct in the City.*
  - Strategy 2.4  
*Work with local business operators to strengthen the viability of precincts and enhance the customer experience.*

### **Innovative City**

**An innovative City that supports business and attracts investment.**

- **Objective: Attract and maintain competitive businesses with the capacity for resilience and ongoing sustainability, innovation and growth.**
  - Strategy 3.2  
*Recognise businesses and business sectors that make a significant contribution to the City.*
  - Strategy 3.3  
*Facilitate communication, education and networking programs to support businesses.*
  - Strategy 3.5  
*Encourage sustainable working methods in all aspects of business.*

### **Business Friendly City**

**A City that understands the needs of business.**

- **Objective: Remove barriers and make it easy for business owner to start, run and grow a business.**
  - Strategy 4.1  
*Ensure that Council processes are business friendly and contribute to a well-functioning City.*



## FINANCIAL AND BUDGET IMPLICATIONS

Historically, the rate revenue that is collected through The Parade Separate Rate was increased in line with the Consumer Price Index (CPI) annually. However, to simplify the process and provide The Parade businesses and property owners with a level of certainty, the decision was made to apply a fixed rate of \$215,000 for the three (3) financial years of 2021-2022, 2022-2023 and 2023-2024. This was increased to \$225,000 for the 2024-2025 financial year.

To assist the Council, **Table 1** below sets out a comparison of the Separate Rate for similar mainstreet precincts within Metropolitan Adelaide, noting that the amount collected by the City of Holdfast Bay for Jetty Road, includes the payment of employee costs for two (2) Staff Members.

**TABLE 1: COMPARISON OF THE SEPARATE RATE COLLECTED FOR SIMILAR MAINSTREET PRECINCTS IN METROPOLITAN ADELAIDE**

Year	Mainstreet	Separate Rate Revenue
2024-2025	The Parade, Norwood	\$215,000
2024-2025	Goodwood Road, Goodwood	\$60,658
2024-2025	Unley Road, Unley	\$146,440
2024-2025	King William Road, Hyde Park	\$159,940
2024-2025	Fullarton Road	\$16,500
2024-2025	Jetty Road, Glenelg	\$707,115

This comparison demonstrates that the quantum of the Separate Rate that is collected from The Parade Precinct, is commensurate for the size of the Precinct and the number of businesses that are located within the Precinct.

Should the Council resolve to extend the Separate Rate, it is recommended that the Separate Rate be maintained at \$225,000 for the 2025-2026 financial year.

The application of a Separate Rate for The Parade has been designed to ensure that the Precinct can continue to remain viable in the increasingly competitive mainstreet and indoor shopping centre markets. Despite The Parade Precinct having the reputation of being South Australia's Premier Mainstreet and delivering the best performing occupancy rate across all metropolitan mainstreets. The redevelopment of Burnside Village is likely to impact The Parade in the short term. However, it is important for the Council to focus on promoting the uniqueness of The Parade and its diverse offering and identify ways in which to capture the increased number of visitors that are expected to visit and shop at Burnside Village.

A Separate Rate revenue of \$225,000 would ensure that the Council, is able to continue to deliver initiatives for the size and diversity of the businesses, properties and visitors to the Precinct. The reasons for proposing an increase to the amount that is collected is explained in the Discussion section of this report.

## EXTERNAL ECONOMIC IMPLICATIONS

The success of the *2025-2026 Norwood Parade Precinct Annual Business Plan* may be impacted by external broader economic conditions such as interest rates and inflation.

## SOCIAL ISSUES

Economic development and social issues are invariably intertwined. Business and economic development impacts on both the business sector and the local community, and the future development of key business precincts such as The Parade also impacts on the broader community. The collection of a Separate Rate that enables a range of incentives to be delivered will not only assist in delivering economic benefits but will also assist in developing social capital and substantially contribute to the ongoing development of a vibrant local community.

Administration work to maintain and enhance The Parade as the Premier Mainstreet in South Australia, providing a single precinct where residents and visitors can access a variety of services including major banks and credit unions, employment agencies and a Centrelink office, amongst the extensive commercial and retail offerings. One of the greatest challenges for the Precinct in the short to medium term will be the potential closure of retail banks, which will represent a significant gap in the business offering along the street. The need for banking institutions to be retained in the Precinct and for them to re-invent themselves and remain as key anchors within the Precinct will be a critical factor in their survival and in their contribution to Community Well-being.

## **CULTURAL ISSUES**

Many of the initiatives that are delivered as part of the Annual Business Plan aim to enhance the unique character of The Parade and its sense of place, reinforcing its cultural significance.

## **ENVIRONMENTAL ISSUES**

Not applicable.

## **RESOURCE ISSUES**

All of the revenue that is raised through the Separate Rate is used to deliver various initiatives and programs that are contained in an Annual Business Plan. The Council provides all of the required staffing to deliver various initiatives and programs that the Committee has approved within its funding from the Separate Rate levy of The Parade Precinct. The resourcing provided by the Council includes Economic Development Staff, Marketing & Events Staff and Communications Staff.

## **RISK MANAGEMENT**

Prior to implementing a Separate Rate, the Council must comply with the provisions of the *Local Government Act 1999*, in respect to the consultation requirements regarding a Separate Rate. For this reason it is important that the Council undertakes comprehensive consultation with the business and property owners regarding the extension of the Separate Rate and the proposed increase in revenue collected prior to resolving to extend the application of a Separate Rate.

## **CONSULTATION**

If the Council resolves to continue to collect a Separate Rate, consultation is required to be undertaken with the key stakeholders (The Parade businesses and property owners) as required by the provisions set out in the *Local Government Act 1999*.

To ensure that all affected stakeholders are informed of the Council's proposal to apply the Separate Rate, a variety of different platforms will be used to communicate with the key stakeholders, including written letters sent to all businesses located within the Precinct and information posted on both The Parade and Council websites. In addition, the monthly eNewsletter, *Business on The Parade*, will also be used to inform The Parade businesses of the Council's intentions.

It should be noted that in addition to the consultation regarding the Separate Rate, the business and property owners within The Parade Precinct are consulted annually on the development of the Annual Business Plan for the Precinct. The *Draft 2025-2026 Norwood Parade Precinct Annual Business Plan* will be released for consultation at the same time as the Separate Rate, to demonstrate what the Council proposes to do with the revenue which is collected through the Separate Rate.

- **Staff**  
Manager, Economic Development & Strategy  
Chief Financial Officer  
Finance Business Partner
- **Other Agencies**  
Not Applicable.

## DISCUSSION

By way of context, following discussions with the Norwood Parade Precinct Committee, it was agreed that the current Committee structure approach to dealing with marketing and promotions of The Parade required review, as it was resource intensive and did not offer all business owners and importantly property owners, the opportunity to contribute to discussions. As such, it is proposed that a new Committee will not be established. Rather the proposed approach will be to engage with business and property owners through forums and 'round table' discussions, as this approach will at least provide the opportunity for all stakeholders to be involved in future planning of The Parade with the operational matters being left with staff. Importantly, the new approach will allow a forum for discussion with property owners who are fundamental to issues such as the land-use mix and the future of The Parade.

In this context therefore, prior to the Council determining whether or not to apply a Separate Rate, historically the process would involve the former Norwood Parade Precinct Committee considering the matter and making a recommendation to the Council in respect to whether to apply the Separate Rate and the quantum of the Separate Rate. In the absence of a Committee, the matter is now presented directly to the Council for decision.

Following the Council's decision and on the assumption that a Separate Rate will again be applied, consultation with all relevant stakeholders will again be undertaken

In accordance with the *Local Government Act 1999*, the revenue that is collected by the Council as part of The Parade Separate Rate, is required to be used expressly for the benefit of the area from which it is raised and for the benefit of the ratepayers in that area.

More specifically, the revenue raised through the Separate Rate, is used to perform the following functions:

- to develop and recommend to the Council in each financial year, an Annual Business Plan and budget for The Parade Precinct;
- to have oversight of the implementation of the Annual Business Plan as approved by the Council;
- to deliver initiatives as set out in the Annual Business Plan that contribute to the development and promotion of The Parade as a vibrant shopping, leisure and cultural destination for businesses, residents and visitors, and
- to initiate and encourage communication between businesses within the Precinct.

A draft budget must be considered in conjunction with the Norwood Parade Annual Business Plan and the amount recommended to the Council for approval, is required to meet the objectives set out in the Annual Business Plan.

In general, the Norwood Parade Precinct Annual Business Plan contains strategies to promote and market The Parade with the overarching objective of attracting more people to The Parade, which will ultimately enhance the prosperity and sustainability of The Parade. This in turn is likely to attract additional business opportunities, which contributes to the diversity of the businesses and services available and has the spinoff effect of increasing local employment opportunities.

Through the collection of the Separate Rate the Council is ensuring that The Parade continues to maintain its status as South Australia's Premier Mainstreet. Achieving a dynamic and thriving commercial centre, which in turn creates a community hub and a sense of pride for residents, business owners and employees.

In considering whether to recommend an extension of the Separate Rate and to increase the revenue that is collected, the Council must consider whether it supports the proposal of a Separate Rate in the first instance. A summary of these reasons along with some of the successful outcomes which have been achieved as a result of charging a Separate Rate, are set out below:

- The Parade is constantly facing increased competition from master planned, shopping centres, in particular Burnside Village, which is currently undergoing a multi-million dollar redevelopment. Other centres such as Westfields and Rundle Mall (with the Rundle Mall through the Adelaide Development Agency having a budget of more than \$2 million for marketing, promotion and initiatives) are also in competition with The Parade. These centres enjoy coordinated management, which includes a compulsory marketing levy along with maintenance of centre infrastructure and management of tenancy mix. While the charm and unique character of mainstreets like The Parade act as a significant drawcard, they simply cannot continue to compete in this increasingly competitive retail environment without applicable budgeting and strategic approach. It has been determined that a clear Strategy for The Parade needs to be developed to help define The Parade's role and determine the priorities for investment. With the redevelopment of Burnside Village currently underway, defining and promoting The Parade's uniqueness will be critical;
- continuous and consistent marketing and the delivery of various initiatives has resulted in expenditure increasing throughout the Precinct as highlighted by *Spendmapp by Geografia* data. While it can be argued that there may be a number of factors that have contributed to this increase in expenditure (ie inflation), given the scale of the overall increase in overall expenditure on The Parade it is clear that The Parade Precinct is attracting more customers. Even more importantly is that the average value of each transaction has remained consistent at around \$100 per transaction, which suggests that there are more transactions occurring each year – more transactions means more people spending money;
- other Council's in Metropolitan Adelaide are continuing to implement a Separate Rate to ensure they are able to implement new initiatives and strong marketing and promotional campaigns to encourage visitation and expenditure (i.e. Jetty Road, Glenelg, Unley Road and King William Road, Hyde Park). Without a separate rate, the Precinct will be unable to implement new initiatives and invest in an integrated marketing and promotion strategy;
- each financial year, a shopping competition is conducted within The Parade Precinct to encourage greater visitation and expenditure within the Precinct. An attractive prize is often successful at achieving an increase in visitation and expenditure and is generally the reason why mainstreets around Australia run an annual shopping competition. Through these competitions, staff are able to monitor the number of entries, which provides insights into the effectiveness of specific campaigns. The information collected also enables staff to determine the level of interest, the amount of each transaction, the age group of the entrants, The Parade's main catchment areas (suburbs), as well as people's shopping habits.

## OPTIONS

The Council has a number of options available to it, including determining that a Separate Rate no longer be collected. However, given that a Separate Rate has now been collected since 2008, each time following consultation with The Parade business community and property owners, the option of no longer collecting the Separate Rate is **not recommended**. Not applying the Separate Rate would be detrimental to the long-term survival and sustainability of The Parade. In the absence of a single owner or single managing entity, the collection of a Separate Rate is the only way to provide a unified brand and consistent marketing.

The Council can increase the revenue that is collected through the Separate Rate. Whilst this is an option, it would add an additional cost to the businesses and property owners. Given the current cost of living pressures and the current state of interest rates, an increase is **not recommended**.

It is **recommended** that the Council endorses that it supports the proposal to extend the Separate Rate for the 2025-2026 financial year at a rate of \$225,000 and that The Parade business community be consulted with regard to again declaring a Separate rate for the Precinct.

## CONCLUSION

The Separate Rate enables the Council to raise sufficient revenue to ensure integrated marketing and promotion and the implementation of initiatives for The Parade Precinct can occur. This year, with the proposal to only extend the Separate Rate for one (1) financial year, the Council will once again have the opportunity to evaluate the effectiveness of the Separate Rate, and business and property owners will also be given the opportunity to once again determine its value to their business.

## COMMENTS

The Separate Rate model for The Parade has been designed to ensure that the Precinct remains viable in Metropolitan Adelaide's increasingly competitive market. Nearby centres are undergoing, or have recently undergone, major redevelopments and The Parade's mainstreet peers have all implemented a Separate Rate for many years.

## RECOMMENDATION

1. That the continuation of the Separate Rate for The Parade Precinct for one (1) financial year, be endorsed 'in principle'.
2. That the revenue raised by the Separate Rate for The Parade Precinct to be set at \$225,000 for the 2025-2026 financial year.
3. That consultation with business and commercial property owners located within The Parade Precinct be undertaken on the proposal to extend the application of a Separate Rate for The Parade Precinct into the 2025-2026 financial year, for a period of twenty-one (21) days.

**Section 3 – Governance & General  
Reports**

**13.5 LOCAL GOVERNMENT ASSOCIATION (LGA) 2025 ORDINARY GENERAL MEETING –  
APPOINTMENT OF COUNCIL DELEGATE**

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA2219  
**ATTACHMENTS:** Nil

---

**PURPOSE OF REPORT**

The purpose of the report is to advise the Council of the Local Government Association of South Australia's (LGA) 2025 Ordinary General Meeting and the requirement, in accordance with the LGA Constitution, to appoint a Council Delegate to represent the Council and vote at the General Meeting.

**BACKGROUND**

The Local Government Association (LGA) 2025 Ordinary General Meeting will be held on Friday, 23 May 2025. The agenda will be issued to all Councils in the near future.

Pursuant to the LGA Constitution, Councils are required to appoint a Council Delegate to represent the Council and vote at the LGA General Meeting, if the Council wishes to be represented and have voting rights at the Local Government Association 2025 Ordinary General Meeting. The Council may also appoint a Proxy Delegate in the event the Delegate is unable to attend the Ordinary General Meeting.

A Council Officer cannot be a Delegate, however, they can attend the LGA Ordinary General Meeting.

Traditionally, Mayors are appointed as the Delegate for the LGA Ordinary General Meeting.

It is considered appropriate that the Council also appoints a Deputy Council Delegate in the event that the appointed Delegate is unable to attend the Ordinary General Meeting.

**RELEVANT POLICIES & STRATEGIC DIRECTIONS**

Not Applicable.

**RECOMMENDATION**

1. That Mayor Robert Bria be appointed as the Council Delegate for the Local Government Association 2025 Ordinary General Meeting.
2. That Councillor \_\_\_\_\_ be appointed as the Deputy Council Delegate for the Local Government Association 2025 Ordinary General Meeting.

**13.6 2025 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY  
& NOTICES OF MOTION**

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA2190  
**ATTACHMENTS:** A

---

**PURPOSE OF REPORT**

The purpose of this report is to advise the Council of the 2025 Australian Local Government Association (ALGA) National General Assembly.

**BACKGROUND**

The ALGA holds a National General Assembly (the NGA), each year. The NGA will be held in Canberra from 24-27 June 2025.

The purpose of the National General Assembly is to bring together delegates from Local Government to debate issues of national significance to Local Government. It provides an opportunity for Local Government to develop and express a united position on core issues affecting their communities, with access to influential decision makers (ie Federal Government), at both the political and staff level.

As well as providing planning sessions and workshops, the National General Assembly provides an opportunity for Councils to put forward motions for debate.

As such, a significant component of the NGA, comprises of discussion, debate and voting on motions which are submitted by Councils from across Australia.

**RELEVANT STRATEGIC DIRECTIONS & POLICIES**

Not Applicable.

**FINANCIAL AND BUDGET IMPLICATIONS**

\$13,000.00 has been set aside for Elected Member training and attendance at conferences and seminars each financial year as part of the Council's Operating Budget.

At the time of writing this report, a total of \$6,795 has been spent on Elected Member attendances at conferences and seminars.

**EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

**SOCIAL ISSUES**

Not Applicable.

**CULTURAL ISSUES**

Not Applicable.



## ENVIRONMENTAL ISSUES

Not Applicable.

## RESOURCE ISSUES

Not Applicable.

## RISK MANAGEMENT

Not Applicable.

## CONSULTATION

- **Elected Members**  
Elected Members were previously advised of the date of the ALGA National General Assembly and invitation to submit a Notice of Motion to the ALGA via a Memorandum from the General Manager, Governance & Civic Affairs, dated 10 January 2025.
- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

The theme of the 2025 NGA is *National Priorities Need National Solutions*. This theme aims to explore opportunities for Councils *to work with the Federal Government to deliver local solutions that will help them deliver on their vision for the nation*.

In accordance with the Council's *Elected Member Training & Development Policy*, Elected Members wishing to attend an Interstate or International conference and/or seminar are required to complete and submit an Expression of Interest to the General Manager, Governance & Civic Affairs.

Cr McFarlane has lodged an Expression of Interest to attend the 2025 NGA.

Crs Moorhouse and Sims have lodged a joint Expression of Interest to attend the 2025 NGA.

A copy of the Expressions of Interest is contained within **Attachment A**.

### Notices of Motion

As stated above, the NGA also provides an opportunity for the NGA to consider matters of national significance via Notices of Motion which are submitted by Councils across the country. The ALGA has advised that Notices of Motion must be submitted to the ALGA by 31 March 2025.

Once again, the ALGA has advised that all motions which are submitted for consideration at the NGA, will undergo strict assessment against the criteria of national significance. This is to ensure that Councils do not submit motions which deal with specific local issues, have no relevance to other Councils or are not of national importance.

All motions that do not meet the criteria will be forwarded to the relevant State association for consideration.

The areas of priority for the ALGA in terms of Notices of Motions are:

- Intergovernmental Relations;
- Financial Sustainability;
- Roads and Infrastructure;
- Emergency Management;
- Housing and Homelessness;
- Jobs and Skills;
- Community Services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, Digital Technology and Cyber Security;
- Climate Change and Renewable Energy;
- Environment; and
- Circular Economy.

To be eligible for inclusion in the National General Assembly Business Papers motions must:

1. fall under one of the themes of the NGA;
2. be relevant to the work of Local Government nationally;
3. propose a clear action and outcome; and
4. complement or build on the policy objectives of State or Territory association.

Motions which are submitted will be reviewed against these principles by the General Assembly Review Committee and State/Territory associations, as to their eligibility for inclusion in the General Assembly Business Papers.

A Memorandum dated 10 January 2025, was forwarded to all Elected Members inviting them to contact the General Manager, Governance & Civic Affairs, if they wished to submit a Notice of Motion to the Assembly to enable the matter to be investigated and, if required, a report to be prepared for the Council's consideration of the matter.

At the time of writing this report, the General Manager, Governance & Civic Affairs has not been contacted by any Elected Member wishing to submit a Notice of Motion.

## **OPTIONS**

The Council can choose to submit a Notice of Motion to the Australian Local Government Association for consideration at the 2025 National General Assembly or decline the invitation to submit a Notice of Motion.

## **CONCLUSION**

Notices of Motion must be submitted to the Australian Local Government Association by 31 March 2025, if the Motions are to be considered at the National General Assembly.

## **COMMENTS**

Nil.

## **RECOMMENDATION**

That the Council approves the attendance of \_\_\_\_\_ at the 2025 Australian Local Government Association (ALGA) National General Assembly in Canberra from 24-27 June 2025, be approved.

## Attachments – Item 13.6

# Attachment A

## 2025 Australian Local Government Association National General Assembly & Notices of Motion



**Ms. Lisa Mara**

General Manager, Governance  
City of Norwood Payneham and St Peters

**4 February 2025**

**Re: 2025 National General Assembly of Local Government**

Dear Lisa,

I am writing to express my interest in attending the 2025 National General Assembly (NGA) of the Australian Local Government Association (ALGA) in Canberra, scheduled from 24 to 27 June 2025. The NGA is a valuable forum for local governments across Australia to collaborate, address emerging challenges, and develop unified responses to issues of national and local significance.

Since joining the Council two years ago, I have drawn upon my background in finance and the delivery of capital projects and services in business environments to encourage informed debate and decision-making. My focus has been on helping the team deliver well-considered and cost-effective services, projects, and amenities that reflect the diverse needs of our residents and ratepayers both now and into the future.

#### **Why I Want to Attend**

The NGA provides a unique opportunity to gain practical insights by learning from the experiences and perspectives of peers across Australia. These shared experiences could enhance our services, programs, and projects in the City of Norwood Payneham and St Peters.

#### **What I Expect to Learn**

Through participation in policy discussions, collaborative workshops, and strategic sessions, I aim to develop ideas to:

- Support economic and business development opportunities,
- Explore innovative non-rate income generation strategies,
- Create additional pathways for youth engagement – the future of our City
- Foster a stronger sense of well-being and community connectedness.

I am particularly interested in learning how others deliver value-for-money services and capital projects that support their communities' needs and expectations.

#### **How I Believe This Will Benefit Council**

As cost-of-living pressures and energy security concerns weigh on our residents and ratepayers, I see significant benefit in learning how other councils have successfully optimized resources, leveraged valuable assets, and diversified income streams beyond rates. This knowledge could help us deliver even more of our exceptional range of programs, services, and amenities.

Thank you for considering my request. I would be happy to discuss this further if needed.

Yours sincerely,

**Victoria McFarlane**

Elected Member  
City of Norwood Payneham and St Peters

**Lisa Mara**

---

**From:** Kester Moorhouse <KMoorhouse@electedmembers.npsp.sa.gov.au>  
**Sent:** Friday, 21 February 2025 9:23 AM  
**To:** Lisa Mara  
**Subject:** ALGA NGA

This is a joint application from Cr Moorhouse and Cr Sims, both of whom wish to attend the 31st National General Assembly of Local Government, (NGA) to be hosted by the Australian Local Government Association (ALGA) in Canberra from the 24th to the 27th of June 2025. Over four days, local government representatives from across Australia will have a chance to join together for planning sessions, workshops and to debate motions.

The theme of this year's assembly is "*National Priorities Need Local Solutions.*" We both agree that local government has a significant role to play in addressing the challenges we face on a national scale. That's why we believe it is important that the local perspective of Adelaide's eastern suburbs be represented in the room as the ALGA decides on the agenda it will be advocating for with the federal government. We particularly relish the opportunity to contribute to the scheduled debates on both the "*housing and homelessness*" and "*data, digital technology and cyber security*" priority areas.

As experienced Councillors, our attendance at the assembly will be of benefit to NPSP, as we will be able to network and exchange ideas with local government colleagues from around the nation. Both of us see this as an important educational and professional opportunity to further inform ourselves about the role of the ALGA and of different approaches to providing local government services. We can then return from the assembly with new ideas and experiences that will allow us to contribute even more effectively as local elected members. This assembly would also provide an excellent platform to share some of NPSPs significant achievements, including in the fields of cultural heritage, community services and the environment.

### 13.7 NOMINATION TO EXTERNAL BODIES – STORMWATER MANAGEMENT AUTHORITY

---

**REPORT AUTHOR:** Governance Officer  
**GENERAL MANAGER:** General Manager, Governance & Civic Affairs  
**CONTACT NUMBER:** 8366 4533  
**FILE REFERENCE:** qA90077  
**ATTACHMENTS:** A

---

#### PURPOSE OF REPORT

The purpose of the report is to advise the Council of the call for nominations by the Local Government Association of South Australia (LGA), for appointment to the Stormwater Management Authority (SMA).

#### Stormwater Management Authority

The SMA is a Committee established under Schedule 1A of the *Local Government Act 1999*.

The SMA implements the *Agreement on Stormwater Management* between the State of South Australia and the LGA. Its role is to facilitate and co-ordinate stormwater management planning by Local Government and to ensure relevant public authorities co-operate in respect to facilitating this outcome.

The Minister for Climate, Environment & Water, has written to the LGA requesting nominations for the appointment of three (3) representatives (one being Presiding Member) to the Stormwater Management Authority (SMA) for a three (3) year term.

Previous members nominated by the LGA are eligible for reappointment.

A person nominated for appointment to the SMA must have appropriate qualifications or experience in public administration, water resources, stormwater management, mitigation of flood hazards, environmental management or infrastructure development.

Appointments to the SMA are for a period not exceeding three (3) years.

Sitting fees, allowances and expenses approved by the Governor are applicable.

A copy of the Selection Criteria and Nomination form is contained within **Attachment A**.

All nominees must provide an up-to-date Resume, together with the Nomination Form which are required to be forwarded to the LGA **by 21 March 2025**.

The Chief Executive Officer has expressed an interest in being nominated.

#### RELEVANT POLICIES & STRATEGIC DIRECTIONS

Not Applicable.

#### RECOMMENDATION

1. The Council notes the report and declines the invitation to submit a nomination to the Local Government Association for the Stormwater Management Authority.

or

2. The Council nominates \_\_\_\_\_ to the Local Government Association for the Stormwater Management Authority.

## **Attachments – Item 13.7**



# Attachment A

## Nomination to External Bodies Stormwater Management Authority



## Stormwater Management Authority — Call for Nominations

<b>Governing Statute (if applicable)</b>	The SMA is established under Clause 7, Sch 1A <i>Local Government Act 1999</i>
<b>Purpose/Objective</b>	Implements the Agreement on Stormwater Management between the State of South Australia and the LGA. Leads the development and supports the implementation of multi-objective stormwater management plans that address flood risk, environmental amenity and water security and that maximise the public benefit of stormwater. The Authority operates as a body for the planning, prioritisation and funding of stormwater initiatives, and administers the Stormwater Management Fund which provides funding for stormwater planning and infrastructure projects.
<b>Administrative Details</b>	Generally, 6 meetings per year, held bi-monthly (minimum 4 under ToRs), held at the DEW offices in Waymouth Street.  Remuneration \$12,383pa for members.  Note: council employees are eligible to nominate, however are <u>not</u> eligible for payment.
<b>Selection Criteria (to be addressed by applicant)</b>	Must have: <ul style="list-style-type: none"> <li>• local government knowledge and experience;</li> <li>• appropriate qualifications or experience in public administration;</li> <li>• water resources;</li> <li>• stormwater management;</li> <li>• mitigation of flood hazards;</li> <li>• environmental management; or</li> <li>• infrastructure development (7(3)); AND <ul style="list-style-type: none"> <li>• at least 1 of the members appointed on nomination of the LGA, must have appropriate qualifications or experience to represent the interests of regional local government (7(4)).</li> </ul> </li> </ul>
<b>Class A Primary Nomination</b>	<i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by</i>

**Helping local government  
build stronger communities.**

	<i>the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees</i>
<b>Liability and indemnity cover</b>	<i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i>

**For more information contact:** LGA Nominations Coordinator at [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au) or 8224 2000

## Stormwater Management Authority — Nomination Form

### Instructions

*This form:*

- Must be submitted by a council
- Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

Stormwater Management Authority	
Council Details	
Name of Council submitting the nomination	
Contact details of council officer submitting this form	Name:
	Position:
	Email:
	Phone:
Council meeting date and minute reference	
Nominee Full Name	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

Helping local government  
build stronger communities.

## SECTION 2: NOMINEE to complete

<b>Stormwater Management Authority</b>			
<b>Nominee Details</b>			
<small>* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.</small>			
<b>First Name:*</b>		<b>Gender</b>	
<b>Middle Name:*</b>			
<b>Surname:*</b>			
<b>Home / Personal Postal Address:*</b>			
<b>Phone:</b>		<b>Mobile:</b>	
<b>Personal Email:</b>			
<b>Why are you interested in this role?</b>			
<b>CV</b>	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b> <small>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</small>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?</b>			
Yes <input type="checkbox"/> OR No <input type="checkbox"/>			
If Yes, please list any fields of interest or Outside Bodies of interest:			
<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>			
<b>Undertaking:</b>			
<i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i>			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

### 13.8 ERA WATER – FUTURE OPERATIONAL ARRANGEMENTS OF THE LINDE RESERVE ASR SCHEME

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA87866  
**ATTACHMENTS:** A

---

#### **PURPOSE OF REPORT**

The purpose of this report is to present a request to the Council which has been received from ERA Water, regarding the arrangements between ERA Water and the Council for the management of the Linde Reserve ASR Scheme.

#### **BACKGROUND**

ERA Water is a Regional Subsidiary which has been established pursuant to Section 43 of the *Local Government Act 1999*, for the primary purpose of implementing the Waterproofing Eastern Adelaide Project (the Scheme), which involves the establishment of wetland bio-filters, aquifer recharge and recovery, pipeline installations and water storage facilities. ERA Water manage the Scheme on behalf of the Constituent Councils and provide recycled stormwater for the irrigation of parks and reserves to Constituent Councils. The City of Norwood Payneham & St Peters, together with the City of Burnside and the Town of Walkerville make up the Constituent Councils of ERA Water.

ERA Water has written to the Council seeking the Council's approval to enter into discussions regarding potential opportunities for the management of the Linde Reserve ASR by ERA Water.

The Linde Reserve Aquifer Storage and Recharge (ASR), operates through the extraction of water from Second Creek and treated water is then injected into the aquifer for subsequent extraction. The scheme supplies water to reserves, the Linde Community Garden and several public fountains.

The Linde Reserve ASR Scheme is located at Linde Reserve, Nelson Street in Stepney.

A copy of the letter dated 3 February 2025 from Mr Jeff Tate, Independent Chair, ERA Water Board is contained within **Attachment A**.

#### **RELEVANT STRATEGIC DIRECTIONS & POLICIES**

Not Applicable.

#### **FINANCIAL AND BUDGET IMPLICATIONS**

Not Applicable.

#### **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

#### **SOCIAL ISSUES**

Not Applicable.

#### **CULTURAL ISSUES**

Not Applicable.

## ENVIRONMENTAL ISSUES

Not Applicable.

## RESOURCE ISSUES

Not Applicable.

## RISK MANAGEMENT

Not Applicable.

## CONSULTATION

- **Elected Members**  
Cr Grant Piggott is a member of the ERA Water Board.
- **Community**  
Not Applicable.
- **Staff**  
Nil
- **Other Agencies**  
Not Applicable.

## DISCUSSION

In January 2025, the ERA Water Board resolved to seek approval from the City of Norwood Payneham & St Peters, to undertake discussions with the Council regarding the future management arrangements of the Linde Reserve ASR Scheme.

The intent of the ERA Water Board is to consider opportunities for the future of ERA Water, particularly on the basis of the independent review of ERA Water that was commissioned by the Town of Walkerville and the City of Burnside in 2024, which recommends that ERA Water achieves ongoing levels of income over the next three (3) year period.

On this basis, there is a potential opportunity for ERA Water to enter into discussions with the Council regarding the future management of the Linde Reserve ASR Scheme.

The Linde ASR Scheme operates by pumping water from Second Creek into two (2) biofilters located on Linde Reserve. There is a single 168 metre deep managed aquifer recharge bore extended to a fractured rock aquifer. Native groundwater salinity is approximately 1100 mg/L. Water is passed through disc filters and then UV treated prior to injection into the aquifer. From the aquifer, water is extracted into a 200kL underground storage tank. Water is intercepted from the tank by distribution pumps and then filtered by disk filters and UV disinfected before entering the irrigation pipe network.

Water quality is monitored by the online instrumentation including turbidity of the water, redox, pH and conductivity. The Scheme was designed to inject up to 30 ML/y but since the first injection in 2012, it has only been able to inject up to 10 ML/y. The performance of this Scheme is constrained by high turbidity in Second Creek which is caused by upstream quarrying activities as well as limited capacity of the bore.

Treated water distributed from the Linde Reserve pump station has a quality suitable for restricted irrigation of public spaces. Water salinity ranges from 350 to 1,100 mg/L and turbidity is below 2 NTU. Water extracted from Second Creek is UV disinfected before aquifer injection and then secondary UV disinfected before distribution. The quality of the water produced at Linde Reserve is similar to the quality of water produced at Felixstow Reserve and Hamilton Reserve by ERA Water. There are no water quality issues if both water sources are combined and used to supply reserves.

As part of the recent upgrade to St Peters Street, an extension of the recycled water pipe from the Linde Reserve ASR was undertaken to Eighth Avenue.

There is a potential to supply additional reserves within St Peters and Norwood if the network is further extended to the east and south. The Linde ASR capacity is limited due to a single, low-capacity bore. If the ERA Water network is extended to St Peters, water reliability will improve as water can be supplied from two (2) sources.

Currently, maintenance of the Linde Reserve ASR is undertaken by Field Development Planning Pty Ltd (FDP) at an annual cost of \$15,750.

Given that ERA Water operates a much larger stormwater re-use scheme, it makes logical sense to at least explore the opportunity of the Linde Reserve ASR Scheme being incorporated into the ERA Water Scheme and the management (operations) of the Linde Reserve ASR Scheme being undertaken by ERA Water.

### **OPTIONS**

The Council can choose not to support the request from ERA Water to enter into discussion regarding the Linde Reserve ASR Scheme, however, there are no specific issues or activities which present a financial or risk management issue for the Council to commence discussions in the first instance.

It is in the Council's interest that any opportunity to improve the financial performance of ERA Water be explored and assessed as well as potentially divesting the operations of the Linde Reserve ASR Scheme to ERA Water.

### **CONCLUSION**

There are a number of opportunities that ERA Water are considering to ensure the future growth and financial performance of ERA Water, including the Linde Loop opportunity. ERA Water is therefore hoping to commence discussions with the Council regarding these opportunities to determine if they are in fact viable before proceeding any further or discounting other opportunities.

### **COMMENTS**

Nil

### **RECOMMENDATION**

1. The Council authorises the Chief Executive Officer to enter into discussions with ERA Water regarding the future arrangements between ERA Water and the Linde Reserve ASR Scheme.
2. That the Council notes that a report on the outcome of these discussions will be provided to the Council.



## **Attachments – Item 13.8**

# Attachment A

## ERA Water Future Operational Arrangements of the Linde Reserve ASR Scheme





3 February 2025

Mr Mario Barone  
CEO  
City of Norwood Payneham and St Peters  
175 The Parade  
NORWOOD SA, 5067

Via email: [MBarone@npsp.sa.gov.au](mailto:MBarone@npsp.sa.gov.au)

Dear Mr Barone

**Re: Linde Reserve ASR and ERA Water**

At its meeting on Thursday 30 January 2025, the ERA Water Board resolved:

*That the chair write to the City of Norwood Payneham and St Peters seeking formal discussions about future arrangements between the ERA Water scheme and the Linde Reserve ASR scheme.*

The Board resolution is in the context of planning for the future of ERA Water, with a particular focus over the shorter term of improving financial sustainability to ensure the Authority can achieve the environmental, social and economic objectives set out in its Charter. An important component of that planning is associated with the ERA Water Sustainability Review commissioned by the Town of Walkerville and City of Burnside which recommends ongoing levels of income that ERA Water be required to achieve over a three-year period.

The potential to seek funding under the South Australian Alternative Water Supply Efficiency Measures (AWSEM) Program administered by the Department of Environment and Water with funds from the Australian Government's Resilient Rivers Water Infrastructure Program (RRWIP) is also an important consideration. Applications close on 14 March 2025 and the Board will hold a workshop and Special Board Meeting on 20 February 2025 to determine which projects to seek funding for.

At this stage, three scenarios for future growth and improved financial performance have been identified:

- Scenario 1 in which the two large consumption projects (currently confidential) would be approved and undertaken, with a small number of other projects with lower levels of consumption.
- Scenario 2 under which one or other of the large consumption projects (currently confidential) would be approved and undertaken, with an increased number of projects with lower levels of consumption.
- Scenario 3 under which neither of the two large consumption projects (currently confidential) would be approved and undertaken which would require a larger number of other smaller projects to be undertaken.

An important report *ERA Water Linde Loop Network Expansion* by Wallbridge Gilbert Aztec commissioned by ERA Water in 2022 considered the potential to integrate the Linde Reserve scheme into the ERA Water scheme through a staged extension of the pipe network from St Peters to Kensington via St Peters Street and along Nelson Street/Osmond Terrace and then William Street, Norwood. Particular benefits of the extension are seen to be connecting additional sites in both Norwood Payneham and St Peters and Burnside, increased utilisation of the Linde Reserve ASR, and addressing supply issues at the 'Burnside' end of the network. All three Constituent Councils would benefit from improved financial sustainability of the ERA Water scheme.

Parts of the Linde Loop concept were implemented in the recent St Peters Street streetscape project which provides a strong foundation for taking things further. There are likely to be benefits from progressing the Linde Loop concept under all three scenarios identified above and especially under scenarios 2 and 3.

Numerous informal discussions about potential future arrangements between the Linde Reserve scheme and the ERA Water scheme have taken place with no clear outcomes to date. Given the current circumstances of government funding being available and expectations on ERA Water in relation to income levels, a more structured approach seems sensible, possibly with assistance of a third party 'facilitator'.

I would appreciate the opportunity to meet with you to progress consideration of this matter.

Yours sincerely



**Jeff Tate**  
Independent Chair

### 13.9 RICHARDS PARK LEASE AND RIGHT OF WAY

---

**REPORT AUTHOR:** Manager, Governance  
**GENERAL MANAGER:** General Manager, Governance & Civic Affairs  
**CONTACT NUMBER:** 8366 4593  
**FILE REFERENCE:** qA159668  
**ATTACHMENTS:** A

---

#### PURPOSE OF REPORT

The purpose of this report is to seek the Council's endorsement to enter into a new Lease with the South Australia Department for Education, for the use of a portion of Richards Park, Norwood for the operation of the Margaret Ives Community Children's Centre. Associated with the Lease negotiations, is a request to extinguish the existing 'Right-of-Way' that the Council has in place over the walkway which connects Vernon Avenue with Richards Park.

#### BACKGROUND

The Margaret Ives Community Children's Centre (the Centre) located at 19 Edward Street, Norwood, has used a section of Richards Park as a play area, since the Centre was established in 1977. The Centre was initially under the ownership of the Kindergarten Union (KU) of South Australia which no longer exists as it was absorbed into the State Government. The land the Centre is located on, is therefore owned by the Department for Education (the Department) and the property is then leased to the Centre (which is a separately incorporated association).

In 2014, the Council resolved to enter into a Lease with the Minister for Education and Child Development (the Minister), to formalise the use of a portion of Richards Park for a play area for the Centre. Without this area, the Centre does not have access to a designated play area. It was also determined that a lease fee of \$6,400 per annum would be phased in over a five (5) year period in recognition that there had previously been no rent charged for the use of the land.

In 2015, the Council subsequently determined that no rent would be required to be paid until such time as the Council adopted a policy for rent and lease related costs charged to community groups using open space owned by the Council. At a later meeting in 2015, the Council resolved that an annual rent of ten dollars (\$10) should be paid and the Centre would be required to meet all costs associated with the annual inspections and any subsequent costs involved with pruning of two (2) trees located in, and adjacent to, the leased area. This requirement is reflected in the current Lease.

The current Lease expires on 30 June 2025 and the Department has contacted the Council seeking to enter into a new Lease from 1 July 2025. The Department has also requested to extinguish the Right-of- Way that exists in the Council's favour on the State Government land which is used as an unsealed laneway to Richards Park from Vernon Street.

An image of the current leased area relative to the whole of Richards Park, Norwood, as well as the laneway from Vernon Street, is contained in **Attachment A**.

#### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable.

#### FINANCIAL AND BUDGET IMPLICATIONS

The Margaret Ives Community Children's Centre provides long day care and preschool services and operates on a 'not for profit' basis and the leased land forms an important part of the Centre's operations.

It is proposed that the Lease be negotiated with a rental amount based on the Council's previously adopted position from 14 June 2011, where the base rent of a property being leased by the Council for community purposes be set at 20% of the market value of that land.

The percentage is considered representative of the costs that the Council is likely to incur as landlord of the rented property and provides a consistent base for the levying of rent. It is intended that this rent model will be included in a broader Leasing & Licensing Policy (or similar) which is currently in development. The Council will approve the final Lease, including rent at the time the Lease is being finalised.

While the new Lease will not be directly with the Centre, but rather with the Minister, it is relevant to considerations that the Centre operates as a 'not for profit' community organisation. It is therefore appropriate that any rent recognises this distinction from say other Council land leased to the State Government.

#### **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

#### **SOCIAL ISSUES**

Not Applicable.

#### **CULTURAL ISSUES**

Not Applicable.

#### **ENVIRONMENTAL ISSUES**

Not Applicable.

#### **RESOURCE ISSUES**

Not Applicable.

#### **RISK MANAGEMENT**

Legal agreements (ie, leases and/or licences) are required to be in place for Council owned land and facilities that are used by third parties, to ensure legislative compliance and reduce exposure to claims from third parties who may suffer injury or loss, whilst using the Council owned land or facilities.

It is proposed that the new Lease will address responsibilities for the maintenance of trees that are located within the leased area. It is also proposed that the Centre will be responsible for the inspection and maintenance of all the trees within the boundary of the Centre, which will include any trees that are located in the leased area (ie. on Council land).

#### **CONSULTATION**

- **Elected Members**  
Nil.

- **Community**  
In accordance with Section 202(2) and (3) of the *Local Government Act 1999* (the Act), where a lease or licence for *Community Land* is proposed to be for a period over five (5) years, the Council is required to undertake community consultation before granting that lease or licence. However, Regulation 22(1) of the *Local Government (General) Regulations 2013*, provides an exemption to this requirement where the lease or licence is being granted to a Minister and there is no substantial change in the use of the land.

As the Lease will be between the Council and the Minister and there is no change to the use of the land, given it will continue to be used by the Centre as outdoor space, there is no requirement for community consultation on the draft lease.

- **Staff**  
General Manager, Governance & Civic Affairs  
Acting General Manager, Infrastructure & Major Projects  
City Arborist
- **Other Agencies**  
Leasing & Property Project Manager, Department for Education  
Director, Margaret Ives Community Children's Centre

## DISCUSSION

Richards Park is owned by the Council and is classified as *Community Land* in accordance with Section 193 of the Act. The Council's Parks and Gardens *Community Land* Management Plan (updated in May 2022) includes Richards Park and allows for the land to be Leased consistent with the arrangements in place at the time the *Community Land* Management Plan was first adopted in 1 June 2020.

It is proposed that the new Lease will be prepared in an updated format in line with contemporary governance principles and for consistency with other recent Council leases. The terms and conditions will remain the same as the current Lease except for the following minor changes:

- updating responsibility for tree maintenance; and
- including the payment of rent consistent with that for a 'not for profit' community entity.

### a. Tree Maintenance

In recognition of the proximity of two (2) large trees in the vicinity of the Centre play area (one of which is within the leased area and one which is adjacent to the leased area), the current lease includes special conditions that requires the Council inspect the trees and recover the cost from the Centre. Given one of the trees is well outside of the leased area and there are other trees located on the land occupied by the Centre that is not owned by the Council, a more practical approach reflecting the current safety requirements is suggested.

It is proposed that the significant tree on Council land which is within the leased area be included in the inspection and maintenance regime the Centre has in place for all trees within the boundaries of the Centre site. This is a more practical and effective solution to minimise the risk to safety as it will form a standard part of the operation of the Centre and allow access requirements to be appropriately managed as per the Centre's operating guidelines. It is envisaged that copies of the inspection and maintenance reports for the tree on Council land will be provided to the Council.

Following preliminary discussions with the Department and the Centre, this is the preferred approach to managing the risks with the trees.

### b. Rent

Staff have made progress towards preparing a leasing, licensing and hiring policy framework which will include a consistent approach to rent and other lease related costs. This progress has included a review of previous decisions of the Council to identify policy positions and similar policies in use by other Councils.

It is proposed that a model rent / lease fee structure will be incorporated into a *Leasing & Licensing Policy* (or similar) to ensure consistency and transparency for the Council and potential and current tenants of Council's land and facilities. Any changes to the current arrangements in place with tenants which arise out of the adopted policy will be communicated in advance to tenants and transition arrangements made as required.

It is likely that categories of tenants will be proposed based on their status eg. Commercial, not for profit / community, government etc. Based on the category a model fee structure will be developed.

An Information Briefing Session will be held with Elected Members to discuss policy principles ahead of the consideration of the Policy which is likely to be at the Council Meeting to be held on 5 May 2025.

The likelihood of a rent amount being applied has been raised with the representative of the Department for Education during preliminary discussions.

c. Right of Way

Preliminary discussions with the Department of Education indicate that the Centre needs to expand to accommodate more preschool students as part of the State Government's Office for Early Childhood Development implementation of preschool for three (3) year olds.

Following a site inspection, the status of the laneway adjacent to the Centre which runs between Vernon Street and Richards Park (as shown in Image 1), was identified as an opportunity for expansion. The Council currently has a Right-of-Way over the laneway which is owned by the Department for Education.

The laneway at the Vernon Street entrance is designed for vehicle access to the rear of the Centre as shown in Image 1 below.



*Image 1 – Vernon Street entrance to laneway access to Richards Park*

At the point where the Centre's outdoor area commences, there is another gate into the rear of the Centre (refer Image 2 below).

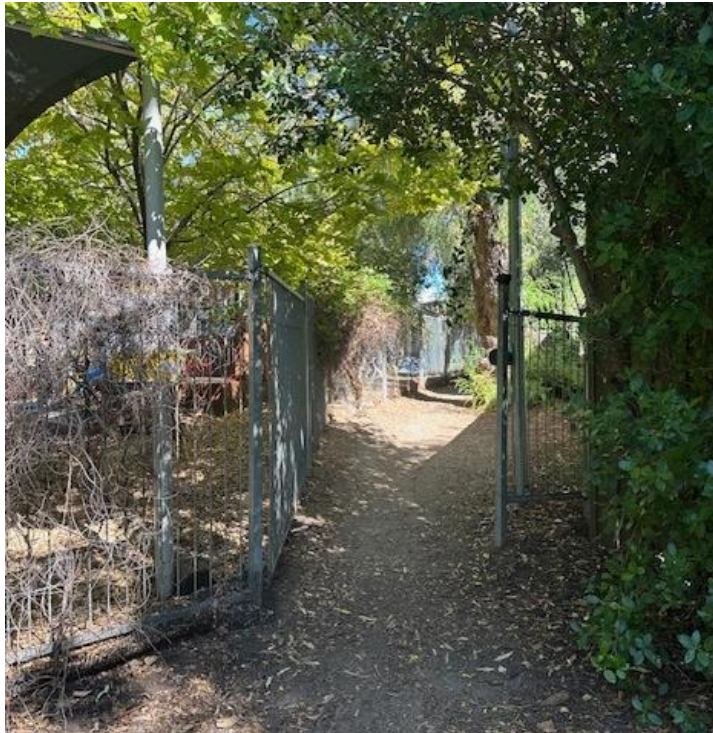


*Image 2 – vehicle access to the rear of the Centre*

This vehicle access is used by the Centre to facilitate the delivery of Softfall (for use in play areas) to the rear of the Centre.



The laneway then narrows after that point to pedestrian width as visible in the image below taken from the Richards Park entrance to the laneway. This narrow section runs the length of the side of the outdoor play area of the Centre.



*Image 3 – View of laneway from Richards Park*

The laneway does not have a formed surface either at the Vernon Street vehicle entrance or the Richards Park pedestrian entrance. The surface consists of soil, sand and leaf matter as evident in the image below.



*Image 4 – view of laneway surface*

Further investigations which have been undertaken by the Department, indicates that the laneway dates back to around 1977, when the City of Kensington & Norwood and the Kindergarten Union, negotiated the transfer of land at the site and a portion was set aside presumably to provide continued community access to Richards Park from Vernon Street.

The exact access and maintenance arrangements in place for the Right-of-Way are not clear. While it is owned by the State Government and it allows for vehicular access to the rear of the Centre (eg for softfall deliveries), the Council undertakes routine maintenance as part of the overall maintenance program for Richards Park.

While discussing the preference to incorporate the laneway into the Centre grounds to allow for expansion, the Department indicated that it is preferred to not have the laneway adjacent to the Centre from a safety perspective for the children. Absorbing the laneway into the grounds of the Centre would not only allow the Centre to expand but also the Centre would have a more secure boundary.

From the Council's perspective, removing any expectations of maintenance or liability on the Council for the laneway is an advantage from a cost and liability perspective. This somewhat mitigates the disruption to those who use the laneway to access Richards Park, particularly given the proximity of the main entrances to Richards Park from both Osmond Terrace and Magill Road which are both safe and suitable options for accessing the Park.

In addition, the growth of the Centre which would be enabled by removing the walkway will assist the broader community to access child care and preschool education services.

The process to extinguish the Right-of-Way is straight forward based on both parties agreeing. Should the Council resolve to extinguish the Right-of-Way, staff will take the necessary steps to implement this decision including facilitating communication with local residents.

## **OPTIONS**

The Council can determine not to enter into a new Lease with the Minister, however that is not recommended, given the need for the continued and expanded operation of the Margaret Ives Community Children's Centre.

It is recommended that the payment of rent be included in the negotiations with the Department and that this should be in line with an adopted policy position of the Council. However, the Council can decide that such payment is not required. It is strongly recommended that the rent be negotiated based on the established position of the Council.

The Council can resolve not to extinguish the Right-of-Way, however this is not recommended. The laneway land is owned by the State Government who are keen to ensure the Centre can expand, as it is required to do in order to accommodate more children, as well as provide a safer environment by limiting public access to one of the Centre's boundaries. The positive outcomes for the Council will be in removing the responsibility for maintaining the laneway land and the associated liability risks.

## **CONCLUSION**

From an administrative perspective, the current Lease arrangements have worked well and the proposed changes to be incorporated into a new Lease will enhance the arrangement.

## **COMMENTS**

Nil.

**RECOMMENDATION**

1. That the Council approves entering into a Lease with the Minister for Education and Child Development for the use of a portion of Richards Park, Norwood, for a ten (10) year period commencing on 1 July 2025 and expiring on 30 June 2035 and notes that the draft Lease will be presented to the Council for approval.
2. That the Council approves extinguishing the Right of Way for the laneway connecting Vernon Street to Richards Park and notes that local residents will be advised in advance.

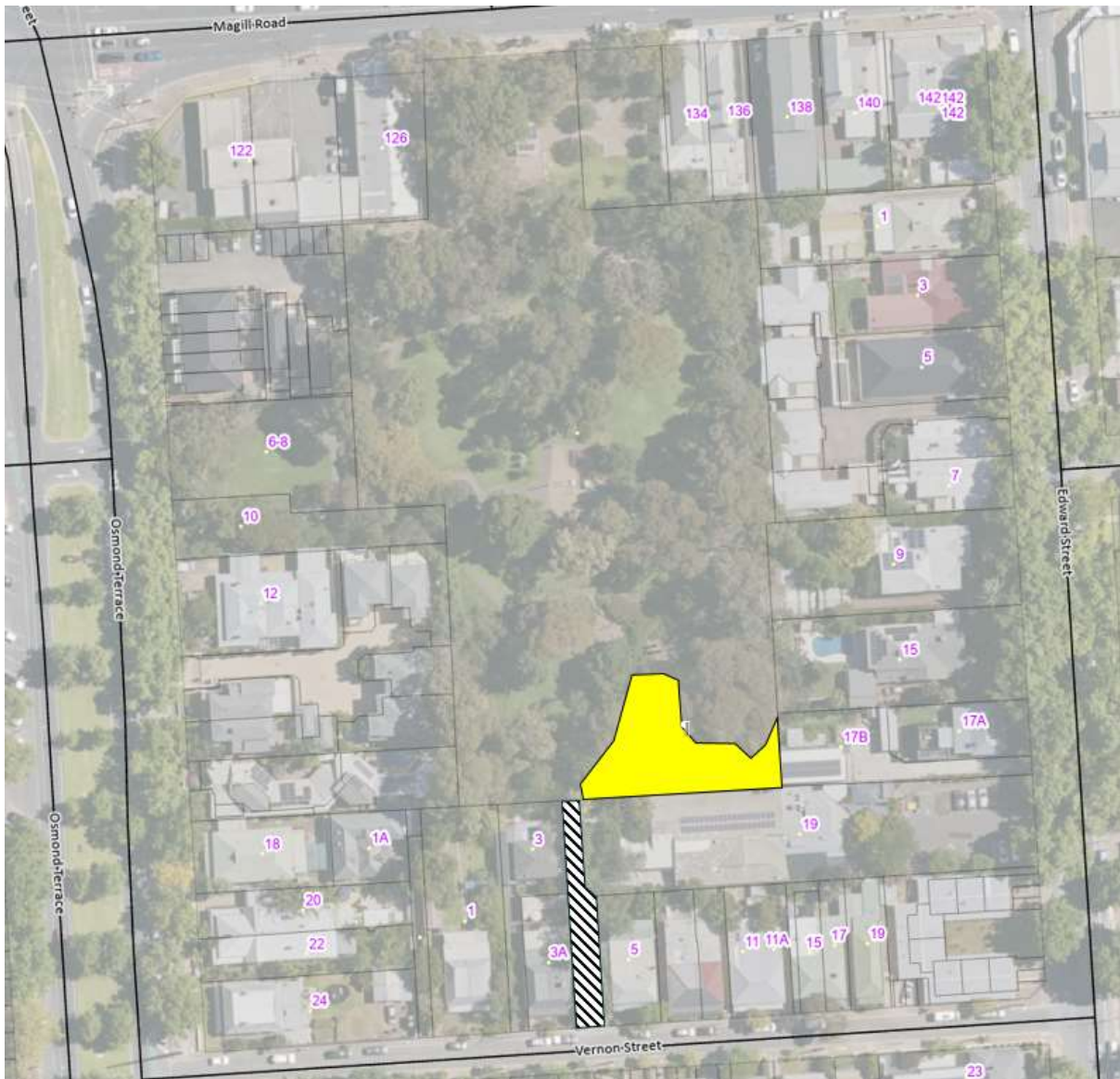
## Attachments – Item 13.9

# Attachment A

## Richards Park Lease and Right of Way



### Aerial View of Richards Park



**Key:**



Current leased area



Laneway (Right-of-Way)

## 13.10 REPORT OF THE AUDIT & RISK COMMITTEE

---

**REPORT AUTHOR:** Manager Governance  
**GENERAL MANAGER:** General Manager, Governance & Civic Affairs  
**CONTACT NUMBER:** 8366 4593  
**FILE REFERENCE:** qA162025  
**ATTACHMENTS:** A - B

---

### PURPOSE OF REPORT

The purpose of this report is to present the Council with the report and Minutes of the meeting of the Audit & Risk Committee held on 10 February 2025.

### BACKGROUND

Section 126(8)(a) of the Act requires that a Council Audit & Risk Committee must:

*‘provide a report to the council after each meeting summarising the work of the committee during the period preceding the meeting and the outcomes of the meeting’.*

To implement the above requirement and noting that the Council's Audit & Risk Committee (the Committee) undertakes its work during its meetings, the Committee resolved that the Committee's Work Plan will form the basis for such reports to the Council.

In addition to the above, this report also presents the Committee Meeting Minutes to the Council for noting and provides the opportunity for Council decisions based on recommendations from the Committee, where the matter has not been dealt with by way of a separate report to the Council.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable

### FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

### RISK MANAGEMENT

The provision of this report to the Council ensures compliance with the Council's legislative obligations. Supporting the Committee to meet its legislated purpose, functions and activities will provide the required independent assurance and advice to the Council.

### CONSULTATION

- **Elected Members**  
Elected Members receive the Agenda and Minutes of the Audit & Risk Committee and consider recommendations made by the Audit & Risk Committee to the Council at Council meetings.
- **Community**  
Meetings of the Committee are open to the public to attend in accordance with legislative provisions.
- **Staff**  
The preparation of the Work Plan which informs this report and the Committee Meeting agenda (with reports) is informed by collaboration between personnel from the City of Norwood Payneham & St Peters Governance, Finance and other relevant departments.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

### a. General Report

The current Work Plan of the Committee is contained within **Attachment A**.

A summary of items considered by the Committee at its meeting held on 10 February 2025, is provided below.

Based on the Work Plan, Elected Members will note that the February 2025 meeting of the Committee was scheduled to receive a report on actions arising from previous audits. This is to facilitate compliance with Section 126(4)(c) of the Act, which requires the Committee to monitor the responsiveness of the Council to recommendations for improvement based on previous audits and risk assessments, including those raised by the Council's Auditors.

While actions arising from previous audits have regularly been reported to the Committee in the past, this has occurred on an ad-hoc basis and often as part of other reports. As part of the new legislative requirements, a tracking process for future audits that combines recommendations arising from both the External Audits and Internal Audits so that progress can be effectively monitored by the Committee will be implemented. This process commenced from 1 January 2025 and there have been no audits undertaken since that time. In working through the process, outstanding audit actions from previous audits will be included as part of the report.

Section 126(4)(h) of the Act requires that the Committee review and evaluate the effectiveness of policies, systems and procedures established and maintained for the identification, assessment, monitoring, management and review of strategic, financial and operational risks on a regular basis. This requirement aligns with the other risk management function related changes to the Act for the Council and the Chief Executive Officer which commenced on 30 November 2023.

The Committee's Work Plan shows that there will be a report scheduled for each meeting of the Committee reporting on risk management, including at the February meeting of the Committee. This was preliminary scheduling based on the Strategic Risk Management Services program (the Program) with Local Government Risk Services. This Program will assist with enhancing embedded, effective and sustainable risk management principles and processes to assist with strategic and operational planning and decision making and include the appropriate reporting processes.

As the outcomes of the Program are determined and processes become embedded, discussions will be held with the Committee on the most appropriate form of regular reporting. It may be that reporting every six (6) months is preferable. The Work Plan will be updated once the reporting structure is determined.

The Work Plan identifies that the Committee would be provided with the Budget Review report that had been presented to the Council. This is to assist the Committee meet the requirements of Section 126(4)(f) of the Act which requires that the Committee review the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis. The primary way the Committee will undertake this function is in reviewing financial management policies which will be presented as needed prior to Council adoption, and the Internal Controls Report (scheduled for the July meeting of the Committee).

The Council was presented with the 2024-2025 Mid-Year Budget Review at the meeting held on 3 February 2025, however the report was not included for the 10 February 2025 meeting of the Committee. However, the Committee received and noted the 2025-2026 Annual Business Plan and Budget Objectives and Parameters report which had been endorsed by the Council at the meeting held on 20 January 2025.

The Committee also received an update on the Council's Internal Audit function which included both consultation on the person assigned responsibility for the Internal Audit function and the presentation of the *Internal Audit Plan 2025-2027* (Internal Audit Plan).

As Section 125A of the Act requires the Chief Executive Officer to consult with the Committee when assigning the primary responsibility for the Council's Internal Audit function, the Committee noted that this role has been assigned to the General Manager, Governance & Civic Affairs.



Section 126(4)(g)(i) of the Act also requires the Committee to provide oversight of the planning and scoping of the Internal Audit Work Plan which was therefore presented to the Committee. As advised to the Committee, the work being done through the Strategic Risk Management Services program with Local Government Risk Services will also influence the alignment of the Internal Audit Work Plan.

Noting this is a work in progress, the current Internal Audit Plan was reviewed with a focus on fundamental aspects of the Council's operation and well recognised risks across Local Government (eg contractor management). While the Committee's endorsement of the Internal Audit Plan was sought, the Committee noted the Plan with the intention the Plan will be presented to the next meeting of the Committee on 14 April 2025 which will be the first meeting of the new Committee.

The Committee also received an update on the development of a Service Efficiency Review Framework (SERF) which will be facilitated by Bentleys (Consultants). The SERF provides a high-level assessment of existing Council services, including their purpose (ie, legislated, strategic, community benefit etc.) and resource allocation, This is a framework that will be used in multiple ways across the organisation, including in the identification of Internal Audit and Service Review opportunities, as well as planning and budgeting conversations within the Council and with the community.

To support the delivery of the SERF, only one (1) Internal Audit has been scheduled before the completion of this financial year.

**b. Minutes of the Audit & Risk Committee Meeting**

The Minutes of the Committee Meeting held on 10 February 2025, including the reports presented are contained in **Attachment B**.

**c. Recommendations to the Council**

There were no recommendations made by the Committee to the Council at the Meeting held on 10 February 2025 that need to be considered by the Council.

**RECOMMENDATION**

That the report be received and noted.

## **Attachments – Item 13.10**

# Attachment A

## Report of the Audit & Risk Committee



Audit and Risk Committee Work Plan 2024-2025					Meetings			
Function and activity	LG Act Reference	Responsibility for agenda item	Supporting documents	Feb-25	Apr-25	Jul-25	Oct-25	
<b>Annual Financial Statements and External Audit</b>								
Review Annual Financial Statements to ensure that they present fairly the state of affairs of the Council	126(4)(a)	Finance	Audited Financial Statements				✓	
Liaise with the Council's Auditor in accordance with legislated requirements and Terms of Reference.	126(4)(e) & Regulation 17B, LG (Financial Management) Regulations	Finance	Meet with Council's Auditor at least once in confidence.				✓	
Recommend appointment of Council's Auditor to Council	128(2)	Finance	Timing TBC - current contract ends 2027					
Monitor responsiveness to recommendations for improvement based on previous External Audits and matters raised by the External Auditor	126(4)(c)	Finance	Report on actions arising	✓			✓	
<b>Strategic Management and Business Plans</b>								
Review of City Plan against legislated requirements - <i>Council to review every 4 years (within 2 years of Local Government Election)</i>	126(4)(b)	TBD	City Plan Review - as required					
Review of Long Term Financial Plan (LTFP) against legislated requirements - <i>annual review required by Council (Section 122(4)(a))</i>		Finance	LTFP		✓			
Review of Annual Business Plan against legislated requirements - <i>reviewed prior to Council endorsement for consultation; budget attached based on draft ABP</i>		Finance	Draft Annual Business Plan and Budget		✓			
Review of Infrastructure and Asset Management Plan(s) (IAMPs) against legislated requirements		Infrastructure	Draft IAMPs		✓		✓	
<b>Adequacy of Financial Management Systems</b>								
Review the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Council on a regular basis								
• Internal Financial Controls report	126(4)(f)	Finance				✓		
• Report following Budget Review reports	126(4)(f)	Finance		✓			✓	
• Review of relevant Council policies prior to Council adoption	126(4)(f)	Governance	As required					
<b>Risk Management</b>								
Review and evaluate the effectiveness of strategic, financial and operational risks	126(4)(h)	Governance	Based on Council's RM framework (in development)	✓	✓	✓	✓	
Monitor responsiveness to recommendations for improvement based on previous risk assessments.	126(4)(c)	Governance	Incorporated into regular reporting on strategic, financial and operation risks	✓	✓	✓	✓	
<b>Internal Audit</b>								
Oversight of planning and scoping of Internal Audit Work Plan	126(4)(g)(i)(A)	Office of CEO	Draft Internal Audit Work Plan - timing TBC					
Review Economic Development Strategy Internal Audit Report	126(4)(g)(i)(B)	Office of CEO	Internal Audit reports - timing TBC					
Annual Report of CEO on internal audit processes 99(1)(b)	99(1)(ib)					✓		
Monitor responsiveness to recommendations for improvement based on previous Internal Audits	126(4)(c)	Office of CEO	Report on actions arising	✓		✓		
<b>Audit &amp; Risk Committee Performance</b>								
Report to Council after each meeting	126(8)(a)	Governance	Draft report to Council	✓	✓	✓	✓	
Report annually to Council	128(8)(b)	Governance	Draft report			✓		
Development/review of Annual Work Plan (based on calendar year)		Governance	Draft Work Plan				✓	
Review of Terms of Reference / self-assessment		Governance		✓				
Meeting Dates for upcoming calendar year		Governance					✓	
<b>Other Matters</b>								
Service Reviews		Office of CEO	As scheduled, timing TBC					
Review any report obtained by Council under Section 48(1) of the LG Act	126(4)(i)	Finance	As required					
Project status updates		Infrastructure	Twice per year - presentation based on information provided to Ems		✓		✓	
Review any reports prepared due to section 130A examinations (investigations)	126(4)(d)	TBD	As required					

# Attachment B

## Report of the Audit & Risk Committee



# Audit & Risk Committee Minutes

10 February 2025

## Our Vision

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials [f /cityofnpsp](https://www.facebook.com/cityofnpsp) [@cityofnpsp](https://www.instagram.com/cityofnpsp)



City of  
Norwood  
Payneham  
& St Peters

Page No.

- 1. CONFIRMATION OF MINUTES OF THE AUDIT & RISK COMMITTEE MEETING HELD ON 18 NOVEMBER 2024 .....1
- 2. PRESIDING MEMBER’S COMMUNICATION .....1
- 3. QUESTIONS WITHOUT NOTICE .....1
- 4. QUESTIONS WITH NOTICE .....1
- 5. WRITTEN NOTICES OF MOTION.....1
- 6. STAFF REPORTS.....1
  - 6.1 2025-2026 ANNUAL BUSINESS PLAN AND BUDGET OBJECTIVES & PARAMETERS ...2
  - 6.2 INTERNAL AUDIT REPORT ..... 10
- 7. CONFIDENTIAL REPORTS..... 14
- 8. OTHER BUSINESS..... 14
- 9. NEXT MEETING..... 14
- 10. CLOSURE ..... 14

**VENUE** Mayors Parlour, Norwood Town Hall

**HOUR** 7.00pm

**PRESENT**

**Committee Members** Mayor Robert Bria (Presiding Member)  
Cr Grant Piggott  
Cr Claire Clutterham  
Ms Stefanie Eldridge (Independent Member)

**Staff** Mario Barone (Chief Executive Officer)  
Lisa Mara (General Manager, Governance & Civic Affairs)  
Marina Fischetti (Governance Officer)

**APOLOGIES** Ms Sandra Di Blasio (Independent Member)

**ABSENT** Nil

**TERMS OF REFERENCE:**

*The functions of the Audit & Risk Committee include:*

- (a) reviewing Annual Financial Statements to ensure that the Statements present fairly the state of affairs of the Council; and
- (b) proposing, and providing information relevant to, a review of the Council's strategic management plans or annual business plan; and
- (c) monitoring the responsiveness of the Council to recommendations for improvement based on previous audits and risk assessments, including those raised by the Council's External Auditor; and
- (d) proposing, and reviewing, the exercise of powers under Section 130A of the Local Government Act 1999; and
- (e) liaising with the Council's External Auditor in accordance with any requirements prescribed by the regulations; and
- (f) reviewing the adequacy of the accounting, internal controls, reporting and other financial management systems and practices of the Council on a regular basis; and
- (g) providing oversight of planning and scoping of the Internal Audit work plan; and
- (h) reviewing and commenting on reports provided by the person primarily responsible for the Internal Audit function at least on a quarterly basis; and
- (i) reviewing and evaluating the effectiveness of policies, systems and procedures established and maintained for the identification, assessment, monitoring, management and review of strategic, financial and operational risks on a regular basis; and
- (j) reviewing any report obtained by the Council pursuant to Section 48(1) of the Local Government Act 1999; and
- (k) performing any other function determined by the Council or prescribed by the regulations.

**1. CONFIRMATION OF MINUTES OF THE AUDIT & RISK COMMITTEE MEETING HELD ON 18 NOVEMBER 2024**

*Cr Clutterham moved that the Minutes of the Audit & Risk Committee meeting held on 18 November 2024 be taken as read and confirmed. Seconded by Ms Stefanie Eldridge and carried unanimously.*

**2. PRESIDING MEMBER'S COMMUNICATION**

**3. QUESTIONS WITHOUT NOTICE**

**4. QUESTIONS WITH NOTICE**

Nil

**5. WRITTEN NOTICES OF MOTION**

Nil

**6. STAFF REPORTS**



## 6.1 2025-2026 ANNUAL BUSINESS PLAN AND BUDGET OBJECTIVES & PARAMETERS

---

**REPORT AUTHOR:** Chief Finance Officer  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4548  
**FILE REFERENCE:**  
**ATTACHMENTS:** Nil

---

### PURPOSE OF REPORT

The purpose of this report is to advise the Audit & Risk Committee of the process which has been endorsed by the Council regarding the objectives and parameters, which will apply in the development of the draft 2025-2026 Annual Business Plan and Annual Budget.

### BACKGROUND

#### Legislative Requirements

Pursuant to Section 123 of the *Local Government Act 1999* (the Act), each financial year the Council is required to prepare an Annual Business Plan and Annual Budget. The Annual Business Plan and Annual Budget are required to be adopted by the Council after 31 May for the ensuing financial year and except in a case involving extraordinary administrative difficulty, before 31 August for the financial year.

Pursuant to Section 123(2) of the Act and in Regulation 6 of the *Local Government (Financial Management) Regulations 2011* (the Regulations), each Annual Business Plan of a Council must-

- (a) *include a summary of the Council's long-term objectives (as set out in its strategic management plans); and*
- (b) *include an outline of—*
  - (i) *the Council's objectives for the financial year; and*
  - (ii) *the activities that the Council intends to undertake to achieve those objectives; and*
  - (iii) *the measures (financial and non-financial) that the Council intends to use to assess the performance of the Council against its objectives over the financial year; and*
- (c) *assess the financial requirements of the Council for the financial year and, taking those requirements into account, set out a summary of its proposed operating expenditure, capital expenditure and sources of revenue; and*
- (d) *set out the rates structure and policies for the financial year; and*
- (e) *assess the impact of the rates structure and policies on the community based on modelling that has been undertaken or obtained by the Council; and*
- (f) *take into account the Council's Long-Term Financial Plan and relevant issues relating to the management and development of infrastructure and major assets by the Council; and*
- (g) *address or include any other matter prescribed by the Regulations.*

At its meeting held on 20 January 2025, the Council endorsed the objectives and parameters which will apply in the development of the draft 2025-2026 Annual Business Plan and Annual Budget.

This report is to advise the Audit & Risk Committee of the process which has been endorsed by the Council.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The Council's Strategic Management Plan, *CityPlan 2030: Shaping Our Future*, the Long-term Financial Plan and Whole-of-Life Asset and Infrastructure Management Plans, provide the basis and framework upon which the Council's Annual Business Plan and Budget is based.

## FINANCIAL AND BUDGET IMPLICATIONS

The Council's Long-Term Financial Plan, sets out the Council's financial goal as, "A City which delivers on our Strategic Outcomes by managing our financial resources in a sustainable and equitable manner", in short to be financially sustainable.

The Local Government Association of South Australia defines financial sustainability as:

- "A Council's long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services."
- The key elements to the definition are
  - ensuring the maintenance of a Council's high priority expenditure programs, both operating and capital;
  - ensuring a reasonable degree of stability and predictability in the overall rate burden; and,
  - promoting a fair sharing in the distribution of Council resources and the attendant taxation between current and future ratepayers.

In simple terms, financial sustainability means positioning the Council so that it can continue to provide quality services, programs and facilities and maintain the Council's infrastructure to a defined service standard, with stable rate increases (removal of sudden increases) and ensuring inter-generational equity.

For the 2025-2026 Financial year, the Council's 2024-2034 Long-Term Financial Plan, projects an Operating Surplus of \$1,647,355 based on a Rate Revenue increase of 8%.

It should be noted that the target Operating Surplus includes Grant Income of \$1,275,294 which is expected to be received in the 2025-2026 Financial Year under the Roads-to-Recovery to be spent on a Capital Road Project(s).

## EXTERNAL ECONOMIC IMPLICATIONS

The Annual Business Plan and Budget will have an economic impact on property owners and suppliers of goods and services to the Council, the level of which will be dependent on the final decisions taken in respect to the level of income, and subsequently the Rate increase required to meet proposed expenditure.

## SOCIAL ISSUES

Nil.

## CULTURAL ISSUES

Nil.

## ENVIRONMENTAL ISSUES

Nil.

## RESOURCE ISSUES

Nil.

## RISK MANAGEMENT

Financial Management and Annual Business Plan preparation processes are governed by the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011*. All budget documentation will need to be prepared in accordance with the relevant statutory requirements.

## CONSULTATION

- **Elected Members**  
Nil.
- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

### 2025-2026 Annual Business Plan

The Annual Business Plan is the Council's statement of the intended services, programs, facilities and objectives set by the Council for a given financial year. It is based upon the objectives and strategies set out in the Council's Strategic Plan *CityPlan 2030: Shaping Our Future*, the *2024-2034 Long-term Financial Plan* and the *Whole-of-Life Infrastructure and Asset Management Plans*.

The Council's Strategic Plan, *CityPlan 2030: Shaping Our Future*, sets out the Council's Outcomes in respect to Social Equity, Cultural Vitality, Economic Prosperity and Environmental Sustainability, together with objectives and strategies for each Outcome.

Pursuant to Section 123(2) (b) (i), the Annual Business Plan must contain a series of objectives for the financial year. To be effective the annual objectives should be in line with the outcomes contained in the *City Plan 2030: Shaping Our Future* and assist the Council in delivering on the financial outcomes set out in the *Long-Term Financial Plan*.

The following objectives are proposed to be incorporated into the 2025-2026 Annual Business Plan.

#### ***Social Equity***

##### **An inclusive, connected, accessible and friendly community**

- Our cost-effective services are welcoming, inclusive, and socially connected all ages and abilities.
- Our infrastructure assets are maintained and renewed in line with the Council's Whole of Life Infrastructure framework.
- Deliver programs and activities which result in an engaged and participating community.
- Engage disabled, aged, youth and varied cultures in the life of the City through a variety of events and programs.
- Rates are fair and equitable for our residents and ratepayers.

#### ***Cultural Vitality***

##### **A culturally rich and diverse City, with a strong identity, history and 'sense of place'**

- Promote a healthy cultural life and creative expression through the use of public art and events that complement the City's cultural heritage.
- Provide opportunities for the community to contribute to the social and creative life of the City through events, activities, arts and cultural initiatives.

### ***Economic Prosperity***

#### **A dynamic and thriving centre for business and services**

- Support the development of a prosperous local economy.

### ***Environmental Sustainability***

#### **A leader in environmental sustainability**

- Ensure urban development undertaken enhances the environmental, social and cultural character of our City.
- Maximise the use of the City's open space by providing a range of active and passive open space recreation opportunities.
- Promote recycling and environmentally sustainable practices throughout the City.
- Consider innovative infrastructure solutions which minimise the impact on the environment.

### ***Organisational Excellence***

- Ensure best use of Council resources by innovative, efficient and effective service provision.
- Demonstrate Business Excellence Principles.
- Financially sound organisation.

The assessment of new projects, services, programs and activities will be assessed against both the Annual Business Plan objectives and *City Plan 2030* objectives and strategies.

### **The 2025-2026 Annual Budget**

To ensure that the Council delivers its financial objectives and in accordance with the Council's standard practice, the draft 2025-2026 Annual Budget should be developed with reference to and within the framework of the Long-Term Financial Plan, which, based on the components of the rate revenue increase set out in the Budget and Financial Implications above, sets out a target Operating Surplus of \$1,647,355 for the 2025-2026 Financial Year.

To ensure the Council's financial targets are achieved, the Annual Budget must be set with reference to similar key influences and assumptions. The influences and assumptions relating to external economic conditions and internal policy decisions are set out below.

### **Key Influences**

- maintenance and renewal program for existing infrastructure assets, including roads, footpaths, Council owned properties and open spaces, are consistent with the *Whole-of Life Infrastructure and Asset Management Plans*;
- commitment to major projects which span more than one (1) financial year;
- initiatives and major projects which are undertaken need to contribute to the Vision, strategic direction and the wellbeing of our City as set out in the *CityPlan 2030: Shaping Our Future*;
- previously recognised ongoing operational savings are to be maintained;
- to continue to implement the principles and practices of the Business Excellence Framework (i.e. Continuous Improvement of the organisations procedures and process to ensure the "best value" is achieved);
- prudent financial management to ensure ongoing financial sustainability; and
- decisions will be informed and based on the best available evidence and information at the time.

### **Key Assumptions**

The Annual Budget incorporates three (3) components of the Council Operations, these being:

- Recurrent Income and Expenditure (Recurrent Budget)
- Operating Projects (Operating Projects Budget); and
- Capital Projects (Capital Budget).

## Rate Revenue Increases

For the initial review of the draft Recurrent Budget, at this stage, no increase in rate revenue will be taken into account in the analysis. Notwithstanding this, it should be noted, that the financial projections set out in the Council's draft *2024-2034 Long-Term Financial Plan* are based on a Rate Revenue increase of 8.0%.

## Maintaining Existing Services at Current Service Standards

The draft Recurrent Budget is proposed to be based on a "*business as usual*" assumption, which means that the Council will continue to provide the existing services, programs and facilities at the current service levels, unless otherwise determined by the Council. This is not to say that the existing services, programs and facilities will be continued to be delivered in the same way. It should be noted that service levels, and the associated budget will be adjusted to reflect ongoing operating cost adjustments resulting from projects completed during the 2024-2025 Financial year.

The "*business as usual*" assumption does not take into account any change in direction or service levels in response to community expectations, legislative requirements, changing economic conditions or any changes which the Council may wish to make. Such changes will be accounted for in the Council's Operating & Capital Projects Budget.

Any costs associated with Payneham Memorial Swimming Centre will be an addition to the Existing Services at Current Service Standards following an approval by the Council.

## Cost Escalation

### Materials, Contracts and Other Expenses

The Adelaide CPI for the June 2024 Quarter and September 2024 Quarter, was 4.5% and 3.2% respectively. An alternative measure for cost escalation is the Local Government Price Index (LGPI). As the nature of the price movement associated with goods and services consumed by Local Government is different to the goods and services consumed by the 'average household', the LGPI is a reliable and independent measure of the inflationary effect on price changes in the South Australian Local Government sector. The LGPI is similar in nature to the CPI, however it represents the movements of prices associated with the goods and services used by Local Government in South Australia (to deliver services to its community) as opposed to the goods and services consumed by the 'average metropolitan household'. The LGPI considers both recurrent and capital expenditure. The change in the recurrent component from the previous year of the LGPI for South Australia to June 2024, is 4.2% and as at September 2024 is 3.4%.

The State Government recently released the 2024-2025 Mid-year Budget Review, which forecasts the Adelaide CPI of 3.25% for the remainder of 2024-2025, aided by Federal and State Government cost-of-living relief and slowing demand. CPI growth is expected to moderate at 3% in 2025-2026, reflecting the unwinding of the deflationary impact of the cost-of-living relief policies. CPI is then projected to ease gradually by 2026-2027.

Following consideration of both the LGPI and the community's expectation that increases should only move by the forecast CPI, it is recommended that the **maximum** expenditure increase for 2025-2026 across the Materials, Contracts and Other Expenses component of the Budget, be set at 3%, which has been determined with reference to the current movements in the Adelaide CPI and the LGPI Index for recurrent expenditure and in line with the CPI set in the *2024-2034 Long-Term Financial Plan*. It should be noted that this may change as the Budget process progresses.

It should also be noted that in some circumstances, there may be cost increases in excess of the 3% target (i.e. Solid Waste Levy, fuel charges, contractors & consultant costs and materials costs) and in other circumstances, there will be no or minimal cost increases or cost increases below 3%.

## Wages and Salaries

Wages and Salaries and other associated employee on-costs will be indexed in line with the current Enterprise Agreements. The *Municipal Officers Enterprise Agreement* (staff covered by the South Australian Municipal Salaried Officers Award) which is currently under review and about to commence renegotiation of a new Agreement and is forecasted at 3.0%, while *The Local Government Workers Enterprise Agreement* (Field and Swimming Centre casual staff) is set at 3.5% from 1 November 2024 to 30 October 2025 and 3% annually thereafter. It should be noted that in-line with the *Superannuation Guarantee (Administration) Act 1992*, superannuation guarantee payments will increase to 12% of eligible earnings from 1 July 2025.

## Fees and Charges

Fees and Charges which are not set by legislation, are proposed to be increased by 3.0% or market levels as determined by the review of the Fees and Charges, which will be considered at the Council meeting scheduled for 3 February 2025. The proposed increase is the weighted average of the recommended increase in Material & Contracts and the Wages and Salaries Indexation.

## Capital Expenditure

Capital Expenditure relates to the purchasing, building, upgrading and renewing of the Council's assets. Capital Expenditure is funded from depreciation, borrowings and grant funding (where available). For asset renewals the main funding source is depreciation. For new assets and upgrades, the main funding source is borrowings and grant funding. The draft Annual Budget will assume that the Council will borrow to fund new assets and the upgrading of existing assets, with the renewal of assets being funded through depreciation.

The Reserve Bank of Australia retained its cash rate at 4.35% in 2024, keeping borrowing costs unchanged in line with market forecasts. The cash rate is assumed to gradually ease from mid-2025, however, this will depend on factors such as developments in the global economy and financial markets, trends in domestic demand and the outlook for inflation and the labour market. The interest rates on Cash Advance Borrowing remain at 6.15% and new borrowings are forecast to be between 5.58% per annum and 6.01% per annum, depending on the term of the borrowings. The interest rate on investment income is forecast at 4.65% per annum.

## New Operating and Capital Projects

The assessment of new projects, both Operating and Capital, which are put forward for consideration, will be based on the objectives contained in *CityPlan 2030: Shaping Our Future*, the Council's Long Term Financial Plan and the Infrastructure and Asset Management Plans and the annual objectives set out above.

All new proposed Projects are to be considered and approved within the constraints of the draft *2024-2034 Long-Term Financial Plan*. New services and "one-off" Operating Projects are funded through Rate Revenue increases, grant funding or by expenditure savings. New Capital Projects will be funded via Grant Funding (if secured), borrowings or cash reserves.

## Carry Forward Projects

Where Operating Projects are not completed within budgeted scheduled timeframes, future deficits can eventuate, as the Rate Revenue is raised in the year the project is initially approved. As part of the draft 2025-2026 Budget, the cost to complete the Operating Projects from prior financial years, will be carried forward to the 2025-2026 Financial Year, however the estimate of Carried Forward Projects will be excluded for rate modelling purposes. In this respect, estimates will be based on the 2024-2025 Third Quarter Budget Update, with the associated operational impacts being built into the determination of the 2024-2025 Operating Result.

The draft Recurrent Budget (prior to any increase in Rate Revenue being determined by the Council together with the Operating and Capital Projects) will be presented to Elected Members at a Workshop which is scheduled for 11 March 2025. The draft Recurrent Budget and the Capital and Operating Projects are proposed to be considered by the Council at a Special Council Meeting which is scheduled for 7 April 2025.

## Budget Management Principles

As in previous years, the Council needs to exercise “*budget discipline*” if it is to achieve its financial outcomes that are set out in the Annual Business Plan and Budget and Long-Term Financial Plan and continue to achieve and maintain financial sustainability. To date, the approach which has been taken by this Council once the Annual Business Plan and Budget has been adopted, includes:

- no new recurrent operating expenditure or projects approved without being matched by an increase in operating revenue (i.e., Grants/Fee for Service) or a reduction in expenditure, elsewhere within the Council’s operations;
- expenditure over-runs are offset by deferral of discretionary expenditure or expenditure savings elsewhere within the Council’s operations;
- income shortfalls to be matched by operating expenditure savings; and
- no new capital expenditure that requires additional borrowings.

Noting that there may be some urgent issues that require urgent attention however, once the Budget is adopted, these should be the exception rather than the rule.

## Budget Timetable

Pursuant to Section 123 of the Act and Regulation 6 of the Regulations, the Council is required to adopt the Annual Business Plan and Annual Budget after 31 May for the ensuing financial year and except in a case involving extraordinary administrative difficulty, before 31 August for the financial year.

As set out in Table 1 below, a proposed budget timetable has been developed to ensure that the Council is in a position to adopt the 2025-2026 Annual Business Plan and Annual Budget at the Council meeting to be held on 1 July 2025. It is important to note that these dates are subject to change if required.

**TABLE 1: KEY BUDGET PROCESS ACTIVITIES 2025-2026**

Key Steps	Dates
Budget process, parameters and objectives adopted	Monday 20 January 2025 (Council Meeting)
Fees and charges adopted in principle by the Council	Monday 3 February 2025 (Council Meeting)
Budget Workshop with Elected Members	Tuesday 11 March 2025
Budget Council Meeting	Monday 7 April 2024 (Council Meeting)
<ul style="list-style-type: none"> <li>• <i>Recurrent Budget considered</i></li> <li>• <i>Operating and Capital Projects considered</i></li> </ul>	
<b>Draft Annual Business Plan considered by the Audit &amp; Risk Committee</b>	<b>Tuesday 14 April 2025</b>
Draft Annual Business Plan, rating model and projects carried forward and Infrastructure Whole of Life endorsed for public consultation	Monday 5 May 2025 (Council Meeting)
Draft Annual Business Plan available for viewing by the public	Friday 9 May 2025
Meeting to receive public submissions on the Annual Business Plan	Monday 26 May 2025
Consideration of public submissions	Tuesday 10 June 2025 (Special Council Meeting)
Adoption of Annual Business Plan and Budget	Monday 7 July 2025 (Council Meeting)

In respect to the community consultation on the Annual Business Plan, a Public Meeting is proposed to be held on Monday, 26 May 2025 to allow members of the community to present their comments and feedback to the Council on the content of the Annual Business Plan and Budget.

The draft 2025-2026 Annual Business Plan and Budget will be presented to the Audit & Risk Committee on 14 April 2025 to provide the Committee with an opportunity to consider and make any recommendations regarding the draft Budget to the Council for the Council’s consideration as part of the final adoption of the Budget.

**OPTIONS**

Not Applicable.

This report is presented to the Audit & Risk Committee for information purposes only.

**CONCLUSION**

The development of the 2025-2026 Annual Business Plan and Budget, should form the platform to position the Council to achieve ongoing Financial Sustainability. Financial Sustainability is not a number on the Income Statement, it is a strategy. Therefore, strategies need to be developed that integrate into the Council's planning and are supported by longer term planning, with any future decisions made being consistent with and supporting the strategy.

**COMMENTS**

Nil.

**RECOMMENDATION**

That the report be received and noted.

---

*Cr Clutterham moved:*

*That the report be received and noted.*

*Seconded by Ms Stefanie Eldridge and carried unanimously.*



---

## 6.2 INTERNAL AUDIT REPORT

---

**REPORT AUTHOR:** Manager, Governance  
**GENERAL MANAGER:** General Manager, Governance & Civic Affairs  
**CONTACT NUMBER:** 8366 4593  
**FILE REFERENCE:** qA162025  
**ATTACHMENTS:** A

---

### PURPOSE OF REPORT

The purpose of this report is to provide an update on recent activities to assist the Audit & Risk Committee meet its statutory role in relation to the Council's Internal Audit function.

### BACKGROUND

The *Statutes Amendment (Local Government Review) Act 2021* (Reform Act) contains the most significant reform to the legislative framework for Local Government since the commencement of the *Local Government Act 1999* (the Act).

Several amendments to the Act (and Regulations), which were contained within the Reform Act, commenced on 30 November 2023. This suite of financial and governance accountability changes to the Act, included mandatory requirements for Council Chief Executive Officers and Council Audit & Risk Committees in relation to the Internal Audit function.

One of the key process improvements which has been undertaken to ensure that these mandatory requirements can continue to be met is the review of the Council's Internal Audit function and associated Internal Audit Plan.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable.

### FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

### EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

### SOCIAL ISSUES

Not Applicable.

### CULTURAL ISSUES

Not Applicable.

### ENVIRONMENTAL ISSUES

Not Applicable.

### RESOURCE ISSUES

Not Applicable.

## RISK MANAGEMENT

Supporting the Audit & Risk Committee in meeting its legislated purpose, functions and activities, will provide the required independent assurance and advice to the Council.

## CONSULTATION

- **Committee Members**  
Elected Members receive the Minutes from the Audit & Risk Committee Meetings and consider recommendations made by the Audit & Risk Committee to the Council.
- **Community**  
Meetings of the Audit & Risk Committee are open to the public to attend in accordance with the Act. The Committee Meeting documents and Terms of Reference are publicly available on the Council's website.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

### Internal Audit Function

Since May 2022, Bentleys (SA) Pty Ltd has been engaged to provide Internal Audit services for the Council. This agreement expires on 31 April 2025, with an option for a further two (2) year extension.

Section 125A(1) of the *Local Government Act 1999* (the Act) states:

*The chief executive officer of a council that has an internal audit function must, before appointing a person to be primarily responsible for the internal audit function, or assigning such responsibility to an employee of the council, consult with the relevant audit and risk committee on the appointment or assignment of responsibility.*

Responsibility for managing the internal audit program and liaising with Bentleys and therefore the 'person primarily responsible for the internal audit function' is the General Manager, Governance & Civic Affairs.

Primary responsibility for the Internal Audit function to Governance & Civic Affairs enables a better alignment to the role and functions of the Audit & Risk Committee and organisational structure.

Section 126(4)(g)(i) of the Act provides that if the Council has an Internal Audit function, the Committee will provide oversight of the planning and scoping of the Internal Audit Work Plan.

To this end, a copy of the *Internal Audit Plan 2025-2027* (the Internal Audit Plan) is contained in **Attachment A**.

The Internal Audit Plan is based on a Strategic Internal Audit Plan that was previously prepared by Bentleys and presented to the Audit & Risk Committee in November 2023 and is based on the risks identified through the Assurance Mapping process undertaken by Bentleys in September 2022.

As reported to the Committee at the Meeting held on 28 October 2024, the Council is currently participating in the Strategic Risk Management Services program (the Program) with Local Government Risk Services. This Program will assist with better embedding of effective and sustainable risk management principles and processes to assist with strategic and operational planning and decision making.

While the Committee will be provided with regular updates on the implementation of the Program and then quarterly reports on strategic, financial and operational risks, it is expected that the risk management profile of the Council will also be used to inform the future Internal Audit Plan.

As we are in this transition phase, the current Internal Audit Plan has been reviewed with a focus on fundamental aspects of the Council's operation and well recognised risks across Local Government (eg contractor management).

It is proposed that the Internal Audit Plan will be reviewed regularly by the Audit & Risk Committee and adjustments can be made as needed within the resourcing available.

#### Service Efficiency Review Framework

As part of the review of the Internal Audit Plan which was undertaken with Bentleys, the concept of a *Service Efficiency Review Framework* (SERF) was raised. This high-level assessment of existing Council services, including their purpose (ie, legislated, strategic, community benefit etc.) and resource allocation, is an ideal foundational piece of work that can be used in multiple ways across the organisation, including in the identification of Internal Audit and Service Review opportunities, as well as planning and budgeting conversations within the Council and with the community.

It is intended that the SERF will provide a robust, structured approach to optimising service delivery, ensuring accountability, and improving overall efficiency. Having a comprehensive SERF aligned with the Council's strategic goals will:

- provide a framework that underpins service delivery to assist Council apply the following key principles of Section 8 of the *Local Government Act 1999* which include:
  - to ensure that Council's resources are used fairly, effectively and efficiently and Council services, facilities and programs are provided effectively and efficiently;
  - to provide services, facilities and programs that are adequate and appropriate and seek to ensure equitable access to its services, facilities and programs;
  - to balance the provision of services, facilities and programs with the financial impact of the provision of those services, facilities and programs on ratepayers; and
  - to ensure the sustainability of the council's long-term financial performance and position;
- provide a consistent base for reviewing service efficiency to support the vast array of services provided and facilitated by the Council; and
- Assist with discussions with key stakeholders on levels of service provision and budgeting for delivery.

The Chief Executive Officer has approved undertaking the SERF with Bentleys, with the intention it will be completed by April 2025. To support the delivery of the SERF in this time, only one (1) Internal Audit has been scheduled before the completion of this financial year (ie. 30 June 2025).

#### Internal Audit Reports and Actions

Section 125A(2) and 126(4)(g)(i)(B) of the Act, require the Committee to review any Internal Audit Reports prepared which has been occurring to date.

While there has been no Internal Audit undertaken in this financial year to date, the last review undertaken by Bentleys in April 2024 related to the implementation of strategy. Staff are currently reviewing the draft report to determine what is required in terms of finalising the report.

Section 126(4)(c) of the Act requires the Committee to monitor the responsiveness of the Council to recommendations for improvement based on previous audits. As per the Committee's Work Plan which was adopted at the Audit & Risk Committee Meeting held on 28 October 2024, this monitoring will be facilitated through a report to the February and July meetings to show the progress of actions.

The process of compiling the Internal Audit Actions arising from the last three (3) years has commenced to enable this ongoing review and as it was not able to be presented to the February 2025 Meeting, it will be presented to the April 2025 Meeting.

#### **OPTIONS**

Not Applicable.

**CONCLUSION**

The recommendations made in this report assist the Committee to meet their legislative role in terms of internal audit.

**COMMENTS**

Nil

**RECOMMENDATION**

The Audit & Risk Committee notes:

1. The assignment of the primary responsibility of the Council's Internal Audit Function to the General Manager, Governance & Civic Affairs, which meets the requirement for consultation required by Section 125A of the *Local Government Act 1999*.
  2. That the Audit & Risk Committee endorses the *2025-2027 Internal Audit Plan*, as contained in Attachment A.
- 

*Cr Piggott moved:*

1. *The Audit & Risk Committee notes the assignment of the primary responsibility of the Council's Internal Audit Function to the General Manager, Governance & Civic Affairs, which meets the requirement for consultation required by Section 125A of the Local Government Act 1999.*
2. *That the Audit & Risk Committee notes the 2025-2027 Internal Audit Plan, as contained in Attachment A.*

*Seconded by Ms Stefanie Eldridge and carried.*

**7. CONFIDENTIAL REPORTS**  
Nil

**8. OTHER BUSINESS**

The Presiding Member thanked Ms Stefanie Eldridge and Ms Sandra Di Blasio for their valuable contribution to the Committee.

**9. NEXT MEETING**

Monday 14 April 2025

**10. CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 7.28pm.

---

**Mayor Robert Bria**  
**PRESIDING MEMBER**

Minutes Confirmed on \_\_\_\_\_  
(date)

#### 14. ADOPTION OF COMMITTEE RECOMMENDATIONS

---

**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** Not Applicable  
**ATTACHMENTS:** A

---

#### PURPOSE OF REPORT

The purpose of the report is to present to the Council the Minutes of the following Committee Meetings for the Council's consideration and adoption of the recommendations contained within the Minutes:

- Business & Economic Development Advisory Committee – (18 February 2025)  
(A copy of the Minutes of the Business & Economic Development Advisory Committee meeting is contained within **Attachment A**)

#### ADOPTION OF COMMITTEE RECOMMENDATIONS

- **Business & Economic Development Advisory Committee**

That the Minutes of the meeting of the Business & Economic Development Advisory Committee held on 18 February 2025, be received and that the resolutions set out therein as recommendations to the Council are adopted as decisions of the Council.

# **Attachment A**

## **Adoption of Committee Recommendations**

### **Business & Economic Development Advisory Committee**



# Business & Economic Development Advisory Committee

## Minutes

**18 February 2025**

### Our Vision

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials  /cityofnpsp  @cityofnpsp



City of  
Norwood  
Payneham  
& St Peters



Page No.

- 1. CONFIRMATION OF MINUTES OF THE BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ON 12 NOVEMBER 2024..... 1
- 2. PRESIDING MEMBER’S COMMUNICATION ..... 1
- 3. COMMITTEE MEMBER DECLARATION OF INTEREST ..... 1
- 4. MATTERS FOR DECISION ..... 1
  - 4.1 2025 SCHEDULE OF MEETINGS FOR THE BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE ..... 2
- 5. PRESENTATIONS / MATTERS FOR DISCUSSION ..... 4
  - 5.1 UPDATE ON THE STATUS OF *ECONOMIC DEVELOPMENT STRATEGY* AND PRIORITIES 4
  - 5.2 PRESIDING MEMBER’S COMMUNICATION/PRESENTATION ..... 4
  - 5.3 *KENT TOWN GROWTH STRATEGY* – PRESENTATION BY MANAGER, MARKETING & PLACE ACTIVATION ..... 4
- 6. OTHER BUSINESS..... 4
- 7. NEXT MEETING..... 4
- 8. CLOSURE ..... 4

**VENUE** Mayors Parlour, Norwood Town Hall

**HOUR** 6.30pm

**PRESENT**

**Committee Members** Mayor Robert Bria (Presiding Member)  
Cr Grant Piggott  
Cr Garry Knoblauch  
Cr Hugh Holfeld  
Ms Amanada Grocock  
Ms Amanda Pepe  
Mr Ben Pudney  
Ms Trish Hansen

**Staff** Mario Barone (Chief Executive Officer)  
Claire Betchley (Manager, Marketing & Place Activation)  
Eve Green (Co-ordinator, Marketing & Place Activation)  
Akarra Klingberg (Co-ordinator, Marketing & Place Activation)

**APOLOGIES** Mr Joshua Baldwin  
Mr Matt Grant

**ABSENT** Nil

**1. CONFIRMATION OF MINUTES OF THE BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ON 12 NOVEMBER 2024**

*Ms Amanda Grocock moved that the Minutes of the Business & Economic Development Advisory Committee meeting held on 12 November 2024 be taken as read and confirmed. Seconded by Ms Amanda Pepe and carried unanimously.*

**2. PRESIDING MEMBER'S COMMUNICATION**

- The Presiding Member introduced the Council's Co-ordinators, Marketing & Place Activation, Eve Green and Akarra Klingberg, to the Committee.
- The Presiding Member introduced Cr Hugh Holfeld and Cr Garry Knoblauch to the Committee.
- The Chief Executive Officer provided an update on the Business & Economic Development Advisory Committee framework.

**3. COMMITTEE MEMBER DECLARATION OF INTEREST**  
Nil

**4. MATTERS FOR DECISION**

#### 4.1 2025 SCHEDULE OF MEETINGS FOR THE BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

---

**REPORT AUTHOR:** Manager, Marketing & Place Activation  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4582  
**FILE REFERENCE:** qA100657  
**ATTACHMENTS:** Nil

---

#### PURPOSE OF REPORT

The purpose of this report is to advise the Business & Economic Development Advisory Committee of the proposed Schedule of Meetings for 2025.

#### BACKGROUND

In respect to meetings, the Business & Economic Development Advisory Committee's (the Committee) Terms of Reference state that:

*7.1 Ordinary Meetings of the Committee will be held every two (2) months.*

*7.2 The Committee will approve a schedule of Meetings for each year and Special Meetings will be convened as needed for urgent matters.*

*7.3 Meetings will be held in the Mayor's Parlour, Norwood Town Hall, unless otherwise notified*

The purpose of this report is to present the proposed 2025 Schedule of Meetings to the Committee for its consideration and approval.

#### DISCUSSION

In accordance with the Terms of Reference, the Chief Executive Officer has determined that the Committee Meetings will be held in the Mayor's Parlour, located in the Norwood Town Hall at 175 The Parade, Norwood.

In respect to the time and date of the meetings, it is recommended that the meetings of the Committee to be held in 2025 commence at 6.30pm on a Tuesday night and be held on the dates outlined in **Table 1** below. It is recommended that the 2025 Schedule of Meetings outlined in **Table 1** below, be approved by the Committee.

**TABLE 1: BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE SCHEDULE OF MEETINGS 2025**

Meeting	Date	Start Time
1	Tuesday 18 February	6.30pm
2	Tuesday 8 April	6.30pm
3	Tuesday 20 May	6.30pm
4	Tuesday 8 July	6.30pm
5	Tuesday 19 August	6.30pm
6	Tuesday 30 September	6.30pm
7	Tuesday 11 November	6.30pm

#### RECOMMENDATION

That the Business & Economic Development Advisory Committee's Schedule of Meetings for 2025 as set out above, be approved.

---

*Cr Knoblauch moved:*

*That the Business & Economic Development Advisory Committee's Schedule of Meetings for 2025 as set out above, be approved.*

*Seconded by Mr Ben Pudney and carried unanimously.*

**5. PRESENTATIONS / MATTERS FOR DISCUSSION**

**5.1 Update on the status of *Economic Development Strategy* and Priorities**

An update on the *Economic Development Strategy and Priorities* was provided by the Manager, Marketing & Place Activation.

**5.2 Presiding Member's Communication / Presentation**

A presentation titled *Measurables of our City*, was provided by the Presiding Member.

**5.3 *Kent Town Growth Strategy* – Presentation by the Manager, Marketing & Place Activation**

A presentation on the *Kent Town Growth Strategy* was provided by the Manager, Marketing & Place Activation.

**6. OTHER BUSINESS**

Nil

**7. NEXT MEETING**

Tuesday 8 April 2025.

**8. CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 8.56pm.

---

**Mayor Robert Bria**  
**PRESIDING MEMBER**

Minutes Confirmed on \_\_\_\_\_  
(date)

**15. OTHER BUSINESS**  
(Of an urgent nature only)

**16. CONFIDENTIAL REPORTS**

## 16.1 AUDIT & RISK COMMITTEE – APPOINTMENT OF MEMBERS

---

### RECOMMENDATION 1

That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider information, the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the discussion and attachments to the report be kept confidential for a period of five (5) years expiring on 3 March 2030, and that this order be reviewed every twelve (12) months.

## 16.2 ERA WATER SUSTAINABILITY REVIEW REPORT

---

### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which—
  - (i) could reasonably be expected to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.



### 16.3 STAFF RELATED MATTER

---

#### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

#### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

**17. CLOSURE**